

Curriculum Committee Summary 2019-20

Leadership

Chair: Kristen Booth (Pre-College)

Vice Chair: Mimi Pentz (Nursing & Health Occupations)

Members

P.K. Hoffman (Arts & Humanities)

Katy Jablonski (Writing, Lit, & Foreign Lang)

Linnea Jaeger (ESOL)

Zip Krummel (Social Science)

Ashley Mickels (Career & Technical Education)

Emilie Miller (Science)

Stephen Shwiff (Instructional Director)

Abel Wolman / Pam Morse (Math)

Susan Lewis (non-voting – Curriculum)

Monica Pope / Mary Martin (non-voting – Student Services)

Support Staff

Gail Gilliland

Degrees and Certificates reviewed

0 New degrees

2 New certificates

0 Degree suspensions

3 Certificate suspensions

7 Degree revisions

11 Certificate revisions

Courses reviewed

6 New CTE courses

17 CTE course revisions

11 New LDC courses

14 LDC course revisions

11 Gen Ed Requests

3 Cultural Literacy Requests

10 Course inactivation

4 CLO updates

6 Contact Hour Change

4 Grade Option Change

Decisions or Actions approved

Procedural issues and changes for Curriculum Committee and Curriculum Office

1. VPIS participation on Curriculum Committee – added as official nonvoting member. (6.12.20)
2. Charter revisions (6.12.20)
 - a. Section 1.01 Members: revised A and B
 - i. 1.01A Voting Members
 1. Removed A.2 *A Library representative*
 2. Revised A.3 *An instructional Dean/Director*
 - ii. 1.01B Non-Voting Members – Added B.3 *Vice President of Instructional Services*
 - b. Section 1.02 Eligibility and Elections, B. Officers
 - i. 102B.4 revised to add “*following*” – *The Vice-Chair becomes the Chair starting with the first meeting of the following fall term.*

3. Kristen Booth approved to fill CC chair position in 2020-21 following Mimi Pentz’s request to be relieved of that responsibility. (5.7.20)
4. Committee meeting schedule for the 2020-21 academic year. September Orientation and May Retreat are limited to submissions for new degrees or certificates. Otherwise these meetings are reserved for committee review of curricular policy and issues. (6.12.20)

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
2020-21	Orientation 9.24.20	10.8.20 10.22.20	11.5.20 11.19.20	0	0	2.11.21	3.4.21 3.18.21	4.8.21	5.6.21 Retreat?	Retreat?	0	0

Curriculum development and submission

1. New Program Adoption Guidelines / Curriculum Development – guidelines approved and posted to website. Curriculum Development Administrative Rule and Operating Procedures updated to reflect guidelines. (9.19.19)
2. Related Instruction Standalone Courses: Criteria and Course Options – developed definitions and criteria/outcomes for determining eligibility of courses to fulfill standalone Related Instruction requirements. Identified and approved list of specific courses that qualified for each of the three categories of RI. (9.19.19, 11.07.19, 11.21.19, 3.05.20, 6.12.20)
3. Conversion of WS (Women’s Studies) to WGS (Women’s & Gender Studies) – change of prefix based on research into prefixes used by other colleges and universities. (10.17.19)
4. Revised Communication Requirement for AAOT, ASOT-BUS, ASOT-CS and AS – increased options to include COMM 111, 140, 214, and 215. (2.13.20) (NOTE: determined post-approval that the AS did not include a communications requirement)
5. Revised degree outcomes for the ASOT-BUS, AS and AGS – quantitative literacy replaces professional competence outcome (3.05.20)

Discussion Items

1. Suspension / Sunsetting of Program Guidelines – initial discussion. (10.03.19, 10.17.19)
2. Course Development Guidelines – draft outline of guidelines proposed by curriculum director / approved to proceed with fleshing out details and to bring to CC at fall Orientation (6.12.20)
3. Review of General / Transfer degree Core Requirements – discussed computer application requirements for the ASOT-BUS. Need more information. Will schedule each of the general / transfer degrees over the 2020-21 CC schedule, inviting appropriate faculty and deans to be present. (6.12.20)
4. CCOG requirements for Pre-College courses that may be taught separately or in combination. No decision. Further information needed. (6.12.20)
5. Proposed discussion items for 2020-21:

<ol style="list-style-type: none"> a. Review of General Program Requirements b. General Education Standard Prerequisites c. Core Learning Outcomes inclusion requirement d. Potential Revision of LIB 101 	<ol style="list-style-type: none"> e. Potential APA and MLA course f. Rigor – common definition g. Post COVID education and distance learning
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