

# Curriculum Committee Summary 2021-22

## Leadership

Chair: Stephen Shwiff (Social Sciences)

Vice Chair: Pam Morse (Math)

## Members

Kristen Booth (Pre-College)

P.K. Hoffman (Arts & Humanities)

Katy Jablonski (Writing, Lit, & Foreign Lang)

Emilie Miller (Science)

Mimi Pentz (Nursing & Health Occupations)

Rebecca Schwartz (Instructional Dean/Director)

Andrea Ware (Career & Technical Education)

Jarett Gilbert (non-voting – VPIS)

Susan Lewis (non-voting – Curriculum)

Mary Martin (non-voting – Student Services)

## Support Staff

Sara Wade

## Degrees and Certificates reviewed

4 New degrees

3 New certificates

2 Degree suspensions

5 Certificate suspensions

12 Degree revisions

16 Certificate revisions

0 New NCTC

## Courses reviewed

35 New CTE courses

17 CTE course revisions

13 New LDC courses

13 LDC course revisions

4 Gen Ed Requests

3 Cultural Literacy Requests

13 Course Inactivations

9 Contact Hour Changes

2 Related Instruction requests

0 New Non-Credit courses

General Requisite Revision across curriculum

## Decisions or Actions approved

### **Procedural issues and changes for Curriculum Committee and Curriculum Office**

1. Revised Charter: removed use of Roberts Rule of Order from Section 1.03 Meetings, Subsection E. Removed references to Roberts Rules in OP 040.009.001 Curriculum Development and Approval. Officially adopt Curriculum Committee Procedural Rules. (9.23.21)
2. In-person meeting options will be available starting fall term. (9.23.21)
3. Representation of ESOL and Pre-College on the committee combined under one member from this date forward. (2.10.22)
4. Membership revision to reflect new department structure implemented under Guided Pathways. Member departments will now be: 1) Arts, Culture, Communication; 2) Business; 3) Education & Social Science; 4) Math; 5) Science; 6) Technology & Trades; 7) Pre-College/ESOL; 8) Nursing & Health Occupations; plus an Instructional dean/director. (6.9.22)

5. Committee approved meeting schedule for the 2022-23 academic year. Proposal for meeting options over the summer not approved. (6.9.22)

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
2022-23	Orientation 9.22.22	10.6.21 10.20.22	11.3.21 11.17.22	12.8.22	0	2.9.23	3.2.23 3.16.23	4.6.23	Retreat TBD	0	0	0

### **Curriculum development and submission**

1. Requisite revision, changing the language of requisites across all courses & non-limited entry programs, removing requisite courses that no longer exist (MTH 20, RD 90, etc). The Curriculum Office given permission to apply the revised language to all impacted courses, degree and certificate requisites without having each submit a revision to the Curriculum Committee. (5.12.22)

### **Discussion Items**

1. Credit bearing internships for students to get hands-on skills through work experience. (9.23.21)
2. WR 121 having a Gen Ed designation. (10.7.21)
3. AAOT – Elementary Education (New MTM) (10.21.21,
4. AAT – English Literature (New MTM) (11.4.21, 2.10.22)
5. Creation of Requisite Guidelines (12.2.21)
6. Potential for additional CTE representative, mirroring the division of CTE under department chairs. (2.10.22)
7. First Year Experience (FYE) (2.10.22, 3.17.22)
8. Creation of a standard response for “Outcomes Assessment Strategies”. Kristen and Katy to contact department chairs requesting suggestions for assessment strategies to be included in the standard response. Kristen will bring a draft of the standard response to the September Orientation meeting. (6.9.22)
9. Relationship between ECE and Elementary Educator pathway – possibility of making ECE LDC rather than CTE. (6.9.22)
10. Common Course Numbering. (6.9.22)
11. Contact Hour Definitions and application in different modalities. (6.9.22)