



Schedule of Classes



Summer 2018

Credit Classes Pages 10-13

Community Education Classes Pages 14-17

Registration
begins
May 29th

Board of Education

Stuart Watson, Chair
Dr. Lee Fairchild, Vice-chair

Charlotte Arnold
Dana Campbell
Dr. Kevin McCabe
Kim Morgan
Sarah Segal

Mission

Columbia Gorge Community College builds dreams and transforms lives by providing lifelong educational programs that strengthen our community.

Vision

Become the first option of choice for education and training services in the communities we serve.

Values

- Respect for the individual
- Integrity
- Commitment to learning
- Community focus
- Excellence
- Service

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Summer 2018 Calendar

May 29	Registration begins for summer term
June 25	Summer term begins
June 29	Last day to drop from 8-11 week classes with tuition refund*
July 2	Summer term late fees begin if tuition is not paid
July 4	Independence Day Holiday (college closed)
July 9.	Registration begins for fall term
August 17.	Last day to withdraw from 11-week classes*
September 3.	Labor Day Holiday (college closed)
September 7.	Summer term ends
September 12.	Summer grades available online
September 25	Fall term begins

* Drop dates for 1-7 week classes and withdrawal dates for 2-10 week classes vary. See page 22 for details.

Essential Information

Tuition & Fees*

# of Credits numero de creditos	Tuition \$ costo \$	Service Fee \$ cargo de servicio \$	Total \$ not including other fees or books no incluye otros cargos o libros
1	99	19	118
2	198	38	236
3	297	57	354
4	396	76	472
5	495	95	590
6	594	114	708
7	693	133	826
8	792	152	944
9	891	171	1062
10	990	190	1180
11	1089	209	1298
12	1188	228	1416
13	1287	247	1534
14	1386	266	1652
15	1485	285	1770
16	1584	304	1888

*Tuition & Fees rates are subject to change.

Tuition & Fees

Tuition for Credit Classes: \$99 per credit*
 Service Fee, Credit Classes: \$19 per credit*
 Instructional Fees, if any, are listed in the course description
 Moodle Fee, Online and Hybrid Classes Only: \$50 per course
 Tuition for residents of non-border states: \$225 per credit
 Non-Credit Classes: Tuition & Fees listed with course description

An Explanation of Fees for Credit Classes

Course Fees: Some courses include a fee that covers additional instructional costs for that class. These may be charged on a per-course or per-credit basis, and are listed with the specific class to which they apply.

Lab Fees: Lab fees are charged for classes that have supplies and materials used by students each term for specific classes.

Program Fees: Program fees are charged for limited entry programs that have higher operational costs.

Service Fees: Service fees are universal fees charged per credit intended to replace fees such as student activity fees, technology fees, and parking fees.

Paying for Classes

Payment is due on the first Friday of the term, unless a payment arrangement has been made with the business office.

When Can I Register?

Registration priority is based on the number of credits successfully completed at CGCC. It does not include courses attempted or graded "F", "W", "I", "AU", or "NP," transfer credits, or classes currently in progress. **Students may also register on any scheduled registration day or time after their priority day through the first week of the term. After the first week, students must obtain instructor permission to join a class in progress.**

Do you have an OK to register?

Date	Start Time	Credits Completed prior to spring term 2018
May 29	8 am	150
	9 am	100
	11 am	80
May 30	2 pm	60
	8 am	40
	11 am	20
May 31	2 pm	1
	8 am	New Students
June 1	8 am	Community Education

Important Phone Numbers

Bookstore (541) 506-6061
 Business Office/Payments (541) 506-6057
 Child Care Partners (541) 506-6131
 Instructional Services (541) 506-6031
 Library (541) 506-6081
 Pre-College Programs
 (GED, ESOL) (541) 506-6041
 Small Business Development Center
 (SBDC) (541) 506-6121
 Student Services (Advising, Financial Aid, Placement
 Testing, & Registration)
 The Dalles (541) 506-6011
 Hood River (541) 308-8211
 Toll Free (866) 273-2422
 Assistance 711 Relay
 All Other Offices (541) 506-6000

Emergency Notifications

Classes are sometimes cancelled due to inclement weather or other emergency conditions. CGCC class cancellation information is announced on area radio stations, on the phone messages for The Dalles Campus (541) 506-6000 & (541) 506-6011 and the Hood River-Indian Creek Campus (541) 308-8211 as well as on the College website at www.cgcc.edu, and through Flash Alerts.

More information about the FlashAlert system is available at: <http://www.cgcc.edu/alerts>

You can choose to get a text or email notification, and Flash Alerts are free.

Financial Aid

Federal and State Aid

The Financial Aid Office at Columbia Gorge Community College can help you start your search for financial aid and help you through the paperwork required for Federal assistance. The Free Application for Federal Student Aid (FAFSA) application should be filed as soon as possible after October 1st each year and can be completed online at www.fafsa.ed.gov. The process can take 8-12 weeks from start to finish, so be prepared and file early. The earlier you file, the more benefits may be available to you.

2018-19 Award Year

The 2018-2019 award year begins summer term 2018. The FAFSA is available now at www.fafsa.ed.gov. When filing your Free Application for Federal Student Aid (FAFSA), use CGCC's school code (041519) to receive Federal Financial Aid at CGCC. The application for 2019-20 will be available October 1, 2018.

The ORSAA is an alternative to the FAFSA for undocumented Oregon students, including students who have DACA (Deferred Action for Childhood Arrivals) status. The ORSAA opens in October each year. Do NOT complete the ORSAA if you are a U.S. citizen or a legal noncitizen with an Alien Registration number. For more information please go to <http://oregonstudentaid.gov>.

Registration does not require a financial aid award letter in place at the time students register. Students may select "pay later" on the screen which asks if they are paying for classes at the time they register. If the financial aid process is not completed, or the student is not awarded funds, the student is responsible for full payment.

Computer access and assistance with online filing is available in both The Dalles and Hood River. Students may also schedule an appointment to discuss their financial aid progress by calling Student Services at (541) 506-6011 or by emailing the financial aid office at financialaid@cgcc.edu

Checking Your Progress

Students may check the progress of their CGCC FAFSA Application filing by logging into their student account at our website. Go to: cgcc.edu/MyCGCC, then log in to your account. Select "check Financial Aid status" link then click on "What is needed to complete Application Processing?" For questions, please email us at: financialaid@cgcc.edu

iGrad

As a CGCC student (prior, current, or alumnus) you get member-only access to FREE personal loan counseling, financial literacy information, and default prevention tools to help you with your loan repayments. Be money smart! Go to: www.igrad.com/schools/cgcc.

Scholarships

Scholarships are available from a variety of sources. Links to scholarship applications and sources can be found on CGCC's scholarship page: <http://cgcc.edu/financial-aid/scholarships>

Financial Aid Deadlines for Summer 2018	Date
Financial Aid Priority Deadline (Must submit ALL documents to Financial Aid Office by this date to be awarded by start of term)	4/21/2018
Term Dates	6/25/2018-9/7/2018
Registration Deadline for Financial Aid (Must be registered by this date to avoid aid cancellations prior to the start of the term)	6/20/2018
Last Day to Drop with Refund	6/29/2018
1st Disbursement Payment All grants, scholarships, and loans EXCEPT Single Term Loan Borrowers: 1st Payment	7/6/2018
30-Day Loan Delay 1st time, 1st Term Borrowers only	7/25/2018
Mid-Term Disbursement Single Term Loan Borrowers: 2nd Payment	8/2/2018
Full Award Earned (60% date) Must attend through this date or repay financial aid	8/8/2018
Last Day to Withdraw	8/17/2018
Loan Application Deadline for Fall term	8/29/2018

How to apply for financial aid:

All financial aid communication will come to you through your official school email address.

1

File Your FAFSA

- ✦ www.fafsa.gov
- ✦ CGCC school code: 041519

2

Check Your CGCC Financial Aid Status

- ✦ <http://cgcc.edu/MyCGCC>
- ✦ Log In to MyCGCC
- ✦ Click "Check Financial Aid Status"

3

Click on "What is Needed to Complete Application Processing?"

4

Complete required documents and return them to the financial aid office

For questions about your FAFSA Application, please contact the financial aid office:
 Email: financialaid@cgcc.edu Fax: (877) 368-6370 Phone: (541) 506-6021
 For additional information, please see our website at: <http://cgcc.edu/financial-aid>

Resources for New Students



Student Outreach and Recruitment

Student Outreach and Recruitment (SOAR) is available to counsel current and prospective students on the admissions process and course offerings at CGCC. SOAR will develop an enrollment/admission strategy with students to help them accomplish goals and objectives.

Contact the SOAR team:
(541) 506-6019
soar@cgcc.edu

New or Transfer Students

- 1 Apply for Admission to CGCC:** Go to cgcc.edu/admissions, choose the path that fits you, and click on "Apply"
- 2 Take Placement Assessment:** Make an appointment with Student Services to take the placement assessment (Accuplacer) OR bring official transcripts from a previous college
The Dalles (541) 506-6011 | Hood River (541) 308-8211
- 3 Meet with an Academic Advisor:** Make an appointment with Student Services to meet with an academic advisor to discuss your placement scores or transcripts and set up a plan for the new term. Students will meet with an advisor each term to get an "Okay to register"
- 4 Explore MyCGCC:** The student portal, MyCGCC, is the resource you will use often for numerous campus resources including your student email, registration for courses, financial aid, and grades.
- 5 Register for Classes:** See the chart on page 3 to find your earliest registration time
- 6 Complete Online Student Orientation:** Complete the Online Orientation found at <https://welcome.cgcc.edu>
- 7 Attend New Student Day:** Meet CGCC staff, instructors, and current students, tour campus, and learn about campus resources. Sign up to attend at cgcc.edu/nso (optional but highly recommended)
- 8 Purchase Textbooks, Required Materials, and Order Library Card:** See the booklist online at: cgcc.edu/bookstore
- 9 Attend Class:** Attend all classes or login to all online classes (via Moodle) in the first week
- 10 Pay for Classes:** Pay for classes or make a payment plan by Friday, June 29, 2018 for the summer term
- 11 Apply for Financial Aid:** Complete either the Free Application for Federal Student Aid (FAFSA) at www.fafsa.gov OR the Oregon Student Aid Application (ORSAA) at oregonstudentaid.gov Contact the CGCC Financial Aid Office with any questions at financialaid@cgcc.edu (optional)

Other New Student Info

New Student Day

New Student Day is not held in summer term. Contact SOAR for more information on upcoming new student activities, and what to do if you are starting in summer term.

OnTrack1 Appointments

On Track 1 (OT1) is a mandatory individual appointment for new students about 3-5 weeks into their first term. Students meet with an academic advisor to discuss their progress in classes, review goals, and confirm their education plans. It is a great time to talk about degree or career options or other services as needed.

Student Organizations

www.cgcc.edu/student-life

Involvement in student organizations enhances students' overall educational experience. Current Student Organizations include Alpha Sigma Xi Chapter of Phi Theta Kappa, Associated Student Government of CGCC, Delta Energy Club, Environmental Club, Health Occupations Club, Multicultural Club, CGCC Music Society, S.A.F.E., and the Student Nurse Association. More information about groups is available online, or in the Student Life Office in Building 1, next to the Cafe.

Students are encouraged to contact the Student Life Advisor at (541) 506-6027 about getting involved in student organizations at CGCC.

Veterans

www.cgcc.edu/veteran-resources

Columbia Gorge Community College is committed to honoring the service of our Veteran students. We are here to assist you in using your benefits to support your educational goals. For more information, contact our Veterans Certifying Official at: mmartin@cgcc.edu or (541) 506-6031.

Student & Community Resources

Columbia Gorge Community College

www.cgcc.edu
(541) 506-6000

Campus Locations

The Dalles (TDC)

400 East Scenic Drive
The Dalles, OR 97058

Hood River—Indian Creek Campus (HRC)

1730 College Way
Hood River, OR 97031

Bookstore

www.cgcc.edu/bookstore

Locations & Contact

The Dalles Campus (TDC)

Building 2, Room 190, (541) 506-6061

Hood River—Indian Creek Campus (HRC)

Front Desk
(541) 308-8211

Email

bookstore@cgcc.edu

Hours of Operation

For up-to-date hours and booklist information, please visit our website.
<http://www.cgcc.edu/bookstore>

First day to charge books to financial aid

for summer term: June 21, after 1 pm

Cashier

www.cgcc.edu/business-office

Cashiering is available:

In person:

The Dalles Campus

Business Office (Building 2)

Monday-Friday

8:00 am-12:00 pm and 1:00 pm-4:30 pm

Student Services (Building 3)

Monday-Thursday

9:00 am-5:30 pm

Friday

9:00 am-11:30 am

Hood River—Indian Creek Campus

Front Desk

Monday-Thursday

8:00 am-5:30 pm

Friday

8:00 am-11:30 am

Online

www.cgcc.edu (log in to MyCGCC)

By Phone

Call (541) 506-6057 to make payment arrangements or ask questions about your bill.

Child Care Partners (CCP)

www.cgcc.edu/childcare

Students may receive referrals, information, and assistance with child care needs through Child Care Partners, Child Care Resource & Referral of Gilliam, Hood River, Sherman, Wasco and Wheeler Counties. The program provides free individualized referrals through an up-to-date, local database of child care settings, preschools and school-age programs. Written and verbal information on selecting quality care, information on state child care regulations, and how to access assistance with child care costs are shared by trained staff. The program continually recruits and supports child care and education workers with training, professional development, resources and technical assistance.

For assistance, contact Child Care Partners' staff. On The Dalles Campus visit Child Care Partners Monday - Friday between 9:00am-4:00pm in Building 2, Room 2.176 or call (541) 506-6131.

Students can also receive child care referrals by calling 211. Referrals are available Monday-Friday 8:00am-11:00pm and on Saturday and Sunday from 8:00am-8:00pm.

Gorge Literacy

www.cgcc.edu/literacy



Gorge Literacy provides free basic literacy instruction and support to all adults in the CGCC service area, enabling them to reach their goals and realize their potential within their family, work and community lives.

We offer tutors for those seeking individual assistance with English conversation, reading, writing and basic math and life skills, as well as group and in-classroom tutoring services. Our program operates on both campuses. For more information, contact Matt Fitzpatrick at mfitzpatrick@cgcc.edu or (541) 506-6042.

Library Services

www.cgcc.edu/library

Location

Building 1 on The Dalles Campus. Some library services are also available on the Hood River—Indian Creek Campus.

Hours and Contact

The Dalles Campus Library:

Monday–Thursday

8:00 am – 6:00 pm

Friday

8:00 am – 12:00 pm

Closed: Saturdays, Sundays & college holidays

Hours may be different when classes are not in session. Current hours are always posted on library website.

Phone: (541) 506-6081

Email: library@cgcc.edu

The Dalles Campus Library Services

- Individual research assistance
- Group and silent study rooms & The Writing Desk tutoring help
- Books, magazines, local newspapers, music CDs, DVDs, & audiobooks
- Media items may be checked out or viewed in the Library
- Laptops available for checkout & computers available to access library databases, request interlibrary loans, & the Internet
- Computer Support Technician available

Hood River—Indian Creek Campus

Information Commons Library

Services

- Library card request form available online or call the library to request one over the phone
- Library services hand-outs available in the Information Commons
- Access to library staff by dialing extension 6081
- Computers to access library databases, request interlibrary loans, and the Internet

Online:

- Request CGCC library card to access online resources
- Search for and retrieve full-text articles
- Access ebooks, dictionaries, and encyclopedias
- Access materials through interlibrary loan

Student Resources

- Use online tutorials and research guides
- 24/7 chat services available
- Pick-up & Return library materials at The Dalles Campus Library, Hood River—Indian Creek Campus, local public libraries, or contact us for other options

Library Instruction:

- Faculty may arrange library instruction by contacting the librarian at (541) 506-6081 or library@cgcc.edu

Fees:

Access to library and information resources is provided by the college at no additional charge. If items are not returned by the due date, charges will be assessed. Patrons with overdue materials or having fines of \$10 or more will be prevented from registering for classes. Grades, transcripts, and diplomas are held until all items are returned and charges paid. Other collections fees, charges, and credit impairment may result.

Public Patrons:

The Columbia Gorge Community College Library in The Dalles is open to the public. The CGCC Library is a member of the Sage Library System, which means Wasco and Hood River county residents can use their public library cards to borrow items directly from the college library. Washington residents have several options for borrowing materials and should contact the library for details. Returning items is easy; just bring them back to the college library in The Dalles, CGCC’s Hood River campus or drop them at any branch of the Wasco or Hood River county libraries. For more information contact the library at (541) 506-6081.

SafeColleges

SafeColleges provides students online access to informational videos regarding such topics as campus safety, sexual assault and harassment prevention, alcohol and drug abuse prevention, and effective time management. The videos promote awareness of these issues in a strategic attempt to provide a safe and supportive learning environment for all CGCC students, faculty, and staff. Students will be receiving an email periodically inviting them to access SafeColleges and take part in the awareness campaign.

Student Support Services

www.cgcc.edu/student-support-services



At CGCC, you are part of a caring community committed to providing a safe, healthy environment where you can grow, thrive and learn. Attending college is an important achievement and an exciting time in life. College can also be a time of significant transition, which can be both positive and challenging at times. Student Support Services, including short-term mental health counseling, are available to you at no cost, and can help with general wellness, stress/time management, academic skills/organization, coping and adjustment strategies, and much more.

To learn more about the services available or make an appointment, visit us online

Tutoring Services

Columbia Gorge Community College offers FREE tutoring to ALL students for math, science, and writing on both campuses.

Hours for all tutoring services are posted the first week of each term, and a copy of the tutoring schedule is available online, in Student Services, in Instructional Services, and in the Library.

Campus Community Information

Annual Security Report

In accordance with the The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), CGCC publishes an Annual Security Report so that students, parents, and the public may be informed about college policies and issues surrounding campus security. The report includes crime statistics for our campuses and adjacent public spaces, policies and practices related to campus safety and security, maps and evacuation routes for disasters or other on-campus events, and conflict resolution information. The report is published on or before October 1 of each year, and can be obtained from Student Services on either campus, or found at the college website at <https://cgcc.edu/safety>

Campus Currents

Campus Currents is a monthly newsletter featuring college news and events. To subscribe, email currents@cgcc.edu with "Subscribe" in the Subject line. Student emails are automatically subscribed.

Consumer Information

CGCC publishes information of interest to students, parents, and the public on the college website. The Consumer Information page includes links to many essential college policies and statements, including accreditation information, cost of attendance, financial aid disbursements, financial literacy and loan default prevention, and health, safety and security. It can be found at:

<https://www.cgcc.edu/about/consumer-information>

Drug and Alcohol Abuse Prevention Program (DAAPP)

CGCC is committed to maintaining a drug-free institution to create a safe and healthful campus and work environment and to assist its students and employees who may have problems with drugs or alcohol. The DAAPP program serves to educate the campus community on college and federal policies and sanctions, the health risks of substance abuse, and provide resources for prevention, counseling or treatment programs. For more information, visit www.cgcc.edu/about/DAAPP or call (541) 506-6011 to speak with the Student Support Services Coordinator.

Columbia Gorge Community College
Schedule of Classes
USPS #021-044 Issue #02-2018
Published by: Columbia Gorge Community College 400 East Scenic Drive, The Dalles, OR 97058 The Columbia Gorge Community College Class Schedule is published quarterly. Entered as Periodicals postage paid at the Office of The Dalles, OR and additional mailing offices.
This brochure is published for informational purposes. Every effort has been made to ensure its accuracy at the time of publication. However, the provisions of this brochure are not to be regarded as an irrevocable contract between the student and CGCC. Course descriptions, term offerings, and credit receivable, as well as fees, rules, and any other regulations concerning the College are subject to change without notice.

Summer Pre-College Programs

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Schedule of Classes | Summer 2018

English for Speakers of Other Languages (clases de inglés)

The English for Speakers of Other Languages (ESOL) program offers classes for persons whose native language is not English. Reading, writing, listening and speaking are stressed. Call 541-506-6011 in The Dalles or 541-308-8211 in Hood River for more information. Registration, assessment, and orientation take place at the program sites.

El programa ESOL ofrece clases de inglés para las personas cuya lengua materna no es el inglés. Lectura, escritura, escucha y hablar son acentuada. Llame 541-506-6000 en The Dalles o 541-308-8211 en Hood River para más información. Orientación, evaluación y registro ocurren en los sitios del programa.

Class dates: July 3 – August 26

Hood River Tuition: \$25 8 wks
 Level 1-2 **1092883** Ziegner
 Level 3 **1092886** Ziegner
 HRC 202 Tu Th 6:00-8:00pm

Level 4 **1092889** Jaeger
 Level 5 **1092890** Jaeger
 HRC 203 Tu Th 6:00-8:00pm

Mt. Hood Tuition: \$10 8 wks
 Level 1-2 **1092884** Carmicheal
 Level 3 **1092887** Carmicheal
 Sundays 3:30-5:30pm
 Mt. Hood Town Hall | 6575 Hwy 35

Odell Tuition: \$10 8 wks
 Level 1-2 **1092885** Cunningham
 Level 3 **1092888** Cunningham
 Sundays 3:00-5:00pm
 FISH Food Bank | 3440 Odell Hwy

The Dalles
 There are no ESOL classes in The Dalles during summer term. Classes will begin again in September.

No hay clases de ESOL en The Dalles durante el verano. Las clases comenzarán otra vez en septiembre.

Pre-College Programs

Contact Information

Matt Fitzpatrick, Pre-College Pathways and Transition Advisor

mfitzpatrick@cgcc.edu
 Phone: (541) 506-6042

or

Teresa Cummings, Pre-College Specialist II

tcummings@cgcc.edu
 Phone: (541) 506-6041

College-Prep Courses

College-prep classes will help students prepare for or improve scores on college placement tests, develop reading comprehension skills and strategies, renew or increase math skills, and develop writing composition and grammar skills. Tuition: \$25

Class dates: June 25 – August 17

The Dalles 1092891 8 wks
 Reading & Writing I & II Carmicheal
 TDC 1.334 M W 9:00-11:30am

1092892 8 wks
 Reading & Writing I & II Harrington
 TDC 1.334 M W 5:00-7:30pm

1092893 8 wks
 Math I & II (Synchronous) Bickle
 TDC 1.361 Tu Th 9:00-11:30am

1092894 8 wks
 Math I & II (Synchronous) Bickle
 TDC 1.361 Tu Th 5:00-7:30pm

1092895 8 wks
 *College Prep Lab Fitzpatrick
 TDC 1.361 Tu Th 11:30am-2:30pm

Hood River 1092893 8 wks
 Math I & II Bickle
 HRC 313 Tu Th 9:00-11:30am

1092894 8 wks
 Math I & II Bickle
 TDC 313 Tu Th 5:00-7:30pm

1092891 (Synchronous) 8 wks
 Reading & Writing I & II Carmicheal
 HRC 204 M W 9:00-11:30am

1092892 (Synchronous) 8 wks
 Reading & Writing I & II Harrington
 HRC 204 M W 5:00-7:30pm

1092896 8 wks
 *College Prep Lab Wiley
 HRC 204 Tu Th 2:00-5:30pm

**College Prep and GED Labs are tuition free. Students can drop into lab for tutoring in multiple subject areas to brush up on skills or prepare for entry into credit classes.*

GED Preparation

CGCC offers GED reading & writing, mathematics, social studies and science classes all aimed at providing the knowledge, skills, support and guidance needed to pass the GED. These classes develop the skills necessary to pass the GED tests and prepare students to enter college and/or the workforce. Students attend a MANDATORY GED New Student Orientation for 6 weeks prior to the start of the term where they will take the CASAS test and register before attending classes. Call (541) 506-6041 in The Dalles or (541) 308-8243 in Hood River for more information. Tuition: \$25

Class dates: June 25-August 17

The Dalles 1092897 8 wks
 Reading & Writing I & II Carmicheal
 TDC 1.334 M W 9:00-11:30am

1092898 8 wks
 Reading & Writing I & II Harrington
 TDC 1.334 M W 5:00-7:30pm

1092899 8 wks
 Math I & II (Synchronous) Bickle
 TDC 1.361 Tu Th 9:00-11:30am

1092900 8 wks
 Math I & II (Synchronous) Bickle
 TDC 1.361 Tu Th 5:00-7:30pm

1092901 8 wks
 *GED Lab Fitzpatrick
 TDC 1.361 Tu Th 11:30am-2:30pm

Hood River 1092899 8 wks
 Math I & II Bickle
 HRC 313 Tu Th 9:00-11:30am

1092900 8 wks
 Math I & II Bickle
 TDC 313 Tu Th 5:00-7:30pm

1092897 (Synchronous) 8 wks
 Reading & Writing I & II Carmicheal
 HRC 204 M W 9:00-11:30am

1092898 (Synchronous) 8 wks
 Reading & Writing I & II Harrington
 HRC 204 M W 5:00-7:30pm

1092902 8 wks
 *GED Lab Wiley
 HRC 204 Tu Th 2:00-5:30pm

Credit Class Information

How to Take Credit Classes

If you are a new or transferring student, please see the steps to becoming a student on page 5. If you are a continuing student, check your "OK to register" in My Program Planner and see the chart on page 3 to see when your registration window opens.

Attendance Policy

Drop or Withdraw from a Credit Class

Responsibility for withdrawal from a class within the specified withdrawal timelines resides with the student.

- To have tuition charges removed, students must drop the class by Friday of the first week of the term for 11- or 12-week classes. (Equivalent dates for classes of other lengths and full refund policy listed on page 22).
- If a student drops a class in the first week, the class will not appear on the transcript.
- For 11- or 12-week classes, a withdrawal between the 2nd and 8th week will show as a "W" on the transcript. Students must withdraw before the end of the eighth week, or a grade will be assigned by the instructor.
- To withdraw from a course go to the CGCC homepage at: cgcc.edu and login to "MyCGCC" and select "Drop or Withdraw class(es)."
- Please also see the refund policy for Credit Classes on page 22.
- Please log in to your MyCGCC and check your term schedule to ensure it is accurate before the drop deadline. For questions, please contact Student Services.

No Show Policy

Students are expected to attend all class sessions, and to log in to online and hybrid classes. Students who do not attend the first class session or who do not log in and show activity by Wednesday of the first week may be dropped from the class by the instructor. Students will receive an email if they are dropped from a course for this reason. Students must contact the instructor for permission to be added back to the class.

If you are not sure when the drop with refund deadline is for your class, CONTACT STUDENT SERVICES.

Online & Hybrid Class Info

Accessing Online & Hybrid Classes

Columbia Gorge Community College offers some classes online or hybrid, via the Internet using a system called Moodle. Online classes take place entirely via the Internet and hybrid classes combine on-campus lectures with online activities. To access online or hybrid classes, log in to your MyCGCC account and select "Moodle" from the Student Resources Menu. The link will take you to your online class. Online and hybrid classes are generally not available until the first day of the term.

NOTICE: Students must log in on the FIRST DAY of the term and show some activity by Wednesday of the first week or risk being dropped from an online class as a "no show."

Summer Online & Hybrid Class List

Online

ATH 103	Introduction to Cultural Anthropology
BA 104	Applied Business Math
CAS 101	Web Design with HTML
CAS 104	Basic Internet Skills
CAS 121	Beginning Keyboarding
ENG 106	Introduction to Literature—Poetry
HPE 295	Health & Fitness for Life
HST 101	Western Civilization: Ancient to Medieval
HST 201	History of the United States to 1840
MP 111	Medical Terminology
PSY 201A	Introduction to Psychology-Part 1
PSY 213	Introduction to Behavioral Neuroscience
PSY 215	Human Development
WR 121	English Composition
WR 122	English Composition
WR 227	Technical and Professional Writing

Hybrid

COMM 111	Public Speaking
ENG 202	Shakespeare's Later Works
GS 106	Physical Science (Geology)
OS 280G	Co-op Ed: Administrative Assistant Seminar
SOC 204	Sociology in Everyday Life
SOC 205	Social Change in Societies

OER Classes, "GO" and "Low-GO"

Some CGCC classes use Open Educational Resources (OER). These classes may use a low-cost textbook, or may not use a traditional textbook at all, and are instead designed around the use of public, open source, Creative Commons, or other free resources. CGCC's two options for OER are Gorge Open and Low-GO. CGCC's instructors and informational resource staff work together to support students by lessening the burden of rising textbook costs.

Classes requiring no textbook purchase are marked with the "GO" symbol.



CGCC is offering the following courses as GO in summer term:

COMM 111; CAS 101, 104, 121; ENG 202; HST 201; MTH 111; MUS 191; OS 280F, 280G; PSY 222; SOC 204, WR 121, 122

Classes where used or low-cost textbooks under \$50 are marked with the "Low-GO" symbol.



CGCC is offering the following courses as Low-GO in summer term:



ATH 103; ART 230; BA 104, 111, 206; ENG 106, 195, GS 106; HST 101; MTH 60, 65, 95, 243; PSY 215; SOC 205; WR 115, 122

Summer Credit Classes




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Reading Course Info


The top box contains a description of parts of the course listing. The bottom box contains a sample course.

Course #	Course Name	# of Credits
 ← symbols like this are described below, and denote special information about the course. Course description, course prerequisites, and audit options follows the symbols.		
Class Dates (If less than full term)		
Additional fees (if any)		
CRN	Duration	Instructor
Section #, if applicable (courses with only 1 section in a location will not list a section number)		
Location	Days	Time
ART 230 Drawing I		3 cr.
 Covers basic perceptual drawing techniques and tools as well as the understanding of the language of drawing in historical and contemporary contexts. Develops critical skills for sighting, measuring, designing and constructing in drawing. Audit available.		
The Dalles		
1092847	11 wks	Anderson
TDC 3.203	M W	9:00-11:50pm

Anthropology

ATH 103 Introduction to Cultural Anthropology	4 cr.
   ONLINE COURSE. Examines modern human cultures through a cross-cultural and comparative approach. Explores language, technology, subsistence, economics, sociopolitical systems, religions, and human expression through ethnographic examples to better understand global diversity and the dynamics of culture change. Prerequisites: MTH 20 or equivalent placement test scores. Prerequisite/concurrent: WR 121. Audit available. Moodle fee: \$50	
1092846	11 wks Berry
ONLINE information on page 9	







Art

ART 230 Drawing I	3 cr.
 Covers basic perceptual drawing techniques and tools as well as the understanding of the language of drawing in historical and contemporary contexts. Develops critical skills for sighting, measuring, designing and constructing in drawing. Audit available.	
1092847	11 wks Anderson
TDC 3.203	M W 9:00-11:50am




Biology

BI 234 Microbiology	5 cr.
Introduces microbial taxonomy, identification, morphology, metabolism and genetics. Explores bacterial, viral, and parasitic relationships with human health and disease. Laboratory stresses aseptic technique, bacterial identification and physiology using a variety of media, culturing techniques, and staining techniques. Prerequisites: BI 112 or BI 211. Audit available. Lab fee: \$35	
1092848	11 wks Blatz
Lecture TDC 3.303	Tu Th 8:30-10:20am
Lab TDC 3.307	Tu Th 10:30-11:50am


Symbols Used

	Online	Classes offered entirely online.
	Hybrid	Classes offered through a mixture of online and in-person classes.
	Learning Community	A class in the Learning Community cohort.
	Gorge Open	This icon signifies courses using alternative textbooks and free resources instead of traditional textbooks. These instructors either develop original materials or access freely available resources. This helps decrease the burden of textbook costs to students and provides an engaging learning experience.
	Low-GO	This icon signifies courses using used or low-cost textbooks under \$50. These instructors use low-cost books and resources to decrease the burden of textbook costs to students while still providing an engaging learning experience.
	Quality Matters	Quality Matters (QM) is a nationally recognized, faculty-centered, peer review process designed to certify the quality of online courses. Course descriptions for online courses that have completed the formal (3 person panel) QM review process bear the "QM" symbol.


Business Administration

BA 104 Applied Business Math	4 cr.
   ONLINE COURSE. Presents a variety of problems and situations found in business where arithmetic is constantly used. Prepares students to use mathematics in solving monetary and valuation problems in business and personal finance. Prerequisites: WR 115, RD 115, and MTH 20 or equivalent placement test scores. Audit available. Moodle fee: \$50	
1092849	11 wks Hughitt
ONLINE information on page 9	

BA 111 Introduction to Accounting 3 cr.



 Presents double-entry accounting as related to service and merchandising business. Covers accounting cycle, including journalizing, posting to the general ledger, preparation of financial statements, petty cash, bank reconciliations, combined journal, special journals and payroll. Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.	
1092850	11 wks Ritzenthaler
TDC 3.102	M 5:30-8:20pm

BA 206 Management Fundamentals 3 cr.

 Introduces business management theory, including the basic functions of planning, organizing, directing, leading, and controlling as well as factors contributing to change in current management approaches. Recommended: BA 101, WR 121, and BA 131 or CAS 133. Prerequisites: WR 115, RD 115, and MTH 20 or equivalent placement test scores. Audit available.	
1092851	11 wks Ritzenthaler
HRC 313	Tu 4:00-6:50pm

Communication Studies



COMM 111 Public Speaking 4 cr.

  HYBRID COURSE combining classroom meetings and online activities. Introduces speechmaking based on a traditional public speaking approach. Aids students in developing theoretical understanding and practical application of oral communication skills. Includes techniques for controlling speech anxiety, how to organize information to present to a variety of audiences, and physical and vocal delivery skills. Prerequisites: WR 121; and MTH 20 or equivalent placement test scores. Audit available. Moodle fee: \$50. **Mandatory lecture dates: 6/29, 7/13, 7/27, 8/10.**

1092852 8 wks Uto
TDC 3.303 F 9:00am-3:20pm



Computer Applications and Office Systems

CAS 101 Introduction to Web Design & Development 4 cr.

  ONLINE COURSE. Explores the different roles, skill sets, jobs, and tools associated with the website development and design industry. Introduces the Web Design Assistant & Development program, including course options, software, and basic web terminology, as well as the uploading of pages to a server using File Transfer Protocol (FTP) and equipment requirements. Recommended: CAS 133 or equivalent file management and word processing experience. Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available. Moodle fee: \$50




1092853 11 wks Ware
ONLINE information on page 9

CAS 104 Basic Internet Skills 1 cr.

  ONLINE COURSE. Introduces web terminology, web browsers, search techniques, and communication tools. Audit available. Moodle fee: \$50


1092854 11 wks Hawke
ONLINE information on page 9

CAS 121 Beginning Keyboarding 3 cr.

   ONLINE COURSE. Introduces alphabetic and numeric portions of computer keyboard by touch. Develops and improves basic keyboarding techniques to increase speed and accuracy. Includes production of basic business documents using a word processor. Recommended: Placement into RD 90 and WR 90; CAS 103W. Audit available. Moodle fee: \$50.



1092855 11 wks Olson
ONLINE information on page 9

OS 280F Co-op Education: Administrative Assistant 1-5 cr.

 Provides field experience for the administrative assistant student. Recommended: RD 115, WR 115 and satisfactory progress through at least 15 credit hours of CAS/OS courses, or instructor permission required. Audit available.

1092856 11 wks Olson
TBA TBA TBA



OS 280G Co-op Ed: Administrative Assistant Seminar 1 cr.

  HYBRID COURSE combining classroom meetings and online activities. Supplements the work experience portion of cooperative education and the student's on-campus program through feedback sessions and instruction in job-related area. Prerequisite/concurrent: OS 280F. Recommended: RD 115, WR 115 and satisfactory progress through at least 15 credit hours of CAS/OS courses, or instructor permission required. Audit available. **Mandatory meeting dates: 6/26 & 7/31**

1092857 11 wks Olson
TDC 3.103 Tu 5:00-6:50pm


English (Literature)

ENG 106 Introduction to Literature - Poetry 4 cr.

  ONLINE COURSE. Enhances enjoyment of poetry, increases understanding of poetic elements, conventions and forms, and encourages exploration of the diversity of human experience. Prerequisite/concurrent: WR 121. Audit available. Moodle fee: \$50



1092858 11 wks Hanlon-Wilde
ONLINE information on page 9

ENG 195 Film Studies: Film as Art 4 cr.

 Enhances understanding of film through analysis of film history and form. Develops visual literacy and analysis skills by offering a range of tools to study any film. Analyzes ways in which a film may both contribute and react to its time and culture; analyzes film through studying the techniques by which it was made; and substantiates observations with examples taken from film tradition and from the film itself. Prerequisite/concurrent: WR 121. Audit available. **Class dates: 6/26-8/16**

1092859 8 wks Stein
TDC 3.202 Tu Th 10:00am-12:35pm




ENG 202 Shakespeare's Later Works 4 cr.

  HYBRID COURSE combining classroom meetings and online activities. Provides a sampling of Shakespeare's contributions to the three primary genres of early modern theater with a focus on the later comedies, tragedies, histories, and non-dramatic poetry. Introduces the study of Shakespeare's dramatic techniques, character development, historical and cultural setting, and language. Explores interpretations of Shakespeare's works by contemporary filmmakers. Prerequisite: MTH 20 or equivalent placement test scores. Prerequisite/concurrent: WR 121. Audit available. Moodle fee: \$50.

1092860 11 wks Jablonski
TDC 3.302 W 5:00-7:20pm

Geology

GS 106 Physical Science (Geology) 4 cr.


   HYBRID COURSE combining classroom meetings and online activities. Covers minerals, rocks, volcanism, earthquakes, plate tectonics, erosion and deposition by wind, glaciers and streams, weathering, fossils and geologic history. Includes weekly lab. Prerequisite: MTH 65 or equivalent placement test scores. Prerequisite/concurrent: WR 121. Audit available. Course includes three field trips: 7/14, 8/4, & 8/25. Moodle fee: \$50. **Class dates: 6/25-8/31**

1092861 10 wks Gebhardt
Lecture ONLINE information on page 9
Lab HRC 109 Th 10:00am-12:50pm

Health Education

HPE 295 Health & Fitness for Life




3 cr.

 ONLINE COURSE. Explores the interrelationship of the five components of physical fitness, basic nutrition concepts, and stress management activities to increase individual health and wellness. Includes lab sessions, fitness assessments, and fitness program development. Audit available. Moodle fee: \$50
1092862 11 wks Hughes
 ONLINE information on page 9

History




HST 101 Western Civilization: Ancient to Medieval

4 cr.

   ONLINE COURSE. Studies the ancient civilizations of Mesopotamia, Egypt, Greece and Rome. Covers development of Judeo-Christian beliefs, early Islamic civilization, Byzantine civilization, and early Medieval Europe. Prerequisites: MTH 20 or equivalent placement test scores. Prerequisite/concurrent: WR 121. Audit available. Moodle fee: \$50
1092863 11 wks Shwiff
 ONLINE information on page 9

HST 201 History of the United States to 1840


4 cr.

   ONLINE COURSE. Examines cause and effect, and significant trends and movements related to political, social and economic ideas and events from Colonial times to 1840. History courses are non-sequential and may be taken in any term and in any order. Prerequisites: MTH 20 or equivalent placement test scores. Prerequisite/concurrent: WR 121. Audit available. Moodle fee: \$50
1092864 11 wks Shwiff
 ONLINE information on page 9

Mathematics


MTH 60 Beginning Algebra I

4 cr.

 Covers the use of applications, formulas, and reasoning skills to write, manipulate, interpret, solve and graph linear equations and systems. Introduces concepts numerically, graphically, and symbolically. Develops skills to communicate results in oral and written form. Prerequisites: MTH 20 or equivalent placement test scores.
1092865 11 wks Morse
 TDC 3.302 M W 11:30am-1:50pm


MTH 65 Beginning Algebra II

4 cr.

 Covers the use of applications, formulas, and reasoning skills to write, manipulate, interpret, and solve equations involving polynomials, radicals, and rational expressions. Introduces concepts numerically, graphically, and symbolically. Develops skills to communicate results in oral and written form. Prerequisites: MTH 60 or equivalent placement test scores.
1092866 11 wks Morse
 TDC 3.302 M W 2:00-4:20pm


MTH 95 Intermediate Algebra

4 cr.

 Introduces functions graphically and symbolically with an emphasis on function notation. Investigates functions, equations, and graphs involving linear, quadratic, rational, radical, and absolute value expressions. Integrates technology throughout. Graphing calculator required. Prerequisites: MTH 65 or equivalent placement test scores; placement into WR 115. Audit available.
1092867 11 wks Morse
 TDC 3.302 M W 9:00-11:20am


MTH 111 College Algebra

5 cr.

 Explores relations and functions graphically, numerically, symbolically, and verbally. Examines exponential, logarithmic, power, polynomial, and rational functions. Investigates applications from a variety of perspectives. Prerequisites: MTH 95 or equivalent placement test scores. Prerequisite/concurrent: WR 121. Audit available.
1092868 11 wks Wolman
 HRC 303 Tu Th 2:30-4:50pm

MTH 243 Statistics I



5 cr.

 Investigates confidence interval estimation; tests of significance including z-tests, t-tests, ANOVA, and chi-square; and inference for linear regression. Applications are investigated from science, business, and social science perspectives. Graphing calculator with advanced statistical programs required and/or computer software. Prerequisites: MTH 243 and its prerequisite requirements. Audit available.
1092869 11 wks Wolman
 HRC 304 Tu Th 5:00-7:20pm

Medical Terminology

MP 111 Medical Terminology


4 cr.

  ONLINE COURSE. Covers analysis of the structure of medical words and application to basic anatomy, physiology, and disease processes of the human body. Stresses spelling and pronunciation. English communication skills necessary. Prerequisites: placement into RD 90 and WR 90. Moodle fee: \$50
1092870 11 wks Burkhart
 ONLINE information on page 9

Music

MUS 191 Guitar I


2 cr.

 Develops solo and ensemble guitar in a group setting, stressing the finding of one's musical voice within the panoply of guitar styles. Surveys classical as well as culturally based styles, and includes guitar notation systems. Varied performance levels will be accommodated in the class. Enthusiasm and possession of a nylon stringed acoustic guitar is the only prerequisite. Audit available.
1092871 11 wks Kabakov
 TDC 3.102 W 6:00-8:50pm


Psychology

PSY 201A Introduction to Psychology - Part 1




4 cr.

 ONLINE COURSE. Surveys the major concepts, theoretical perspectives, empirical findings, and historical trends in scientific research, biological psychology, sensation and perception, learning theory, memory, language, cognition, consciousness, and human development. Provides an overview of popular trends, examines the overarching themes of heredity vs. environment, stability vs. change, and free will vs. determinism, and emphasizes the sociocultural approach which assumes that gender, culture, and ethnicity are essential to understanding behavior, thought, and emotion. Psychology 201A is the first term of a two-term sequence in introductory psychology. Prerequisites: MTH 20 or equivalent placement test scores. Prerequisite/ concurrent: WR 121. Audit available. Moodle fee: \$50
1092872 11 wks Krummel
 ONLINE information on page 9


PSY 213 Introduction to Behavioral Neuroscience 4 cr.

 ONLINE COURSE. Surveys the role of the brain and nervous system in behavior, psychological functioning, and neuro-physiological processes that underlie human development. Prerequisite: PSY 201A or BI 231. Audit available. Moodle fee: \$50
1092873 11 wks Krummel
 ONLINE information on page 9



PSY 215 Human Development 4 cr.

   ONLINE COURSE. Surveys major developmental theories and patterns of change and continuity from birth to death in human subjects. Emphasizes biological, cognitive, and emotional development through the lifespan. Examines cultural influences on development. Recommended: PSY 201A or 202A. Prerequisites: MTH 20 or equivalent placement test scores. Prerequisite/concurrent: WR 121. Audit available. Moodle fee: \$50
1092874 11 wks Krummel
 ONLINE information on page 9



PSY 222 Family & Intimate Relationships 4 cr.

 Explores processes involved in both traditional and non-traditional relationships and families; including love, cohabitation, dating, marriage, parenting, communication and conflict resolution, sexuality, balancing work and family, domestic violence, divorce, remarriage and blended families. Prerequisites: MTH 20 or equivalent placement test scores. Prerequisite/concurrent: WR 121. Audit available.
1092875 11 wks Fegel
 TDC 3.202 W 5:00-8:50pm


Sociology**SOC 204 Sociology in Everyday Life** 4 cr.

  HYBRID COURSE combining classroom meetings and online activities. Introduces the sociological perspective and the scientific study of human social behavior. Focuses on the core concepts, theories, and research on human interactions within social groups and how people are shaped by their social locations (status, roles, race, class, sex, age, etc.) within society's structures, stratification systems, and institutions, and by cultural processes such as socialization and group dynamics. Prerequisites: MTH 20 or equivalent placement test scores. Prerequisite/ concurrent: WR 121. Audit available. Moodle fee: \$50
1092876 11 wks Hall
 HRC 312 M 4:00-5:50pm



SOC 205 Social Change in Societies 4 cr.

  HYBRID COURSE combining classroom meetings and online activities. Explores how societies have changed and are changing by utilizing sociological perspectives to compare and contrast the impacts of changes on individuals, cultures, and social institutions (such as the family, economy, politics, education, and religion). Prerequisites: MTH 20 or equivalent placement test scores. Prerequisite/ concurrent: WR 121. Audit available. Moodle fee: \$50
1092877 11 wks Hall
 HRC 312 W 4:00-5:50pm


Writing**WR 115 Introduction to Expository Writing** 4 cr.

 Introduces college level skills in reading critically, exploring ideas, and writing. Covers composing essays which support a thesis through structure appropriate to both thesis and reader, and covers revision for clarity and correctness. Prerequisites: Placement into WR 115 or completion of WR 90 and placement into RD 115 or completion of RD 90. Audit available.
1092878 11 wks Stein
 TDC 3.202 Tu Th 1:00-2:50pm



WR 121 English Composition 4 cr.

  ONLINE COURSE. Introduces academic writing as a means of inquiry. Employs critical reading, discussion and the writing process to explore ideas, develop cultural awareness and formulate positions. Emphasizes development of a variety of strategies to present evidence in support of a thesis. Prerequisite: Placement into WR 121, or completion of WR 115 and RD 115. Audit available. Moodle fee: \$50
1092879 11 wks Hanlon-Wilde
 ONLINE information on page 9


WR 122 English Composition 4 cr.

 Continues the focus of WR 121 on academic writing as a means of inquiry with added emphasis on persuasion and argument supported by external research. Uses critical reading, discussion and the writing process to explore ideas, develop cultural awareness and formulate original positions. Emphasizes development of writing and critical thinking through logical reasoning, rhetorical control, independent research and information literacy. Prerequisite: WR 121. Audit available.
1092880 11 wks Stein
 TDC 3.202 M W 10:00-11:50am

WR 122 English Composition 4 cr.

  ONLINE COURSE. Continues the focus of WR 121 on academic writing as a means of inquiry with added emphasis on persuasion and argument supported by external research. Uses critical reading, discussion and the writing process to explore ideas, develop cultural awareness and formulate original positions. Emphasizes development of writing and critical thinking through logical reasoning, rhetorical control, independent research and information literacy. Prerequisite: WR 121. Audit available. Moodle fee: \$50
1092881 11 wks Webster
 ONLINE information on page 9

WR 227 Technical and Professional Writing 4 cr.

 ONLINE COURSE. Introduces technical and professional communications. Students compose, design, revise, and edit effective letters, memos, reports, descriptions, instructions, and employment documents. Emphasizes precise use of language and graphics to communicate complex technical and procedural information safely, legally and ethically. Recommended: basic computer literacy and word processing skills. Prerequisites: WR 121. Audit available. Moodle fee: \$50
1092882 11 wks Ramsey
 ONLINE information on page 9

Community Education Classes

14 How to Register for Community Education Classes

- 1 Go to <https://cgcc.edu/schedule> and scroll down
- 2 Click on "Register for Community Education Classes"
- 3 Select your course from the list and follow the on-screen instructions.
- 4 If you have taken a CGCC class (non-credit or credit) before, you can call Student Services to get your **Student ID number**, which you will need to log in and register.
- 5 If you need assistance registering, you may also do so over the phone by calling Student Services.
- 6 You must **pay** for community education classes at the time of registration. You may pay online with a credit card, or come to campus to pay with cash or check. If **payment is not made on the same day, you will be dropped** at midnight.

Need help? Contact Student Services

The Dalles
400 East Scenic Drive
(541) 506-6011

Hood River
1730 College Way
(541) 308-8211

Child Care Partners Classes

Infant and Toddler Environments

Infant and toddler environments are the greatest when they stimulate delight and wonder in your little ones! In this workshop, we will explore the connection between development and the environment and learn to select enhancements that reflect infant and toddler needs and interests. We will also look at how visual stimulation can promote development and learning. This is a Set Two Learning Environments and Curriculum (LEC) class.

Tuition: \$20 CED 9050
1092811 7/19 Staff
 TDC 2.384 1 day Th 6:00-9:00pm

Overview for Family Child Care

Learn how to become a Registered Family Child Care Provider. Information will be presented on state regulations, home inspection, best business practices, as well as resources and services available in our local area. Completion of this three-hour training is required for becoming licensed as a Registered Family Child Care Provider. Call (541) 506-6131 or (800) 755-1143 for more information. This is a Set One Program Management (PM) class.

Tuition: FREE CED 9050
1092812 8/7 Patten
 TDC 1.063 1 day Tu 6:00-9:00pm

Planting the Seed: Nourishing Little Bodies and Minds

Do you struggle with picky eaters in your program? We all know that a well-balanced, healthy diet is critical to a child's physical and mental development. In this training, we explore ways to encourage healthy eating with tips and tools for getting the children in your program to try new foods without making yourself crazy. This is a Set Two Health Safety and Nutrition (HSN) class.

Tuition: \$20 CED 9050
1092813 8/22 Slatt
 TDC 1.063 1 day W 6:00-9:00pm

Recognizing and Reporting Child Abuse & Neglect

In Oregon, child care providers and early childhood educators are required by law to report child abuse and neglect. As a mandatory reporter, you are the crucial link in the child protection system. Learn about types and signs of abuse and neglect; what, when, and how to report; and what happens once the report is made. This class can be repeated to count toward Office of Child Care license renewal as follows: Registered Family Child Care once every 5 years, Certified Center/Certified Family Child Care, once every 3 years. This class is open to the community. This is a Set One Health, Safety and Nutrition (HSN) class.

Tuition: \$15 CED 9050
1092814 7/9 Patten
 TDC 1.063 1 day M 6:00-8:00pm

Recopilación de Comentarios Familiares

Parte de la preparación para QRIS requiere recoger información familiar y involucrar a las familias en la comunicación en cuanto a su programa. En esta sesión, examinaremos estrategias de colección de datos efectivos para promover oportunidades positivas para las familias con comentarios sobre sus experiencias en el programa. Esta clase es Nivel Dos en Manejamiento de Programa (PM).

Costo: \$20 CED 9050
1092815 7/26 Donaldson
 TDC 1.063 1 día Th 6:00-9:00pm

Sembrando la Semilla: Nutriendo Cuerpos y Mentes Pequeñas

¿Usted lucha con niños que son delicados con la comida en tu programa? Todos sabemos que una dieta equilibrada y saludable es fundamental para el desarrollo físico y mental del niño. En este curso exploramos maneras para fomentar una alimentación saludable con consejos y herramientas para que los niños en su programa prueben alimentos nuevos sin hacerte loca. Esta clase es de Nivel Dos en Seguridad, Salud y Nutrición (HSN).

Costo: \$20 CED 9050
1092816 8/6 Ochoa
 HRC 202 1 día M 6:00-9:00pm

General Classes

AARP Safe Driver

Class requires only classroom attendance. Written test, road testing or driving is not required. Class graduates, age 55 or older, can realize a savings discount in their automobile insurance premiums in Oregon. Washington residents should check with their insurer about qualifying for automobile insurance discount. Topics include: examining how age-related changes affect driving, and methods of compensating for these changes; updates and changes in driving laws; vehicle maintenance; and new developments in automotive technology. Winter driving skills and driving emergencies are also explored.

The Dalles classes held at Mid-Columbia Senior Center, 1112 W 9th St., The Dalles, (541) 296-4788; Hood River classes held at Down Manor, 1950 Sterling Pl., Hood River, (541) 387-8290. **To register, please call the facility where you plan to attend.**

Tuition: paid at first class CED 0861
 \$15 for AARP members \$20 for Non-Members

The Dalles

Section 1

1092817 7/16-7/17 Frost
 See above 2 days M Tu 8:45am-12:15pm

Section 2

1092818 8/20-8/21 Frost
 See above 2 days M Tu 8:45am-12:15pm

Section 3

1092819 9/17-9/18 Frost
 See above 2 days M Tu 8:45am-12:15pm

Hood River

Section 1

1092820 7/12-7/13 Miller
 See above 2 days Th F 8:45am-12:15pm

Section 2

1092821 9/13-9/14 Miller
 See above 2 days Th F 8:45am-12:15pm

Courageous Heart Workshop: Release the Grips of Anxiety and Fear

Loosen the grips of anxiety, fear, doubt, and judgment by cultivating inner strengths that create a foundation of well-being. Return to a place of contentment and joy - a place where the mind is not so easily "triggered" or hijacked into negative rumination. Learn how to cultivate strengths such as compassion, gratitude, and resiliency and feel more at ease with the inevitable ebbs and flows of life. Uh, too serious a topic for a sunny summer morning? Well, the sub-title of this workshop is "Making Fear Fun." We will keep it light, informative, and perhaps even mildly entertaining! You will leave the workshop with practical information and easy-to-do mindfulness practices to enrich your life and therefore the lives of all beings you encounter. The workshop includes presentation, discussion, and guided practices that help us lay down positive neural structure and tilt our brain away from what neuroscientists call the "negativity bias" of the brain. Recommend bringing notebook and pen.

Instructor: Ellen Donoghue, Ph.D., is a social scientist with a core area of research on well-being and resiliency. Ellen coaches individuals and groups on cultivating inner strengths, drawing on her research, Buddhist psychologists, and meditation teachers, including Dr. Rick Hanson, with whom Ellen completed his Foundations of Well-Being training.

Tuition: \$39 CED 9013
1092822 7/14 Donoghue
 HRC 202 1 day S 10:00am-1:00pm

Driver Education

Prerequisite: Must have a valid driving permit or license. This Oregon Department of Transportation and Department of Motor Vehicles certified driver education course is offered by Diamond F Driving School and includes 34 classroom hours and 12 driving hours. Topics covered include awareness of defensive driving skills, adverse driving conditions, and emergency situations. Driving lessons are progressive and include parking lots, hills, city streets and freeways. Successful completers receive a certificate of completion. **First class is a MANDATORY meeting with parents of enrolled students. For more information, call (541) 980-8025.** No discounts or waivers.

Tuition: \$425 paid at first class. CED 0861
1092823 7/9-8/8 Fairclo
 TDC 10.107 5 wks M W Th 5:30-8:30pm

Get Golf Ready I

Introductory group lessons covering putting, per-shot fundamentals, full swing basics, pitching and chipping. Student to instructor ratio is 8:1. Clubs and range balls provided. Please wear sturdy, closed-toed shoes. Class held at Indian Creek Golf Course, 3605 Brookside Drive, Hood River. No discounts or waivers.

Tuition: \$105 CED 0400

Section 1

1092824 7/5-7/26 Gradin
 Indian Creek 4 wks Th 5:30-6:30pm

Section 2

1092825 8/9-8/30 Gradin
 Indian Creek 4 wks Th 5:30-6:30pm

Section 3

1092826 9/6-9/27 Gradin
 Indian Creek 4 wks Th 5:30-6:30pm

Handgun Safety

Class covers how to safely use a handgun for home & personal defense. Successful participants receive a certificate for an Oregon CHL (Concealed Handgun License). The first class covers how to select a handgun, safety rules, operation of different types of handguns, ammo selection, maintenance, safe storage, stance and grip, legal considerations, holsters and other concealment options, and options for continued education. The second class involves a field trip to the Mt. Adams Fish & Game Association in White Salmon, WA for a strictly supervised indoor shooting experience during which students will shoot up to 10 different handguns. When shooting, each student will have a dedicated supervisor monitoring safety and technique. All shooting is done with a 1-to-1 ratio of shooters to monitors. The instructor is NRA certified to teach Basic Pistol, is an NRA Safety Range Officer, and has been teaching handgun safety for over 25 years. Non-lethal self-defense options such as pepper spray are also covered. The second day of class is held at the Mt. Adams Fish and Game Association, 975 NE Park Ave, White Salmon. Students under 18 years of age must be accompanied by a guardian. No discounts or waivers.

Tuition: \$59 Fee: \$30 CED 0400
1092827 6/28 & 6/30 See
 HRC 101 2 days Th 6:00-9:00pm
 Firing Range S 10:00am-2:00pm

Homebuyer's Workshop

This class is designed to help first-time homebuyers learn the basics about the home buying process. Learn the lingo and leave better prepared to successfully complete the home buying process. Course covers: housing decisions, financial preparation, shopping for a home, mortgages, and avoiding fraud in lending. Lunch provided and scholarships available. For information about available scholarships, please contact Columbia Cascade Housing Corp. at (541) 296-3397. Tuition covers up to two people. Please provide registration information for both. No discounts or waivers.

Tuition: \$30 CED 0805
1092828 8/4 Peters
 TDC 3.202 1 day S 9:00am-3:00pm

Pickleball, Beginning

Pickleball is the fastest growing sport in America. Each participant will learn the rules of the game and develop the skills necessary to compete or to just have fun while enhancing health and fitness. A \$5 drop-in registration fee is available on site. No discounts or waivers.

Tuition: \$39 Fee: \$5 CED 0400
1092830 6/28-9/20 NWPRD
 Readiness Ctr 13 wks Th 5:00-7:00pm

Pickleball, Competitive

Singles and Doubles matches for intermediate and advanced players. A \$5 drop-in registration fee is available on site. No discounts or waivers.

Tuition: \$39 Fee: \$5 CED 0400
1092831 6/28-9/20 NWPRD
 Readiness Ctr 13 wks Th 7:00-9:00pm

TRX Physical Fitness

TRX is a suspension weight training program using a system that can be modified to accommodate every student, regardless of age and fitness level. TRX constantly challenges your core with functional, dynamic exercises for a total body workout that minimizes stress on bones and joints. All workout equipment will be provided. Please come to class with proper workout attire. Class held at Indian Creek Golf Course, 3605 Brookside Drive, Hood River. No discounts or waivers.

Tuition: \$115 CED 0582

Section 1

1092832 7/3-7/24 Gradin
 Indian Creek 4 wks T 5:30-6:30pm

Section 2

1092833 8/7-8/28 Gradin
 Indian Creek 4 wks T 5:30-6:30pm

Section 3

1092834 9/4-9/25 Gradin
 Indian Creek 4 wks T 5:30-6:30pm

UAS Certification - Exam Preparation and Career Exploration

Participants learn and apply skills to pass the Federal Aviation Administration Regulation Part 107 sUAS Knowledge Test. Explores employment opportunities in the unmanned aerial systems industry.

Tuition: \$299 NCT30
1092905 7/28-7/29 Davis
 TDC 10.107 2 days Sat & Sun 8:00am-5:00pm

Healthcare Related Classes***BLS for Healthcare Providers CPR**

The BLS for Healthcare providers covers core material such as adult and pediatric CPR including two-rescuer scenarios and use of the bag mask, foreign body airway obstruction, and automated external defibrillation. American Heart Association (AHA) requires all students to have a copy of the course textbook to prepare for the course and to have available for personal use. **Students must bring a copy of the textbook to class.** The book can be purchased online or at the CGCC Bookstore.

Tuition: \$30 Lab fee: \$35 CED 9067

The Dalles**Section 1**

1092835 7/14 Penney
 TDC 3.301 1 day S 8:30am-1:00pm

Section 2

1092836 9/8 Penney
 TDC 3.301 1 day S 8:30am-1:00pm

Hood River

1092837 8/18 Webster
 HRC 102 1 day S 8:30am-1:00pm

***First Aid/CPR & AED**

The Heartsaver First Aid Course teaches rescuers to effectively recognize and treat adult emergencies in the critical first minutes until emergency medical services personnel arrive. The course also provides a complete health and safety training solution for first aid, adult/infant CPR, and Automated External Defibrillation AED. Course meets State of Oregon daycare licensing requirement. American Heart Association (AHA) requires all students to have a copy of the course textbook to prepare for the course and to have available for personal use. **Students must bring a copy of the textbook to class.** The book can be purchased online or at the CGCC Bookstore.

Tuition: \$30 Lab fee: \$35 CED 9067

The Dalles

1092838 8/25 Penney
 TDC 3.301 1 day S 8:30am-1:30pm

Hood River**Section 1**

1092839 7/21 Webster
 HRC 102 1 day S 8:30am-1:30pm

Section 2

1092840 9/15 Webster
 HRC 102 1 day S 8:30am-1:30pm

* The American Heart Association (AHA) strongly promotes knowledge and proficiency in Basic Life Support (BLS), and has developed instructional materials for this purpose. Use of these materials in an educational course does not represent course sponsorship by the AHA, and any fees charged for such a course do not represent income to the Association.

Online Continuing Education for K-12 Educators

CGCC, in partnership with Virtual Education Software (VESi), offers Continuing Education Units (CEUs) for online courses for educators that are convenient, flexible, and teach relevant and applicable content.

VESi courses are now tablet compatible, making it easy for you to recertify anytime, anywhere with reliable, stable online access.

3 CEUs

Tuition: \$270

Advanced Classroom Management
Attention Deficit/Hyperactivity Disorder
Autism & Asperger's Disorder
Child Abuse
Drugs & Alcohol in Schools
Educational Assessment
Harassment, Bullying & Cyber-Intimidation in Schools
Inclusion
Reading & Writing in Content Area
Reading Fundamentals #1
Reading Fundamentals #2
Six Traits of Writing Model - NEW!
Talented & Gifted
Teaching Diversity
Teaching Elementary Math Conceptually
Traumatized Child
Violence in Schools

4.5 CEUs

Tuition: \$335

Behavior is Language
Learning Disabilities
Reading Fundamentals #3
Response to Intervention - NEW!
Teaching Secondary Math Conceptually - NEW!
Try DI!
Understanding Aggression
Understanding & Implementing Common Core Standards
Why DI?

Visit virtualeduc.com/cgcc for detailed course information.

To register, call (541) 506-6011.

VESi recommends that you check with your school district and/or state licensing agency to verify these course offerings will meet your district and/or state requirements for salary advancement and/or state certificate re-licensure.

Campus Currents



Want to know what's going on at CGCC?
Interested in campus news and events?
Subscribe to our electronic newsletter,
~~~~~Campus Currents!~~~~~

Campus Currents is a monthly newsletter  
featuring college news and events.

To subscribe, email [currents@cgcc.edu](mailto:currents@cgcc.edu) with  
"Subscribe" in the Subject line.  
Student emails are automatically subscribed.



Serving You Locally in Wasco and Hood River Counties  
Providing educational outreach for Oregon State University

### Offering expertise through educational programs in:

- Agriculture
- Master Gardeners
- 4-H Youth Development
- Small Farms Counseling
- Master Food Preservers
- Strong Women, Strong Bones
- Open Campus Enrollment Coaching
- Family and Community Health

Check out our website or call our office for  
information on programs in your community!

*In Wasco County:* (541) 296-5494;  
[extension.oregonstate.edu/wasco/](http://extension.oregonstate.edu/wasco/)

*In Hood River County:* (541) 386-2030;  
[extension.oregonstate.edu/hoodriver/](http://extension.oregonstate.edu/hoodriver/)

## GED® Testing

The GED® test is computer-based and provides adults with the opportunity to earn a high school credential, but it also measures essential career-and-college-readiness skills.

Students under 18 years old are required to have a Release from Compulsory Attendance signed by their high school before they can register.

There are four tests: literacy, mathematics, science, and social studies. The GED® is a stepping-stone toward a college classroom or a better career and a family sustaining wage job. GED® test fees are \$38 per test. Full cost of GED® tests is \$152. To take an official GED® test, please register online at [www.ged.com](http://www.ged.com).

**Contact our Pre-College department  
for more information.**

**Matt Fitzpatrick**

**Pre-College Pathways and Transition Advisor**

[mfitzpatrick@cgcc.edu](mailto:mfitzpatrick@cgcc.edu)

Phone: (541) 506-6042

or

**Teresa Cummings**

**Pre-College Specialist II**

[tcummings@cgcc.edu](mailto:tcummings@cgcc.edu)

Phone: (541) 506-6041

# Small Business Development Center

[www.bizcenter.org/centers/columbia-gorge-sbdc](http://www.bizcenter.org/centers/columbia-gorge-sbdc)

18

Schedule of Classes | Summer 2018

The SBDC is funded in part through a cooperative agreement with the U.S. Small Business Administration, and with lottery funds awarded by the Oregon Business Development Department. The Small Business Development Center (SBDC) is an important part of CGCC. Its goal is to provide business and technical assistance to new and existing business owners and managers in the Mid-Columbia area. For more information, contact the SBDC at (541) 506-6121.

- Free one-on-one business counseling
- Seminars and workshops
- The Small Business Management (SBM) Program
- These programs and services are extended to the public on a nondiscriminatory basis.



## QuickBooks Learning Lab

The QuickBooks Learning Lab is a three-hour class limited to four businesses, where you will be able to work with a QuickBooks Pro Advisor to:

1. Help set-up your chart of accounts to benefit your business.
2. Establish a customized sales entry system (using POS reports or customized invoices unique to your business processes)
3. Establish payment systems that work best for your business (enter/pay bills, bill pay or direct check entry)
4. Learn how to do basic journal entries and bank reconciliations
5. Develop customized reports that will help you better manage your business

Class fee includes two individual sessions with the instructor to support initial data entry and troubleshoot problem areas. A final follow up session will be scheduled a month after class to ensure comprehension of the system. Tuition covers up to two people.

Tuition: \$150

SBD 9931

### The Dalles

|                |       |    |             |
|----------------|-------|----|-------------|
| <b>1092841</b> | 8/16  |    | Leibowitz   |
| TDC 1.266      | 1 day | Th | 4:00-7:00pm |

### Hood River

|                |       |    |             |
|----------------|-------|----|-------------|
| <b>1092842</b> | 9/13  |    | Leibowitz   |
| HRC 209        | 1 day | Th | 4:00-7:00pm |

## Starting a Successful Business

Learn the basics of getting a business started in the State of Oregon. Our experienced advisors will help you with assessing feasibility, writing a business plan, understanding business ownership structures, accounting responsibilities, and answering basic questions you may have.

Tuition: FREE

SBD 9952

### The Dalles

#### Section 1

|                |       |    |             |
|----------------|-------|----|-------------|
| <b>1092843</b> | 7/10  |    | Ayala/Mays  |
| TDC 1.266      | 1 day | Tu | 9:00am-Noon |

#### Section 2

|                |       |    |             |
|----------------|-------|----|-------------|
| <b>1092844</b> | 9/11  |    | Ayala/Mays  |
| TDC 1.266      | 1 day | Tu | 9:00am-Noon |

### Hood River

|                |       |   |             |
|----------------|-------|---|-------------|
| <b>1092845</b> | 8/6   |   | Meislahn    |
| HRC 202        | 1 day | M | 9:00am-Noon |

Register through CGCC Student Services  
(SBDC classes listed with Community  
Education/Non-Credit classes)  
(541) 506-6011 or online at [www.cgcc.edu](http://www.cgcc.edu)

A black and white photograph of graduates in caps and gowns. The focus is on a young woman in the foreground, looking slightly to the right with a gentle smile. Other graduates are visible in the background, some in profile. The lighting is soft, highlighting the texture of the gowns and the tassels of the caps.

Please join us  
as we celebrate  
the achievements of  
our graduates

*Commencement*  
*2018*

Friday  
June 15, 2018  
3:00 pm

*Columbia Gorge*  
*Community College*  
Fort Dalles  
Readiness Center

402 East Scenic Drive  
The Dalles, Oregon

For more information and to RSVP  
[www.cgcc.edu/graduation](http://www.cgcc.edu/graduation)  
Or contact Student Services  
(541) 506-6011  
[studentservices@cgcc.edu](mailto:studentservices@cgcc.edu)

# Nursing Admissions Information Sessions

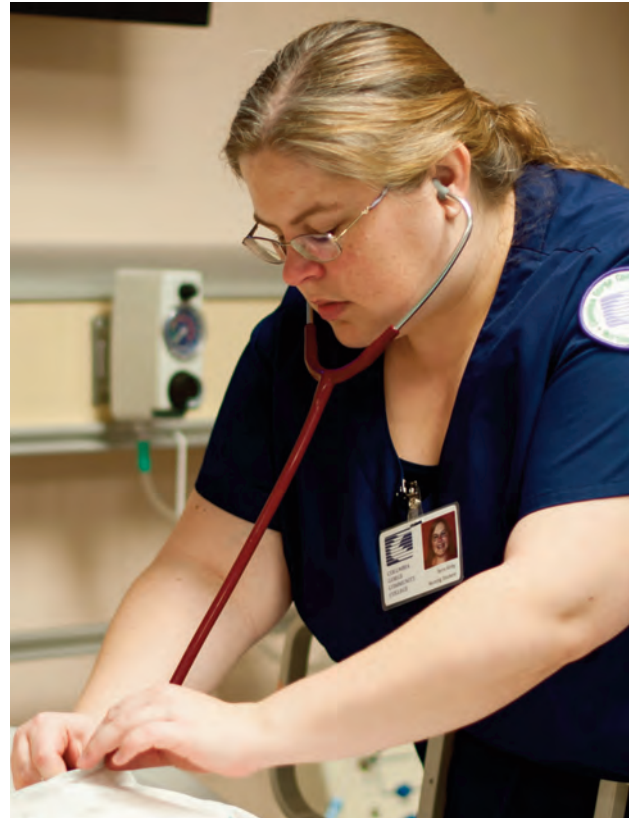
## What Are Nursing Admissions Information Sessions?

Are you interested in learning more about the Columbia Gorge Community College (CGCC) Nursing program? The Nursing Admissions Information Sessions are designed to provide you with information about the Associate of Applied Science in Nursing degree program, admissions criteria, and application process. Sessions are for prospective, new, and continuing students who are interested in the Nursing degree.

Nursing Admissions Information Sessions are held at The Dalles and Hood River-Indian Creek campuses. We highly encourage all students to come to an information session prior to requesting an individual appointment, since many of your questions may be addressed during the course of the session. The sessions begin promptly at the time indicated and we will not have time to repeat the presentation, so please allow enough time for travel and parking.

## Information Session Objectives

- Introduce the Nursing program and selection criteria used to evaluate students
- Allow participants to ask questions and engage in informational discussions
- Discuss the application procedures for entering the Nursing program



## How do I sign up for a Nursing Admissions Information Session?

In order to register for a session online, you must submit a Nursing Admissions Information Session RSVP (<http://bit.ly/cgccnursinginfo>) and let us know you will be attending one of the following sessions:

### The Dalles Campus

*all sessions in room 3.103*

Wednesday, June 20  
10:00 am to 11:30 am

Tuesday, July 24  
4:00 pm to 5:30 pm

Wednesday, August 22  
10:00 am to 11:30 am

Tuesday, September 11  
4:00 pm to 5:30 pm

### Hood River—Indian Creek Campus

*all sessions in room 309*

Monday, June 4  
4:00 pm to 5:30 pm

Thursday, July 12  
10:00 am to 11:30 am

Monday, August 6  
4:00 pm to 5:30 pm

Thursday, September 6  
10:00 am to 11:30 am

**For more information, contact Student Services  
(541) 506-6011 [studentservices@cgcc.edu](mailto:studentservices@cgcc.edu)**

# BLUE ZONES PROJECT

## CGCC Events

During Spring Term, CGCC and the Blue Zones Project worked together on Blue Zones Week, which included healthful cooking demonstrations, new healthful food options in the cafeteria, purpose workshops, the opportunity to join walking groups, and learn more about Blue Zones and developing healthier habits. Thank you to all those who participated! If you missed out this time, there will be additional opportunities in the future.

CGCC's partnership with the Blue Zones Project will continue throughout the next year, with more great activities and events to make the healthful choice the easy choice, in The Dalles and on campus!

If you would like to learn more about how you can become involved on campus, please contact Shayna Dahl at 541-506-6046; [sdahl@cgcc.edu](mailto:sdahl@cgcc.edu) or visit the "Blue Zones Project – The Dalles" Facebook page for more community opportunities.



Support To Expectant and Parenting Students

Are you attempting to balance community college studies with the challenges of raising a newborn child, or are you expecting a child and wondering whether you'll be able to continue your education amid the demands of parenthood?

Community resources are available to help you stay healthy and care for your child without putting your education on hold. Columbia Gorge Community College is part of a network of public, community organizations dedicated to your well-being and success. CGCC's Student Support Services and other staff on the Hood River and The Dalles campuses are responsible for connecting you with those resources, whether you're in need of food, transportation, housing, healthcare, or shelter from domestic violence.

To enhance these services, we are offering STEPS, "Support To Expectant and Parenting Students," a federally-funded initiative of the Oregon Health Authority. Columbia Gorge, Klamath, Chemeketa and Linn-Benton community colleges are all participating in Oregon, to focus on the needs of pregnant and parenting students.

STEPS will place Community Health Workers from Hood River and North Central public health districts on campuses, and will collaborate with Student Support Services in connecting these students with local resources.

To learn more, contact Student Services at either campus or call Shayna Dahl, Student Support Services Coordinator at (541) 506-6046.

# Payments

## Payments

### **Where Can I Make A Payment:**

*On The Dalles Campus*

- Business Office - Building 2
- Student Services - Building 3

*On The Hood River Campus*

- Student Services/Front Desk

*by Phone*

- (541) 506-6057

*Online*

Log in to your MyCGCC student account and select "Pay my bill via credit/debit card" from the MyCGCC Resources menu.

### **How Can I Pay?**

CGCC accepts cash, checks and VISA, MasterCard & Discover bank cards.

### **When is Payment Due?**

- For credit classes, full payment or college-approved financial arrangements must be in place by the first Friday of the term. If you enroll after that date, payment is due upon registration. If you have financial arrangements that will not cover the full term charges, you must pay the difference by the due date.
- For non-credit classes, full payment is due at the time of registration.

### **What If My Account Is Past Due?**

Past due accounts are assessed a late payment penalty of 10 percent of your account balance, up to \$75. Holds are placed on past due accounts, restricting future registration and transcripts. Past due accounts are referred to the Oregon Department of Revenue or other outside agency, and may be subject to additional collection charges, attorney fees and credit impairment. The college reserves the right to withdraw you if your account becomes past due or has an unpaid balance from a prior term.

### **What Are My Payment Responsibilities?**

You are responsible for full payment of all charges on your account by the payment due date, even if your account is being paid by another party. You are responsible for keeping CGCC informed of any address and telephone changes. Even if you are under 18 years of age, you will be held liable for any charges on your account under ORS 348.105. When you register for a class, you are liable for payment of the charges on that class, whether or not you attend. To have the charges removed, you must personally drop the class by the drop deadline.

### **How Can I Pay In Installments?**

The Installment Plan allows you to pay half of your tuition and fees by the first Friday of the term, and defer the balance until the sixth Friday of the term.

To qualify for the Installment Plan, you must meet all of the following requirements: provide your valid Social Security number, have a satisfactory payment history, and a zero account balance. CGCC may deny or rescind an Installment Plan if you miss the required payment due dates, provide inaccurate or incomplete information, have a poor credit history with the college, or do not meet the eligibility requirements.

### **How Do I Pay With My Financial Aid?**

If you have received and returned your award letter, financial aid awards will be posted to your account. If your award exceeds your account balance, you will receive a refund check by mail. If your award is not enough to cover all term charges, you must pay the difference by the first Friday of the term. If your aid is delayed, you will need to pay by this date.

### **How Does My Company Or Agency Pay?**

Arrangements for payment by an agency or company must be approved by the college before the term starts. Once arrangements have been made, take your payment authorization to the Business Office, or fax it to (541) 506-6052 before the term begins. The student is responsible to ensure that a payment authorization is on file by the payment due date, and for payment of any unpaid charges and late payment penalties.

### **How Are Scholarship Awards Applied To My Charges?**

CGCC Foundation scholarship awards are posted to your account. Scholarship checks from private donors, service clubs, or schools are posted to your account. You are responsible for charges that exceed your award.

## Discounts

### **Discounts for District Residents, age 65+**

District residents of Hood River or Wasco Counties 65 years or older are eligible to receive a 50 percent tuition discount on both credit and adult continuing education classes on a seat available basis. Check the course description for eligibility since some classes may not allow tuition discounts. Discounts do not apply to full classes or to lab and other class fees. You will be notified if the class is full and the tuition discount will not apply. Request your discount at the time of payment or by

calling the Business Office at (541) 506-6057.

### **Oregon Senior Option**

Oregon residents 65 years old or older at the beginning of the term in which the course is offered are eligible for a 100% tuition discount to audit a course if the following conditions are met:

- Students will complete a Senior Tuition Waiver and Audit Request form with instructor signature.
- Senior option enrollment will be on or after the first day of term.
- The course must be a lower-division collegiate course.
- Senior Option students will not displace paying students.
- The maximum costs to be covered by an approved tuition waiver each term is the cost of 8 credits.
- All course fees are to be paid by the student.

## Drop Dates, Refunds, & Removal of Charges

### **Charges:**

Charges are applied to a student's account when the student registers for a class. All of the tuition charges associated with a class will be removed if the student officially drops within the refund period. Some lab fees are non-refundable. No charges will be removed if the student drops after the drop deadline.

### **Drop Deadlines For Credit Classes:**

Credit classes must be dropped online, through the student account system. If a credit class is not dropped within the drop period, it will result in a "W" grade on the transcript, indicating a Withdrawal, and no charges will be refunded. Drop deadlines for full tuition refund are as follows:

- Students are entitled to a 100% refund, except for non-refundable lab fees, when a course is dropped during the following deadlines:
- 8-12 week classes:
  - drop by the end of the first Friday of the term.
- 2-7 week classes:
  - drop by the end of the first day of the class.
- Less than 2 week classes:
  - drop before the first day the class meets.
- No refunds will be given after the deadline.

If you believe an extreme hardship forced you to withdraw after the drop with refund period, or prevented you from dropping

within the refund period, and you wish to petition for a removal of charges, see the section titled "Refund Requests After the Drop Period," later in this section.

**Drop Deadlines For Non Credit Classes:** Non-Credit classes may be dropped online, in person at Student Services, or over the phone with a Student Services representative. Drop requirements may vary for Community Education courses. Drop deadlines for full tuition refund are as follows:

Students are entitled to a 100% refund, except for non-refundable lab fees, when a course is dropped during the following deadlines:

- \* Class that meets 1-2 weeks:  
drop prior to the first session
- \* Class that meets 3 or more weeks:  
drop prior to the second session
- \* No refunds will be given after the deadline

### **Refund Requests Within the Drop Period:**

The Business Office automatically issues refunds to students who drop within the drop period. The refund process as follows:

- Refunds from tuition and fees are first applied to outstanding charges on the student's account. If the student receives financial aid and opted to charge books on his/her account, this will also be deducted prior to any refund.
- If the credit is the result of a payment by check or cash, a check is issued in the student's name.
- If the credit is the result of a bank card payment, the refund will be applied to the original bank card.
- Refunds resulting from check overpayment are held two weeks from the date of the original payment.

### **Refund Requests After the Drop Period:**

If an extreme hardship prevented you from completing a course, and you could not drop during the refund period, you may request to have tuition charges removed from your account. Fees, especially any non-refundable lab fees may not be refunded. A Tuition Appeal form for requesting a refund can be obtained from the Student Services office in The Dalles or Hood River. You will be asked to provide documentation of your circumstances to support your claim. Your petition, and all accompanying documentation, must be received by the filing deadline to be considered. Please see the form for more details.

## Privacy Policy

CGCC will not provide your information to any third party without your consent, except where allowed by law. For more information, read our Privacy Policy at <https://www.cgcc.edu/policies/30d-student-records-and-confidentiality>

The Family Educational Rights and Privacy Act of 1974 (Statute: 20 U.S.C. 1232g; Regulations: 34CFR Part 99) also known as the Buckley Amendment is a Federal Law which states (a) that a written institutional policy must be established and (b) that a statement of adopted procedures covering the privacy rights of students be made available. The law provides that the institution will maintain the confidentiality of student education records.

Note: FERPA rights belong to the CGCC student, regardless of the student's age.

## Accreditation

Columbia Gorge Community College is accredited by the Northwest Commission on Colleges and Universities. The full accreditation statement is available on the college website at: [www.cgcc.edu/accreditation](http://www.cgcc.edu/accreditation)

## Safety

The safety, security, and well-being of our campus community is of paramount importance to CGCC. Annually we compile information regarding safety, security, and crime statistics for campus and nearby public properties. You can also learn about emergency procedures and weather-related closure procedures at [www.cgcc.edu/safety](http://www.cgcc.edu/safety)

## Student Right to Know

In accordance with Federal standards, CGCC publishes information that notifies students about how their information is used. This information can be found on the college website at:

<https://www.cgcc.edu/student-right>

## Equal Opportunity and Non-discrimination

Columbia Gorge Community College is an equal opportunity educator and employer.

It is the policy of Columbia Gorge Community College and its Board of Education that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, national origin, religion, age, disability, veteran status, sexual orientation, and any other status protected by applicable local, state, or federal law in any educational programs, activities, or employment.

Persons having questions about equal opportunity and nondiscrimination should contact:

### **Mailing Address for All Equal Opportunity Contacts**

Columbia Gorge Community College  
ATTN: (fill in appropriate name from below)  
400 East Scenic Drive  
The Dalles, OR 97058

### **Employment**

Courtney Judah  
*Human Resources Director*  
Office: Rm 2.349 Phone: (541) 506-6151

### **Civil Rights; Student Programs, Activities, and Services**

Dr. Eric Studebaker  
*Chief Student Services Officer*  
Office: Rm 3.223 Phone: (541) 506-6010

### **Educational Programs; Title II Coordinator**

Lori Ufford  
*Interim President/Chief Academic Officer*  
Office: Rm 2.108 Phone: (541) 506-6031

### **Title IX Coordinator**

Mike Taphouse  
*Director of Advising and Career Services*  
Office: Rm 3.224 Phone: (541) 506-6026

### **Section 504 Coordinator**

Shayna Dahl  
*Student Support Services Coordinator*  
Office: Rm 3.227 Phone: (541) 506-6046

Columbia Gorge Community College  
400 East Scenic Drive  
The Dalles, OR 97058

1730 College Way  
Hood River, OR 97031

(541) 506-6000  
www.cgcc.edu

Residential Customer

# *19th Annual* Founder's Cup *Golf Tournament*

*Saturday, August 4th*  
*Indian Creek Golf Course*  
*Hood River, Oregon*

*The Founder's Cup is a benefit  
for student scholarships.*

To sponsor or register a team in the  
tournament, please contact:

CGCC Foundation Office  
(541) 506-6111  
foundation@cgcc.edu



For more information about CGCC Foundation,  
please visit [www.cgccfoundation.org](http://www.cgccfoundation.org)

There will be opportunities to take part in  
exceptional wine and/or general raffles!