

Curriculum Committee Meeting Agenda

Voting Committee Members

Chair – Mimi Pentz (Nurs/Hlth Occ)

Vice Chair – Andrea LoMonaco (Business)

Kristen Booth (Pre-Coll/ESOL)

Pam Morse (Math)

Vacant (Inst Dean/Dir)

Jenn Kamrar (Art/Comm)

Stephen Shwiff (Soc Sci & Ed)

Emilie Miller (Science)

Robert Wells-Clark (Tec/Trad)

Non-Voting Committee Members

Jarett Gilbert (VP Instructional Services)

Mary Martin (Student Services/Registrar)

Susan Lewis (Curriculum)

Support Staff

Sara Wade (Instructional Services)

Guests

Tina Ontiveros, Tori Stanek

January 25, 2024 3:30 – 5:00 pm

ZOOM ONLY

Zoom log-in: <https://cgcc.zoom.us/j/84308320742>; Meeting ID: 843 0832 0742; phone in: 1-253-215-8782

Old Business

1. Contact Hour Definitions – continued from 6.10.22, 9.9.22, 10.6.22, 11.3.22 (Kristen) **POSTPONED until February 8 meeting;**
 - **ACTION ITEM:** Kristen, Pam & Jarett will work on creating a chart outlining contact hour requirements for each modality to help guide and give resources to instructors. Will bring to the January meeting for the committee to review.

Submissions

1. none

New Business

1. none

Discussion Items

1. FYE Revision – the FYE committee is seeking feedback regarding potential updates to the FYE course, including the potential for making it a mandatory requirement for all degrees offered by CGCC. Some potential areas for discussion:
 - new course design (purpose, outcomes, content)
 - potential credit overload issues for some degrees
 - benefit for all students
 - scheduling
 - potential for an opt-out format, allowing students with specific circumstances to opt-out
 - other

Next Meeting: February 8, 2024

Attachments: none