

Curriculum Committee Summary 2022-23

Leadership

Chair: Pam Morse (Math)

Vice Chair: Mimi Pentz (Nursing & Health Occupations)

Members

Kristen Booth (Pre-College)

Jenn Kamrar (Arts, Culture & Communications)

Andrea LoMonaco (Career & Technical Education)

Emilie Miller (Science)

Rebecca Schwartz (Instructional Dean/Director)

Stephen Shwiff (Social Sciences)

Robert Wells Clark (Technology & Trades)

Jarett Gilbert (non-voting – VPIS)

Susan Lewis (non-voting – Curriculum)

Mary Martin (non-voting – Student Services)

Support Staff

Sara Wade

Degrees and Certificates reviewed

0 New degrees

4 New certificates

0 Degree suspensions

4 Certificate suspensions

4 Degree revisions

2 Certificate revisions

0 New NCTC

2 Modified degree/certificate revisions

Courses reviewed

14 New CTE courses

26 CTE course revisions

5 New LDC courses

16 LDC course revisions

3 Gen Ed Requests

2 Cultural Literacy Requests

17 Course Inactivations

7 Contact Hour Changes

0 Related Instruction requests

1 New Non-Credit courses

Decisions or Actions approved

Procedural issues and changes for Curriculum Committee and Curriculum Office

1. CC Chair will participate in general voting, and their vote will be counted. In case of a tie, the chair will have two votes to break said tie. (9.22.22)
2. CC meetings will be recorded for internal purposes only. Recordings will not be posted or shared. They are meant to provide reference for creating minutes, and/or for committee members to review discussions when questions arise around past decisions/recommendation. (10.6.22)
3. Curriculum Office allowed to update any course requisites based on Common Course Numbering changes/impacts. Instructional Council requested that Curriculum Office notify applicable department chair when such a change was made. (3.16.23)
4. Credit for Prior Learning AR/OP for Licensure/Certification Acceptance Process approved. (5.19.23)

5. Curriculum Committee schedule for 2023-2024. (5.19.23)

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
2023-24	Orientation 9.21.23	10.5.23 10.19.23	11.2.23 11.16.23	12.7.23	1.25.24	2.8.24 2.29.24	3.14.24	Retreat TBD	0	0	0	0

Curriculum development and submission

1. Addition of Outcomes Assessment Strategies standard language for CCOGs and curriculum submission forms. Departments may still include department specific requirements or suggestions. (9.22.22)
2. Intent of Library check-off box in new course submission forms will remain the same – to inform the LLC of new courses being added to the CGCC catalog. (10.20.22)
3. Approval of revised ARs and OPs – Curriculum Development and Approval, Requisite Requirements + Prerequisite Override Form, Transfer and General Degree Requirements, Credit Guidelines, Related Instruction, Occupational Supplementary Courses / Continuing Education Units, Termination of a Program. (10.20.22, 1.26.23)
4. The CC reaffirmed its stance that the Suggested Text/Material section is a required entry for all submission to be approved by the CC. (1.26.23, 2.9.23, 2.16.23)
5. For Common Course Numbering submissions only, the CC will suspend the requirement for Gen Ed course revisions that include outcomes revisions to submit an accompanying updated Gen Ed Request form. (1.26.23)

Discussion Items

1. Contact Hour Definitions and application in different modalities. (carried over from previous year, 9.22.22, 10.6.22, 11.6.22, 2.16.23,)
2. Relationship between ECE and Elementary Educator pathway – possibility of making ECE LDC rather than CTE. (10.6.22, 11.6.22)
3. Credit for Prior Learning (CPL) (10.6.22, 1.26.23, 5.19.23)
4. Standard Prerequisites – changing pre/co requisite of WR 121 to prerequisite WR 115 (2.16.23)
5. Transferability requirements (3.16.23)