### COLUMBIA GORGE COMMUNITY COLLEGE REPORT ON AUDIT OF FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION

FOR THE YEAR ENDED JUNE 30, 2012

#### TABLE OF CONTENTS

# INTRODUCTORY SECTION

Table of Contents Board of Education and Administrative Staff Organizational Chart	1-4 5 6
FINANCIAL SECTION	7
Independent Auditors' Report Management's Discussion and Analysis	8-9 10-25
Basic Financial Statements: Statement of Net Assets Statement of Revenues, Expenses, and Changes in Net Assets Statement of Cash Flows Notes to Financial Statements	27 28 29 30-31 32-50
Required Supplementary Information: Schedule of Funding Progress History of Net OPEB Obligation Schedule of Employer Contributions	51 52 52 52
Supplementary Information: Individual Fund Financial Statements:	53
General Fund: Schedule of Revenue, Expenditures and Changes in Fund Balance with Budget Comparison	54-55
Special Revenue Funds: Schedule of Revenue, Expenditures and Changes in Fund Balance with Budget Comparison:	56-59
<ul> <li>U.S. Department of Education Title III Grant</li> <li>Carl D. Perkins Title I Grant</li> <li>Health Occupations Customized Training</li> <li>Carl D. Perkins Reserve Fund</li> <li>U.S. Department of Labor Community Based Job Training Grant for Renewable</li> <li>Energy Technology</li> <li>U.S. Department of Energy Grant</li> <li>U.S. Department of Labor WIA Section 171 Grant</li> <li>U.S. Department of Labor State Energy Sector Partnership Grant</li> <li>Customized Training</li> <li>Small Business Development Center (SBDC) Program Income</li> </ul>	60 61 62 63 64 65 66 67 68 69

## TABLE OF CONTENTS (continued)

Supplementary Information (continued):

Special Revenue Funds (continued):	
Federal Small Business Administration SBDC Grant	70
State SBDC Grant	71
Fundamentals of Caregiving	72
Mid-Columbia Economic Development District	73
Title II AEFLA Comprehensive Grant	74
Accountability Grant	75
Program Improvement Grant	76
Tutoring Grant	77
English Language Civics Grant	78
Learning Standards	79
Gorge Literacy	80
U.S. Department of Labor CASE Grant	81
Non-Reimbursable Community Education	82
Elderhostel	83
Oregon Student Assistance Commission Program	84
Career Pathways Innovation	85
First Year Persistence Development Project	86
Oregon Child Care Resource and Referral Network	87
Child Care Resource and Referral	88
Oregon Department of Human Services Integrated Child Care Grant	89
Co-Curricular Activities Fund	90
Career Pathways Program Income	91
Pathways Initiative State-Wide Director Grant	92
Insurance Fund	93
Pathways Initiative Projects & Technical Assistance Grant	94
Oregon Council for the Humanities Grant	95
Pathways Green Labor Market Information (LMI) Initiative Grant	96
Gorge Gravity Games	97
Building Lease Fund	98
Food Service	99
Federal Student Aid	100
Oregon Student Aid	101
CGCC Foundation Scholarship	102
Third Party Scholarship & Loan Fund	103
Environmental Club	104
Phi Theta Kappa	105
Student Council	106
Student Nurse Association	107
Japanese Club	108
Delta Energy Club	109

# TABLE OF CONTENTS (continued)

Supplementary Information (continued):

Reserve Fund: Schedule of Revenue, Expenditures and Changes in Fund Balance with Budget Comparison:	110
Facilities and Grounds Maintenance Reserve Fund General Operations Reserve Fund	111 112
Debt Service Fund: Schedule of Revenue, Expenditures and Changes in Fund Balance with Budget Comparison:	113
Wasco County G.O. Bond Fund	114
District G.O. Bond Fund	115
Pension Bond Fund	116
Enterprise Fund: Schedule of Revenue, Expenditures and Changes in Fund Balance with Budget Comparison:	117
College Book Store	118
Other Supplementary Schedules:	119
Schedule of Wasco County Property Tax Transactions	120
Schedule of Hood River County Property Tax Transactions	121-122
Schedule of Insurance	123
Schedule of Future Wasco County G.O. Bond Requirements Schedule of Future 2005 and Refunded 2012 G.O. Bond Requirements	124 125
Schedule of Future Pension Bond Requirements	125
OTHER REQUIRED REPORTS	127
Schedule of Expenditures of Federal Awards	128-129
Notes to the Schedule of Expenditures of Federal Awards	130

## TABLE OF CONTENTS (continued)

# OTHER REQUIRED REPORTS (continued)

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	131-132
Independent Auditor's Report on Compliance with Requirements That Could Have a Direct and Material Effect on Each Major Program and on Internal Control Over Compliance in Accordance with OMB Circular A-133	133-134
Schedule of Findings and Questioned Costs Independent Auditor's Report Required by Oregon State Regulations	135-136 137-138

#### **Board of Education and Administrative Staff**

Principal Officials Columbia Gorge Community College June 30, 2012

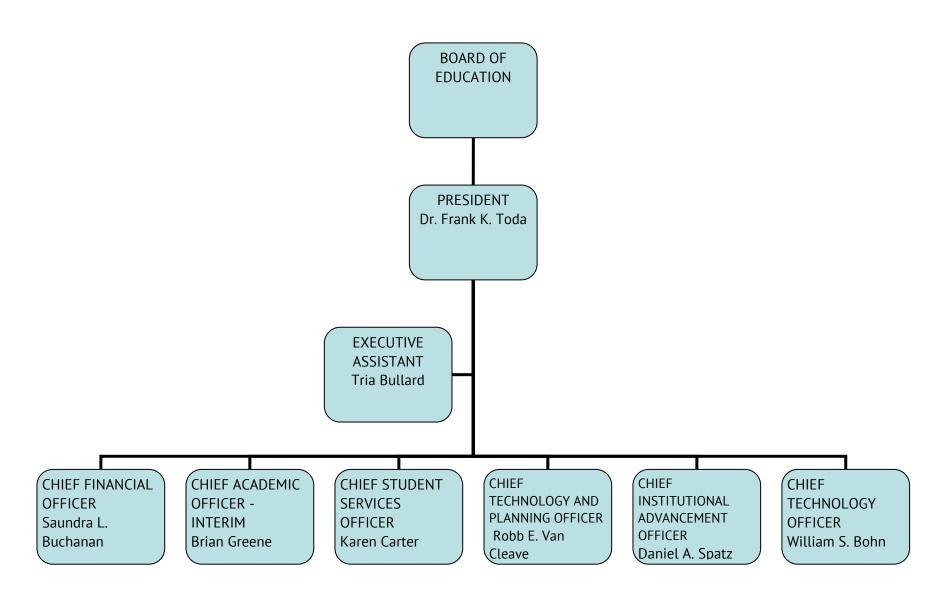
Position #	Name	<u>County</u>	Term Ending
1	M.D. Van Valkenburgh	Wasco	June 30, 2013
	Board Member		
2	Dr. James R. Willcox	Wasco	June 30, 2013
	Board Member		
3	Dave Fenwick	Hood River	June 30, 2015
	Board Member		
4	Charlotte Arnold	Hood River	June 30, 2015
	Board Member		
5	Dr. Ernie Keller, Vice-Chair	Wasco	June 30, 2013
	Board Member		
6	Stu Watson	Hood River	June 30, 2015
	Board Member		
7	Charleen Cobb, Chair	Wasco	June 30, 2013
	Board Member		

#### **ADMINISTRATION**

Dr. Frank K. Toda, President Brian Greene, Chief Academic Officer (Interim) Karen Carter, Chief Student Services Officer Saundra Buchanan, Chief Financial Officer (Resigned 10/5/2012) Lisa Deswert, Chief Financial Officer (Interim) Daniel Spatz, Chief Institutional Advancement Officer Robb Van Cleave, Chief Talent and Operations Officer Bill Bohn, Chief Technology and Planning Officer Tria Bullard, Executive Assistant to the President and Board of Education

### **Organization Chart**

Columbia Gorge Community College



# FINANCIAL SECTION



#### FRIEND & REAGAN, P.C. Certified Public Accountants

305 E. Fifth Street The Dalles, OR 97058 phone [541] 296.2000 fax [541] 296.5636 www.friendreagan.com

Carol D. Friend · Nathan R. Reagan · Ben G. Neumayer · Gary F. Bradford · Carolyn J. Rohde · Rochelle A. Friend

#### INDEPENDENT AUDITOR'S REPORT

Board of Education Columbia Gorge Community College The Dalles, Oregon 97058

We have audited the accompanying financial statements of Columbia Gorge Community College, as of and for the year ended June 30, 2012, which collectively comprise the College's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Columbia Gorge Community College management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of Columbia Gorge Community College, as of June 30, 2012, and the respective changes in financial position, and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 21, 2012, on our consideration of Columbia Gorge Community College's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Board of Education Page 2

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the postemployment benefit schedules on pages 10 through 25 and on page 52 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United State of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Columbia Gorge Community College's financial statements as a whole. The schedules listed in the table of contents as other supplementary information and other financial schedules are presented for purposes of additional analysis and are not a required part of the financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is also not a required part of the financial statements. The individual fund budgetary financial statements, other financial schedules, and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain other additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United Sates of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements taken as a whole. The introductory section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Swend & Reagan PC.

CERTIFIED PUBLIC ACCOUNTANTS

December 21, 2012

### MANAGEMENT'S DISCUSSION AND ANALYSIS

This section of Columbia Gorge Community College's (the College) Financial Statements presents a comparative analysis of the financial activities of the College for the fiscal years ended June 30, 2012 and 2011.

This report consists of management's representations concerning the finances of Columbia Gorge Community College (CGCC). To provide a reasonable basis for making these representations, management of CGCC has established a comprehensive internal control framework that is designed both to protect the College's assets from loss, theft or misuse; and, to compile sufficient reliable information for the preparation of CGCC's financial statement in conformity with accounting principles generally accepted in the United States of America (GAAP). Because the cost of internal controls should not outweigh their benefit, Columbia Gorge Community College's comprehensive framework of internal controls has been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatements. As management, we assert that, to the best of our knowledge and belief, this financial report is complete and reliable in all material aspects.

GAAP requires that management provide a narrative introduction, overview and analysis to accompany basic financial statements in the form of Management's Discussion and Analysis (MD&A).

### **OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is an introduction to Columbia Gorge Community College's basic financial statements, which is comprised of entity-wide financial statements prepared in accordance with the accrual basis of accounting and notes to the financial statements. This report also includes required and other supplementary information in addition to the basic financial statements.

The entity-wide financial statements are designed to provide readers with a broad overview of the College's finances, in a manner similar to a private-sector business. These entity-wide statements consist of comparative Statements of Net Assets, Statements of Revenues, Expenses and Changes in Net Assets and Statements of Cash Flows which are described and analyzed in the following sections. Notes to the Financial Statements are required to complete the entity-wide statements, and are an integral component of the basic financial statements.

### FINANCIAL HIGHLIGHTS

Financial highlights for Columbia Gorge Community College for fiscal year ending June 30, 2012 are described below.

Financial Highlights

- The College's financial position, as a whole, improved in some measures and declined in other measures during the fiscal year ended June 30, 2012.
- The College's financial position at June 30, 2012 consists of assets of \$45,363,360, liabilities of \$21,712,271 and net assets of \$23,651,089, an increase of \$1,877,983, 8.6% from the prior year.
- Savings to Hood River and Wasco County taxpayers totally nearly \$1 million through a bond refinancing completed in March, 2012. The refunding savings rate is about 5.7%, which is nearly twice the minimum savings ratio of 3% required by state regulations.
- The College processed Federal Student Aid independent of Portland Community College for the first time in 2011-2012. This has increased the College's Federal Operating Revenues by \$5,920,058 and increased expenses by \$6,015,888.
- Total liabilities decreased in 2012 by \$476,458 to \$21,712,271 primarily due to a decrease in deferred revenue of tuition and fees of \$544,144 because of a change in registration policy. Fall registration occurs in August instead of June. Total net assets increased by \$1,877,982 to \$23,651,089, an increase of 8.6 % from the prior year. Unrestricted net assets decreased by \$219,054 to \$5,332,200.
- Within net assets, capital assets less any related outstanding debt used to acquire those assets increased by \$750,963 to \$15,472,812 in 2012. The College uses these capital assets to provide services to students; consequently, these assets are not available for future spending. Although the College's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

#### ANALYSIS OF THE STATEMENT OF NET ASSETS FOR THE YEAR ENDED JUNE 30, 2012

The Statement of Net Assets presents information on all of the College's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets are indicators of the improvement or erosion of the College's financial health when considered along with non-financial facts such as enrollment levels and the condition of the facilities. The Statement of Net Assets includes all assets and liabilities of the College using the accrual basis of accounting, which is similar to the accounting presentation used by most private colleges. Assets and liabilities are categorized between current and noncurrent with current items maturing or becoming payable within the normal twelve month accounting and operating cycle.

......

•

Statement of Net Assets	2012	2011	Increase (Decrease)	% Change
Assets				
Current Assets:				
Cash and Cash Equivalents	4,496,894	3,396,823	1,100,071	32.4%
Short-Term Investments	3,122,870	3,099,434	23,436	0.8%
Total Other Assets	1,470,217	1,758,741	(288,524)	-16.4%
Total Current Assets	9,089,981	8,254,998	834,983	10.1%
Non Current Assets:				
Deferred Interest from Bond Refunding, Net	1,295,956	-	1,295,956	-
Pension Assets	3,106,707	3,276,927	(170,220)	-5.2%
Non Depreciable Assets - Land	1,510,000	1,510,000	-	-
Capital Assets, Net of Depreciation	30,360,716	30,919,910	(559,194)	-1.8%
Total Non Current Assets	36,273,379	35,706,837	566,542	1.6%
Total Assets	45,363,360	43,961,835	1,401,525	3.2%
Liabilities				
Total Current Liabilities	2,710,313	2,950,048	(239,735)	-8.1%
Total Non Current Liabilities	19,001,958	19,238,681	(236,723)	-1.2%
	21,712,271	22,188,729	(476,458)	-2.1%
Net Assets				
Invested in Capital Assets, Net of Related Debt Restricted for:	15,472,812	14,721,849	750,963	5.1%
Debt Service	2,846,077	1,500,004	1,346,073	89.7%
Unrestricted	5,332,200	5,551,254	(219,054)	-3.9%
Total Net Assets	23,651,089	21,773,107	1,877,982	8.6%
Total Liabilities and Net Assets	45,363,360	43,961,836	1,401,524	3.2%
	, ,	, ,	, ,	

#### Current Assets

Current assets of \$9,089,981 were more than sufficient to cover current liabilities of \$2,710,313. This represents a current ratio of 3.3 as compared to 2.8 in the prior year. Cash and cash equivalents increased by \$1,100,071 to \$4,496,894 as compared to \$3,396,823 in the prior year due to cash of \$7,754,959 provided by non-capital financing activities, offset in part by operating and investing cash

flows. The College received additional state revenue relative to prior year, consistent with this being the first year of the biennium. Receivables decreased in total by \$402,354 due to a one-time adjustment to the allowance for doubtful accounts to establish the balance based on management's estimate of collectability and evaluation of past due accounts.

#### Noncurrent Assets

The College's investment in capital assets, net of accumulated depreciation, decreased by \$559,194 to \$30,360,716 due primarily to annual depreciation charges. Detailed changes to capital assets are shown in Note 5.

### **Current Liabilities**

The College's current liabilities consist primarily of accrued payroll, various payables for operations, deferred revenue and the current portion of long-term debt. Current liabilities decreased by \$239,735 to \$2,710,313. Deferred revenue from tuition and fees decreased by \$544,144 to \$334,870 because of a change in registration policy. Fall registration occurs in August instead of June. Accrued payroll and withholdings increased by \$211,627 to \$413,502 due primarily to an increased number of faculty and an increased number eligible for PERS and health care benefits due as of June 30, 2012.

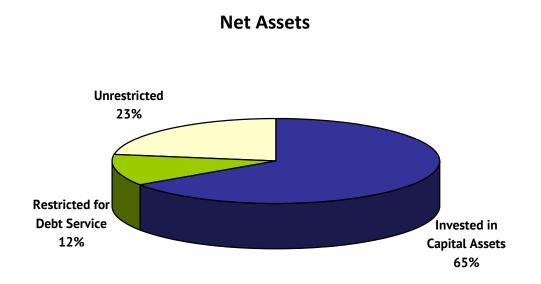
### Noncurrent Liabilities

Noncurrent liabilities consist of long-term debt less the current portions of specific obligations. Noncurrent liabilities decreased by \$236,723 to \$19,001,958 due primarily to debt payments and the refunding of prior debt at considerable savings to the College.

The College's capital investment in real property, construction and improvements for The Dalles and Hood River campuses are funded by two general obligation bonds. Additional information on the College's long-term obligations may be found in Note 9 of the Notes to Basic Financial Statements.

#### Net Assets

Total net assets increased by \$1,877,983 to \$23,651,089, an increase of 8.6 % from the prior year. Within net assets, the "invested in capital assets" amount is \$15,472,812, an increase of \$750,963 as compared to the prior year due to progress of capital expansion and improvement projects. Restricted net assets increased by \$1,346,073 to \$2,846,077. Unrestricted net assets decreased by \$219,054 to \$5,332,200 and are available for the continuing operations of the College. The following chart shows the allocation of net assets of the College as of June 30, 2012.



ANALYSIS OF THE STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS FOR THE YEAR ENDED JUNE 30, 2012

The Statement of Revenues, Expenses and Changes in Net Assets present the operating results of the College, as well as the non-operating revenues and expenses. All changes in net assets are reported under accrual basis of accounting, or as soon as the underlying event giving rise to the change occurs, regardless of the timing when the cash is received or disbursed. Revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods. The utilization of long-lived assets is reflected in the financial statements as depreciation, which amortizes the cost of the capital asset over the expected useful life.

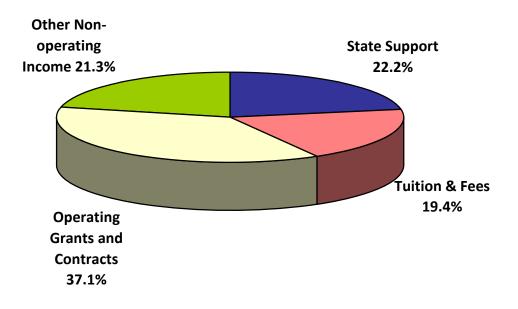
Revenues and expenses are reported as either operating or non-operating, with operating revenues of student tuition and fees, bookstore sales, federal, state and local grants and contracts. State appropriations, property taxes and state capital grants and contracts are classified as non-operating revenues. Annual state appropriations and property taxes, while budgeted for operations, are considered non-operating revenues according to accounting principles generally accepted in the United States of America (GAAP). Overall net assets remain positive, although this statement presents an operating loss due to the classification of state appropriations and property tax revenue.

Statement of Revenues, Expenses			Increase	%
and Changes in Net Assets	2012	2011	(Decrease)	Change
Operating Revenues				
Student Tuition and Fees, net	3,969,746	3,431,661	538,085	15.7%
Operating Grants & Contracts	7,599,211	1,525,064	6,074,147	398.3%
Other Operating Revenue	664,119	753,197	(89,078)	-11.8%
Total Operating Revenues	12,233,076	5,709,922	6,523,154	114.2%
Operating Expenses				
Instruction	4,096,266	3,947,320	148,946	3.8%
Academic Support	922,630	851,231	71,399	8.4%
Student Services	894,953	838,858	56,095	6.7%
Public Services	340,303	441,676	(101,373)	-23.0%
Institutional Support	2,799,254	2,436,536	362,718	14.9%
Financial Aid	6,027,328	11,440	6,015,888	52586.4%
Plant Operating and Maintenance	999,684	967,009	32,675	3.4%
Plant Improvements	-	128,901	(128,901)	-100.0%
Bookstore	532,970	573,908	(40,938)	-7.1%
Depreciation	958,292	944,455	13,837	1.5%
Total Operating Expenses	17,571,679	11,141,333	6,430,346	57.7%
Operating Loss	(5,338,603)	(5,431,411)	92,808	-1.7%
Non-Operating Revenues (Expenses)				
State Community College Support	4,540,431	2,593,282	1,947,149	75.1%
Property Taxes	3,057,277	2,968,507	88,770	3.0%
Other Non-operating Revenue	629,707	1,253,711	(624,004)	-49.8%
Other Non-operating Expenses	(1,010,830)	(1,029,022)	18,192	-1.8%
Total Non-operating Revenues (Exp)	7,216,585	5,786,478	1,430,107	24.7%
Increase (Decrease) in Net Assets	1,877,983	355,070	1,522,913	428.9%
Net Assets - Beginning of Year	21,773,107	21,414,898	358,209	1.7%
Change in Presentation adjustment	-	3,139	(3,139)	-100.0%
Net Assets - End of Year	23,651,090	21,773,107	1,877,983	8.6%
Total Revenues	20,460,491	12,525,423	7,935,068	63.4%
Total Expenses	18,582,510	12,170,356	6,412,154	52.7%
Increase (Decrease) in Net Assets	1,877,981	355,067	1,522,914	428.9%

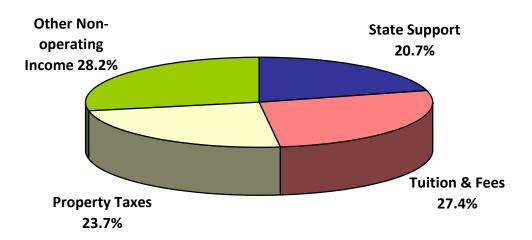
#### Revenues

The following graphs show the allocation of revenues for fiscal years 2012 and 2011.





## 2011 Operating and Non-Operating Revenues



#### Operating Revenues

The sources of operating revenue for the College are tuition and fees, federal, state and local grants and contracts, bookstore sales and other operating revenue. Operating revenues increased by 114 % as compared to 2011 as this is our first year of receiving Federal Student Aid.

Tuition and fees, which include all amounts paid for educational purposes, increased 15.7 % by \$538,085 to \$3,969,746 and represents 19.4 % of total revenue. A tuition rate increase from \$79 to \$84 per credit hour contributed to the overall increase in tuition and fees even though enrollment decreased by 1.1 %. The service fee increased by \$9 to \$12 per credit hour. Operating revenue from federal grants and contracts increased by 422.3 % by \$5,920,058 to \$7,321,858 due to processing Federal Student Aid through the College for the first time.

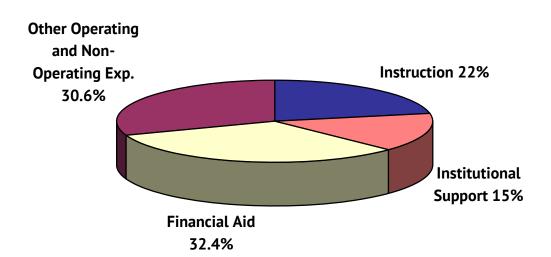
#### Non-operating Revenues

Non-operating revenues increased overall by \$1,411,915 to \$8,227,415. One of the two largest nonoperating revenue sources is the State of Oregon which funds FTE reimbursements through the Community College Support Fund and represents 22.2 % of total revenue. State Community College Support revenue increased by 75.1 % to \$4,540,431 primarily due to receiving the College's fiscal year 2011 fourth quarter FTE reimbursement of \$943,829 in fiscal year 2012 consistent with this being the first year of the biennium. The \$4,540,431 received from the State represents five quarters distribution of the Community College Support Fund. The deferrals were enacted in 2003 by the Oregon Legislature and are scheduled to occur on alternate years so that the State could balance its biennial budget.

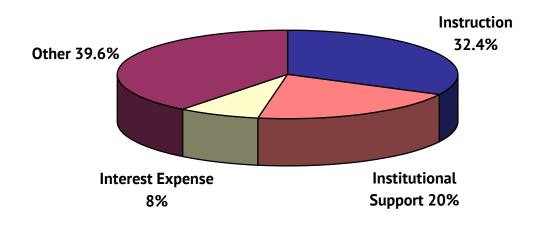
Property taxes increased by 3 % to \$3,057,277 and represents 14.9 % of total revenue. Of the property taxes received, approximately 68 % is attributed to general obligation bond levies and 32 % is from the permanent operating levy rate of \$0.2703 per thousand.

Expenses

The following graphs show the allocation of expenses for the College by functional classification for fiscal years 2012 and 2011:



# 2012 Operating & Non-Operating Expenses



### 2011 Operating & Non-Operating Expenses

#### Operating Expenses

Operating expenses increased by 57.7 % to \$17,571,680. Financial aid expenses are the largest percentage of total expenses at 32.4 % for a total of \$6,027,328 as the College processed Federal Student Aid independent of Portland Community College for the first time. Instruction increased by 3.8 % to \$4,096,266 as compared to the prior year and accounts for 22 % of total expenses. Institutional support increased by 14.9 % to \$2,799,254 or 15.1 % of total expenses primarily due to proper staffing levels in the business office and increased accreditation expenses as the final year of candidacy approaches. Plant operation and maintenance increased by 3.4 % to \$999,684 or 5.4 % of total expenses. Depreciation increased 1.5 % to \$958,292 or 5.2 % of total expenses. Academic support increased by 8.4 % to \$922,630 or 5 % of total expenses. Student services expense increased by 6.7 % to \$894,953 and represents 4.8 % of total expenses.

#### Non-Operating Expenses

The largest non-operating expense was interest on debt of \$965,332 and represents 5.2 % of total expenses.

#### ANALYSIS OF THE STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2012

The primary purpose of the Statement of Cash Flows is to provide relevant information about cash receipts and cash payments, which is a basis to assess the financial health of the College. The Statement of Cash Flows presents information on the cash flows from operating activities, non-capital financial activities, capital financing activities and investing activities. It provides the net increase or decrease in cash between the beginning and end of the fiscal year and assists in valuation of financial

viability, the College's ability to meet financial obligations as they become due, and the need for external financing.

-			Increase	%
Statement of Cash Flows	2012	2011	(Decrease)	Change
Cash Flows From Operating Activities				_
Cash Received from Tuition and Fees	3,850,864	3,449,499	401,365	11.6%
Cash Received from Grants and Contracts	7,592,428	1,492,934	6,099,494	408.6%
Other Operating Revenue	657,624	762,066	(104,442)	-13.7%
Cash Paid for Operating Activities	(16,538,422)	(10,518,815)	(6,019,607)	57.2%
Net Cash Provided (Used) by Operating Activities	(4,437,506)	(4,814,316)	376,810	-7.8%
Cash Flows From Non-Capital Financing Activities				
Cash Received from Property Taxes	3,029,419	2,960,474	68,945	2.3%
Cash Received from State Support	4,540,431	2,593,282	1,947,149	75.1%
Other Cash Received from Non-Capital Financing Act	478,326	259,372	218,954	-1092.8%
Other Cash Paid from Non-Capital Financing Act	(293,217)	(278,018)	(15,199)	5.5%
Net Cash Provided (Used) by Non-capital Financing Activities	7,754,959	5,535,110	2,219,849	40.1%
Cash Flows From Capital Financing Activities				
Purchase of Capital Assets	(398,136)	(591,246)	193,110	-32.7%
Cash Received froim Capital Grants	-	488,759	(488,759)	-100.0%
Net Proceeds from Bond Refunding	13,790,000	-	13,790,000	-
Principal Paid on Long-Term Debt	(14,420,000)	(1,215,000)	(13,205,000)	1086.8%
Interest Paid on Long-Term Debt	(1,485,517)	(842,582)	(642,935)	76.3%
Net Cash Provided (Used) by Capital Financing Activities	(2,513,653)	(2,160,069)	(353,584)	-212.0%
Cash Flows From Investing Activities				
Earnings on Investments	350,853	510,327	(159,474)	-31.2%
Purchase of Investments	(2,680,754)	(2,895,998)	215,244	-7.4%
Proceeds from Sale of Investments	2,626,172	2,842,909	(216,737)	-7.6%
Net Cash Provided (Used) by Investing Activities	296,271	457,238	(160,967)	-35.2%
Net Increase (Decrease) in Cash and Cash Equivalents	1,100,071	(982,037)	2,082,108	-212.0%
Cash and Cash Equivalents - Beginning of Year	3,396,823	4,378,860	(982,037)	-22.4%
Cash and Cash Equivalents - End of Year	4,496,894	3,396,823	1,100,071	32.4%

#### **Operating Activities**

The College's major sources of cash included in operating activities were tuition and fees of \$3,850,864, and grants and contracts of \$7,592,428. Major operating uses of cash were payments to employees and suppliers, as well as for student financial aid, totaling \$16,538,422. The College used 7.8% or \$376,810 less in cash in its operating activities than in the prior year, due to an increase in cash from tuition and fees of \$401,365, an increase in cash from grants and contracts of \$6,099,494 primarily from federal student aid, a decrease in cash from other operating revenue of \$104,442, and a increase in cash paid for operating activities of \$6,019,607.

### Non-Capital Financing Activities

State appropriations and property taxes are the primary sources of non-capital financing. Cash provided from non-capital financing activities totaled \$7,754,959 primarily from cash received from state FTE reimbursement of \$4,540,431, and cash from property taxes of \$3,029,419. Other sources include leases and other non-operating income. Accounting standards require that these sources of revenue be reported as non-operating even though the College depends on these revenues to continue the current level of operations. Cash used by non-capital financing activities include cash paid for lease expenses, principal and interest, payments for pension bonds, and other non-operating expenses.

The net cash provided by non-capital financing activities was 40.1 % or \$2,219,849 more than the prior year. Cash received from state appropriations increased by \$1,947,149. Property taxes increased by \$68,945. Other non-operating income increased by \$218,954.

### Capital Financing Activities

The capital financing uses of cash were the purchase of capital assets of \$398,136, principal payments of \$14,420,000 and interest payments of \$1,485,517. The net cash used by capital financing activities increased by \$353,584 or 16.4 %. Cash received from capital grants decreased by \$488,759. Purchases of capital assets decreased by \$193,110 compared to the prior year. Principal paid on long-term debt increased by \$13,205,000 related to the refunding of prior debt. Interest paid on long-term debt increased by \$642,935 also related to the refunding.

#### **Investing Activities**

Investing activities provided \$296,271 in net cash, resulting from earnings on investments of \$350,853, proceeds from the sale of investments of \$2,626,172 and purchase of investments of \$2,680,754. Cash provided from earnings on investments decreased by \$159,474 to \$350,853 as a result of investment activities. Purchases of investments used \$2,680,754 of cash as compared to \$2,895,998 in the prior year. Proceeds from the sale of investments provided \$2,626,172 in cash as compared to \$2,842,909 in the prior year.

#### **BUDGET-GENERAL FUND**

Columbia Gorge Community College adopts an annual budget at the fund level, on the modified accrual basis of accounting for governmental funds and on an accrual basis of accounting for enterprise funds. The College Board adopts budget modifications and makes contingency transfers as needed for unanticipated expenditures in accordance with Oregon Local Budget Law.

With the uncertainty of the continued levels of state funding and the depressed economy, the college budgeted a large unappropriated ending balance so that it may be used to offset any major loss in state funding that may occur over the next biennium. The College was able to do this without impacting the level of service, commitment to mission, or achievement of statewide education goals. The College's financial strength still remains one of the strongest in the state.

For more information, please refer to the budgetary statements included as Supplementary Information in the Financial Section of this report.

## CAPITAL ASSETS AND DEBT ADMINISTRATION Capital Assets

The College's investment in capital assets as of June 30, 2012, amounts to \$31,870,716 net of accumulated depreciation. Investment in capital assets includes land, buildings, improvements, equipment and furnishings, and library collections. Additional information on the College's capital assets can be found in Note 5 of this report.

### Debt Administration

As of June 30, 2012, the College had total debt outstanding of \$19,610,620. Of this amount, \$740,000 is the outstanding general obligation refunding bond series 1998; \$2,230,000 is the outstanding general obligation bond series 2005; \$13,790,000 is the outstanding general obligation bond series 2012 refunding; and \$2,850,620 is the outstanding pension obligation bond series 2003. The total outstanding debt was reduced by \$722,614 which is made up of payments made on time totaling \$787,614, and an increase of \$65,000 from the refunding of the 2005 bond series.

ORS Chapter 341.675 limits the amounts of general obligation bonds which a community college district may have outstanding at any time to 1.5 % of the Real Market Value of the taxable property within a college district. For fiscal year 2011-2012, the legal debt limit is \$84,434,320 or 1.5 % of the College district Real Market Value of \$5,628,954,646. The College's outstanding general obligation bond debt of \$16,070,000 is 19 % of the legal debt limit as shown in the table below.

In March of 2012 the College conducted a major bond refunding of the 2005 bonds approved by the district voters in Hood River and Wasco Counties. The refunding will save the taxpayers nearly one million dollars. The refunding will not extend the term of the bonds but it allows the College to take advantage of a lower interest rate. The College was able to get a 5.7% savings rate which is almost twice the minimum saving of 3% required by the state.

Bond levy rates for the current, past four years and the upcoming year are shown in the table below. Additional information on the College's long-term debt can be found in Note 9 of this report.

Bond Levy Rates	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
Wasco GO Bonds Series 1993	0.4069	0.4545	0.477	0.419	0.4151	0.4496
& 1998 Refunding issues						
District GO Bonds Series 2005	0.4022	0.4136	0.4259	0.3664	0.3650	0.3736

District General Obligation Bond Levy Rates (per thousand of Taxable Assessed Value)

### ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

With permanent campuses in Hood River and The Dalles, Columbia Gorge Community College is positioned to serve students, the community, business and industry with its comprehensive community college mission. With prudent fiscal management and budgeting that links funding with strategic planning and core theme objectives, the College will sustain its mission while facing the realities of tough economic times. With a large portion of the district's residents out of work, some have turned to the College to further their education and gain workforce training. The housing market is at a low in the district which affects the property taxes the College is able to collect. With state funding for the College lower than previous years, the College has always maintained historically strong reserves levels. This allows the College to continue to focus on protecting and developing the College's intellectual capital; serving students, the community, business and industry; developing resources; and maintaining infrastructure. This focus on financial sustainability will ensure our mission focus on access, education, and partnerships.

On June 12, 2012, the College adopted a balanced budget as required by the Oregon Local Budget Law. The following budget priorities are reflected in the 2012-2013 adopted budget:

#### Supports Building Dreams through Access

The budget supports the College's core theme objectives by providing a broad array of education and training programs through general academic instruction, career and technical education, adult continuing education, and customized training designed to meet regional workforce needs. The budget supports signature programs in health occupations and renewable energy technology through General Fund and grant support. The budget supports using multiple modes of effective teaching, learning and service strategies by providing campus locations in two counties and both in-person and online instructional and student support services. The budget supports serving the diversity of students in the district by providing outreach advising services in area high schools, disabilities advising, and providing training to English speakers of other languages.

#### Supports Transforming Lives through Education

The budget supports adapting curriculum and programs for careers by providing resources to support administrative structures to perform program reviews, assessments and provide continuing education. Distance learning resources will be primarily focused on assisting faculty in the use of instructional technologies, increasing training for faculty in the use of Quality Matters Standards, and implementing an online class and faculty observation/evaluation process. The budget supports administration to

provide partnerships to provide a seamless K-16 education. The budget provides public services through grants that support child care resource and referral programs. The budget supports state-wide career pathways activities by serving as the fiscal agent for the State-wide Director of Career Pathways who coordinates and provides technical assistance for pathways efforts at all 17 community colleges. The budget fosters student success through funding appropriate student services, student organizations and co-curricular activities. The budget supports administration of Federal and State student aid. The budget provides for business operations support to provide appropriate financial services that support college operations, grant activities and to meet legal requirements.

#### Supports Strengthening Our Communities through Partnerships

The budget supports business and industry with a quality workforce by providing customized training opportunities and providing Small Business Development Center services that provide technical assistance and specialized training to small businesses. The budget supports creating effective external relations through funding of the Governing Board, President's office, and resource development activities, and by funding public information and marketing activities. The College budget reflects the emphasis on fund-raising efforts to seek additional funding through a combination of partnership contributions, Federal and State sources, private foundations and through activities of the Columbia Gorge Community College Foundation. The U.S. Department of Education Title III developing institution grant will provide necessary funding to launch new processes, and add staffing infrastructure in support of candidacy of independent accreditation in the areas of institutional research, resource development, student services and information technology services.

#### **Budget Summary**

The adopted 2012-13 budget represents the financial plan of the College's key focus areas for the first year of the 2011-13 biennium. This budget supports the operations of The Dalles and Hood River campuses. This budget includes development of new processes, procedures and organizational structures to support the College's steps toward independent accreditation. Limited available resources and increased costs of operation will continue to challenge the College in providing high quality and comprehensive academic and support services to the district. The College expects to continue its successful fund-raising efforts to attract unrestricted and restricted gifts and to seek State and Federal grants that meet local and regional needs.

The difference between adopted budget total revenue and expenditures of \$3,358,429 is the same amount of total fund balance that is appropriated for use. The un-appropriated fund balance across all funds is \$744,330 (\$500,000 in General Fund working capital and \$244,330 in Bookstore Fund working capital). The amount reserved for future expenditures across all funds is \$2,407,026 (includes General Fund reserves for three-payment year and amount reserved for the Pension Debt Service Fund).

#### **REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of Columbia Gorge Community College's finances. Questions concerning any of the information in this report or requests for additional financial information should be addressed to:

Lisa Deswert Interim, Chief Financial Officer Columbia Gorge Community College 400 East Scenic Drive The Dalles, OR 97058 This Page Intentionally Blank

# **BASIC FINANCIAL STATEMENTS**

#### STATEMENT OF NET ASSETS JUNE 30, 2012 (all amounts are in dollars)

ASSETS:	
Current Assets:	
Cash and Cash Equivalents	4,496,894
Short-term Investments	3,122,870
Prepaid Expenditures	7,213
Deferred Student Aid	132,265
Receivables:	
Cash with County Treasurer	28,877
Taxes	236,883
Accounts, net of \$278,393 allowance	371,101
Grants and Contracts	344,496
Accrued Interest Paid on Investments	12,056
Publisher's and Vendor's Credits	12,224
Inventory-Textbooks and Supplies	325,102
Total Current Assets	9,089,981
Non Current Assets:	
Deferred Interest from Bond Refunding, net	1,295,956
Pension Asset (Note 7)	3,106,707
Non Depreciable Assets - Land	1,510,000
Depreciable Assets, net (Note 5)	30,360,716
Total Noncurrent Assets	36,273,379
TOTAL ASSETS	45,363,360
LIABILITIES:	
Current Liabilities:	
Accounts Payable	198,668
Accrued Payroll and Withholdings	413,502
Accrued Interest Payable	40,027
Compensated Absences Payable	180,532
Bookstore Gift Certificates Payable	. 193
Deferred Revenue:	
Tuition and Fees	334,870
Grants and Contracts	-
Current Portion of Long-Term Debt (Note 9)	1,542,522
Total Current Liabilities	2,710,313
Non Current Liabilities:	
General Obligation Bonds Payable	17,693,860
Pension Bonds Payable	2,850,620
Less: Current Portion of Long-Term Debt	(1,542,522)
Total Noncurrent Liabilities	19,001,958
TOTAL LIABILITIES	21,712,271
NET ASSETS	
Invested in capital assets, net of related debt	15,472,812
Restricted for:	
Debt Service	2,846,077
Unrestricted	5,332,200
<u>TOTAL NET ASSETS</u>	23,651,089

#### STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET ASSETS FOR THE YEAR ENDED JUNE 30, 2012 (all amounts are in dollars)

OPERATING REVENUES	
Student Tuition and Fees, net	3,969,746
Operating Grants and Contracts:	
Federal	7,321,858
State	269,551
Local	7,802
Bookstore Sales	522,668
Other Operating Revenue	141,451
Total Operating Revenues	12,233,076
OPERATING EXPENSES	
Instruction	4,096,266
Academic Support	922,630
Student Services	894,953
Public Services	340,303
Institutional Support	2,799,254
Financial Aid	6,027,328
Plant Operation and Maintenance	999,684
Plant Improvements	-
Bookstore	532,970
Depreciation	958,292
Total Operating Expenses	17,571,679
Operating Income (Loss)	(5,338,603)
NON-OPERATING REVENUES (EXPENSES)	
State Community College Support	4,540,431
Non-operating State Capital Grant	
Contributed Assets Received	- 962
Property Taxes	3,057,277
Net Investment Income	56,200
Gain (Loss) on Pension Asset (Note 7)	94,219
Lease Income	154,846
	323,480
Other Nonoperating Income	(965,332)
Interest Expense	(45,190)
Lease Expenses Other Nonoperating Expenses	(40, 190) (308)
Total Nonoperating Revenues (Expenses)	7,216,586
	7,210,000
Increase (Decrease) in Net Assets	1,877,983
NET ASSETS	
Net Assets - beginning of year	21,773,107
Net Assets - end of year	23,651,090

,

#### STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2012 (all amounts are in dollars)

	2,428 3,173 1,451
Other Nonoperating Income323Cash Paid for Lease Expenses(45Payments for Pension Bonds(92Interest Paid on Pension Bonds(155	
CASH FLOWS FROM CAPITAL FINANCING ACTIVITIESPurchase of Capital Assets(398Cash Received from Capital Grants13,790Net Proceeds from Bond Refunding13,790Principal Paid on Long-Term Debt(14,420Interest Paid on Long-Term Debt(1,485Net Cash Provided (Used) by Capital Financing Activities	),000)
Purchase of investments (2,680	0,853 0,754) 6 <u>,172</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	1,100,071
CASH AND CASH EQUIVALENTS- BEGINNING OF YEAR	3,396,823
CASH AND CASH EQUIVALENTS - END OF YEAR	4,496,894

#### STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2012 (all amounts are in dollars)

#### RECONCILIATION OF OPERATING LOSS TO CASH USED BY OPERATING ACTIVITIES

#### **Operating Loss**

(5,338,603)

Adjustments to Reconcile:		
Depreciation	958,292	
(Increase) Decrease in Prepaid Expenditures	(5,477)	
(Increase) Decrease in Deferred Student Aid	(132,265)	
(Increase) Decrease in Accounts Receivable	421,995	
(Increase) Decrease in Operating Grants and Contracts Receivable	8,217	
(Increase) Decrease in Vendor's Credits	(3,421)	
(Increase) Decrease in Inventory	28,265	
Increase (Decrease) in Accounts Payable	(58,395)	
Increase (Decrease) in Accrued Payroll and Withholdings	211,627	
Increase (Decrease) in Accrued Compensated Absences	31,210	
Increase (Decrease) in Bookstore Gift Certificates	193	
Increase (Decrease) in Deferred Tuition and Fees	(544,144)	
Increase (Decrease) in Deferred Grants and Contracts	(15,000)	
Total Adjustments		901,097

Net Cash Used by Operating Activities

(4,437,506)

# NOTES TO FINANCIAL STATEMENTS

June 30, 2012

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### The College

Columbia Gorge Community College, (the College) is organized under the general laws of the State of Oregon and, as such, is a public institution under the general supervision of the State Board of Education through the Department of Community Colleges and Workforce Development. The College was originally organized as an "Area Education District," as described in Chapter 341 of the Oregon Statutes relating to Community Colleges. In 1977, Wasco Area Education Service District was formed. Later that year, the name was changed to Treaty Oak Education Service District. In 1989, a vote of the people of Wasco County allowed the Board of Education to drop the "Service District" designation and the College became Treaty Oak Community College. The name changed again in November of 1989 to Columbia Gorge Community College. On November 6, 2001, voters in Wasco County and Hood River County approved the annexation of a portion of Hood River County to the Columbia Gorge Community College District.

The College is an independent municipal corporation under the Oregon Revised Statutes. The seven-member board appoints a president to administer the activities of the College. As described in ORS 341.437, 341.440 and 341.445, the College may provide its courses through contracts with community college districts, other school districts, the Department of Higher Education or accredited private educational institutions. The College contracts with Portland Community College to provide courses and programs. The College maintains a main campus in Wasco County and a second campus in Hood River County.

The basic financial statements of Columbia Gorge Community College have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB). GASB is the accepted standards-setting body for establishing governmental accounting and reporting principles. The most significant accounting policies are described below.

### A. Reporting Entity

In evaluating how to define the College, for financial reporting purposes, management has considered all potential component units. The criteria for including potential component units within the College's reporting entity, as set forth in GASB No. 14, "The Financial Reporting Entity," is financial accountability. Financial accountability is defined as appointment of a voting majority of the component unit's board and either the ability to impose will by the primary government or the possibility that the component unit will provide a financial benefit to, or impose a financial burden on, the primary government.

Based upon the application of the above criteria, the potential component unit, Columbia Gorge

Community College Foundation, has been excluded from the College's reporting entity. The Foundation is a separate not-for-profit corporation. The Board of Education is elected independently of any College Foundation Board of Trustee's appointments. Each Board is responsible for approving its own budget, accounting and finance-related activities.

### B. Basis of Presentation

The financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB), including Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*, and Statement No. 35, *Basic Financial Statements - and Management's Discussion and Analysis – for Public Colleges and Universities*, issued in June and November 1999. The financial statement presentation required by GASB No. 34 and No. 35 provide a comprehensive entity-wide perspective of the College's financial activities. The College follows the "business-type activities" reporting requirements of GASB Statement No. 35 that provides a comprehensive one-column look at the College's financial activities.

### C. Basis of Accounting

For financial statement reporting purposes, the College is considered a special-purpose government engaged only in business-type activities. Accordingly, the College's basic financial statements are prepared using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis, revenues are recognized in the accounting period in which they are earned and expenses are recognized in the period liabilities are incurred, regardless of the timing of related cash flows. All significant intra-agency transactions have been eliminated.

Non-exchange transactions, in which the College receives value without directly giving equal value in return, include property taxes, federal, state, and local grants, State appropriations, and other contributions. On an accrual basis, revenue from property taxes is recognized in the period for which the levy is intended to finance. Revenue from grants, State appropriations, and other contributions is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the College must provide local resources to be used for a specific purpose, and expenditure requirements in which the resources are provided to the College on a reimbursement basis.

The College's basic financial statements have applied all Financial Accounting Standards Board (FASB) guidance issued on or before November 30, 1989, unless guidance conflicts with or contradicts GASB pronouncements.

## D. Use of Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

## E. Cash and Cash Equivalents

Cash and cash equivalents are defined as short-term, highly liquid investments that are readily convertible to known amounts of cash and are so near their maturity that they present insignificant risks of changes in value because of changes in interest rates. Cash and cash equivalents are considered to be cash on hand, demand deposits, the State of Oregon Treasurer's Local Government Investment Pool (LGIP) and short-term investments with original maturities of three months or less from the date of acquisition. The LGIP is stated at cost, which approximates fair value. Fair value of the investments in the LGIP is the same as the value of the pool shares.

### F. Investments

Oregon Revised Statutes authorize investment in general obligations of the U.S. government and its agencies, certain bonded obligations of Oregon municipalities, repurchase agreements and bankers' acceptances. As of June 30, 2012 and for the year then ended, the College was in compliance with the aforementioned State of Oregon statutes. Investments are stated at fair value, which is based on the individual investment's quoted market prices at year end.

### G. Receivables

All accounts and student accounts are shown net of an allowance for uncollectible accounts.

Property taxes are levied and become a lien on all taxable property on July 1. Taxes are payable on November 15, February 15 and May 15. Discounts are allowed if the amount due is received by November 15 or February 15. Taxes unpaid and outstanding on May 16 are considered delinquent. Uncollected taxes are deemed to be substantially collectible or recoverable through liens; therefore, no allowance for uncollectible taxes has been established. Property taxes receivable are recognized as revenue when levied.

Student accounts receivable are recorded as tuition is assessed.

Non-reimbursed expenses from grantor agencies are reflected in the basic financial statements as receivables and revenues. Grant revenues are recorded at the time eligible expenses are incurred. Grant funds received prior to the occurrence of qualifying expenses are recorded as deferred revenue.

### H. Inventories

An inventory control is maintained on textbooks and supplies purchased for resale to students and, therefore, the inventory at June 30, 2012, has been recorded as an asset of the College. Inventory controls are also maintained by the College on expendable office and instructional supplies. This inventory of supplies is also recorded as an asset of the College. The inventories are stated at the lower of cost or market. Cost amounts are determined on the first-in-first-out method.

### I. Prepaid Items

Payments made to vendors for services that will benefit periods beyond June 30, 2012, are recorded as prepaid items.

### J. Pension Asset

The pension asset is the result of the transfer of the College's pension bond proceeds to Oregon Public Employees Retirement System (OPERS) to cover a portion of the College's share of the plan's unfunded actuarial liability. This pension asset is separately reported by OPERS and is being used to pay a portion of the College's annual required contribution.

### K. Capital Assets

Capital assets include land and land improvements; building and building improvements; furniture, equipment and machinery; works of art and historical treasures; infrastructure (which include utility systems); library collections; leasehold improvements; and construction in progress. The College's capitalization threshold is \$5,000 and a useful life in excess of one year, except for buildings and building improvements, infrastructure assets, land and land improvements and leasehold improvements, which have a capitalization amount of \$50,000. Such assets are recorded at historical cost or estimated historical cost if purchase or constructed. Library collections are capitalized regardless of cost. Donated capital assets are recorded at fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value or functionality of the assets' lives are not capitalized, but are expensed as incurred.

Capital assets of the College are depreciated using the straight-line method over the following useful lives:

Building and building improvements	45-60 years	
Furniture, equipment and machinery	5-20 years	
Infrastructure	25-100 years	
Land improvements	10-25 years	
Leasehold improvements	10-12 years	
Library collection	10 years	

#### L. Compensated Absences

College employees accumulate vacation pay in varying amounts depending on years of continued

service. It is the College's policy to permit employees to accumulate earned but unused vacation pay. All outstanding vacation time is payable upon termination of employment. Vacation pay is recorded as a liability and an expense when earned.

Sick leave accumulates one day per month for full-time employees. Sick leave accumulates for full-time faculty based on contract days. For a regular 180-day full-time faculty contract, a total of 10 days sick leave is accrued per year. There is no limit on accumulation and it is not compensable upon termination of employment. No liability is reported for unpaid accumulated sick leave.

# M. Deferred Revenue

Summer term tuition and fee revenue is collected in part in the month of June; however, the revenue and expenditures of summer is reflected in the budget for the following fiscal year. Due to this timing difference, a liability account, "Deferred Revenue" has been established to record summer term tuition and fees to be recognized as revenue in the month of July.

Grant or contract revenue which was received prior to the end of the fiscal year but was intended for expenditure in the following fiscal year has been deferred. It is recorded to the "Deferred Revenue" liability account.

# N. Long-term Debt

Bond premiums and discounts, any amounts deferred on refunding of debt, as well as issuance costs, when applicable are deferred and amortized over the life of the bonds using the straight-line method, which approximates the effective interest method. Premiums, discounts and deferred amounts are netted against outstanding debt for reporting in the financial statements. Issuance costs are reported as an asset in the financial statements.

### O. Retirement Plans

Eligible college employees are participants in the State of Oregon Public Employees Retirement System (OPERS). Contributions to OPERS are made on a current basis as required by the plan and are charged as expenses.

# P. Other Postemployment Benefits Obligation

The Net OPEB Obligation is recognized as a long term liability in the Statement of Net Assets, the amount of which is actuarially determined.

Q. Operating and Non-operating Revenues and Expenses

Operating revenues and expenses are distinguished from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the College's ongoing operations. The principal operating revenues of the College are charges to students for tuition and fees, grants and contracts for specific operating activities of the College, and

sales of goods and services. Operating expenses include the cost of faculty, staff, administration and support expenses, bookstore operations, and depreciation on capital assets. All other revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

## R. Net Assets

Net assets represent the difference between the College's total assets and total liabilities. Net assets are classified according to external donor restrictions or availability of assets for satisfaction of College obligations. Net assets are classified in the following components:

*Invested in capital assets, net of related debt* – This component of net assets consists of capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction or improvement of those assets.

*Restricted* – This component of net assets consists of constraints imposed by creditors, grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation. Restrictions may also result from endowment and similar type funds in which donors or other outside sources have stipulated, as a condition of the gift instrument, that the principal is to be maintained inviolate and in perpetuity, and invested for the purpose of producing present and future income, which may either be expended or added to principal. The College does not have any nonexpendable restricted net assets.

*Unrestricted* – This component of net assets consists of resources available to be used for transactions relating to the general obligations of the College, and may be used at the discretion of the governing board, as designated, to meet current expenses for specific future purposes.

The College policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

# 2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budgetary information is reported in the other supplementary information, in the individual fund financial schedules.

The budget is prepared for governmental funds on the modified accrual method of accounting and on the accrual basis for all enterprise funds for each fiscal year July 1 to June 30. The budget process includes a series of notices and publications culminating with the budget hearing. After the public hearing has been held, the Board enacts the resolutions to adopt the budget, make appropriations and declare the ad valorem tax levy for all funds.

The Appropriations Resolution for the General Fund contains amounts for instruction, academic support, student services, institutional support, financial aid, plant operation and maintenance, interagency fund transactions and an operating contingency. For all other funds, the Appropriations Resolution contains amounts for personal services, materials and services, debt service, capital outlay, interagency fund

transactions and an operating contingency, if needed. This is the legal level of control for authorized expenditures.

The level of expenditures is monitored throughout the year. Transfers are made from operating contingency or between the major object classifications of the appropriation for each fund as required to prevent an over expenditure. Such budget changes require Board approval.

Budget amounts shown in the individual fund financial schedules include appropriation transfers and appropriations increases pursuant to ORS 294.326(2), which allows for appropriations increases for unanticipated specific purpose grants. All appropriations transfers and increases are approved by the Board of Education. Appropriations for all funds lapse at the end of each fiscal year.

Excess of expenditures over appropriations

Expenditures exceeded appropriations in the General Fund Transfers to Federal Student Aid Fund. This is a violation of ORS 294.456 (6) which prohibits expending more than the amount appropriated unless there has been an authorized transfer of appropriations.

Deficit fund balance

The College has no instances of deficit fund balances as of June 30, 2012.

### 3. CASH AND INVESTMENTS

The primary investment objectives of the College's investment activities are preservation of capital, liquidity, diversification and yield. The College's cash and investments are comprised of the following at June 30, 2012:

Cash and Investments	June 30, 2012
Cash and Cash Equivalents	
Cash on Hand	\$1,224
Deposits with Financial Institutions	302,492
Brokerage Cash Account	2,590
Oregon Local Government Investment Pool	4,190,570
Cash with PERS Obligation Bond Paying Agent	17
Total Cash and Cash Equivalents	\$4,496,894
Investments	
Government and Agency Obligations	\$2,039,292
Corporate Bonds	1,083,578
Total Investments	\$3,122,870
Total Cash and Investments	\$7,619,764

# Deposits with Financial Institutions

On June 30, 2012, the College held \$302,492 book balance in demand deposits with a bank balance of \$415,944. Insurance and collateral requirements for deposits are established by banking regulations and Oregon law. Where balances exceed the Federal Deposit Insurance amount of \$250,000, the balances are covered by collateral held in a multiple financial institution collateral pool (ORS 295.015) administered by the Oregon State Treasury in the Public Funds Collateralization Program (PFCP). As of June 30, 2012, \$267,136 was covered by FDIC insurance and \$148,808 were collateralized under the PFCP.

*Custodial credit risk - Deposits:* Custodial credit risk for deposits is the risk that in the event of a bank failure, the College's deposits may not be returned to it. The College does not have a policy for deposits custodial credit risk. The College's bank deposits are not exposed to custodial credit risk, as they are covered by FDIC insurance of \$267,136 and the balance of \$148,808 is covered by a multiple financial institution collateral pool (ORS 295.015) administered by the Oregon State Treasury in the Public Funds Collateralization Program (PFCP).

### Brokerage Cash Account

The College's brokerage cash account with Fidelity Investments is cash awaiting reinvestment by the College's investment advisor, Vision Capital Management, Inc. As of June 30, 2012, the College held \$2,513 in the Fidelity brokerage cash account.

Effective December 10, 2008, Fidelity Brokerage Services LLC (FBS) through National Financial Services LLC (NFS) provides its customers additional "excess SIPC" coverage from Lloyd's of London. This additional protection covers up to an aggregate limit of \$1 billion of which \$1.9 million may cover cash awaiting reinvestment at the individual account level. This protection becomes available in the event that SIPC limits are exhausted and is the highest level of excess SIPC coverage currently available. No coverage protects against a decline in the market value of securities.

### Oregon Local Government Investment Pool

The Oregon Local Government Investment Pool is an open-ended no-load diversified portfolio pool offered to any agency, political subdivision or public corporation of the state that by law is made the custodian of, or has control of, any fund. The fair value of the College's position in the pool is substantially the same as the value of the College's participant balance.

The Oregon Local Government Investment Pool is an external investment pool which is part of the Oregon Short-Term Fund. Investment policies are governed by the Oregon Revised Statutes and the Oregon Investment Council (Council). The State Treasurer is the investment officer for the Council. Investments are further governed by the portfolio guidelines issued by the Oregon Short-Term Fund Board. The Oregon Short-Term Fund does not receive credit quality ratings from nationally recognized statistical rating organizations.

Interest Rate Risk: Interest rate risk is the risk that changes in the interest rates will adversely affect fair

value. The Oregon Short-Term Fund manages this risk by limiting the maturity of the investments held by the fund. Weighted average maturities of investments in the Oregon Short-Term Fund at June 30, 2012 were: 58% mature within 93 days, 23% mature from 94 days to one year, and 19% mature from one to three years.

### Investments

ORS Chapter 294 governs the College's investments and authorizes investment in general obligations of the U. S. Government and its agencies, certain bonded obligations of Oregon municipalities, bank repurchase agreements, bankers' acceptances, and the State Treasurer's Investment Pool, among others. Lawfully issued general obligations of the United States, the agencies and instrumentalities of the United States or enterprises sponsored by the United States Government may be rated or unrated obligations. Corporate indebtedness must be rated on the settlement date P-1 or Aa or better by Moody's Investors Service or A-1 or AA or better by Standard & Poor's Corporation or equivalent rating by any nationally recognized statistical rating organization.

The College's investments are managed per an investment advisor agreement with Vision Capital Management, Inc. and securities are held in custody at Fidelity Investments per a custodial agreement. The President is the custodial officer of funds within the meaning of ORS 294.035 and is authorized to make ongoing investments of available funds without the requirement for further Board of Education approval or directives per Board policy DFA/DG.

*Credit Risk:* Some government-sponsored obligations are unrated. Other investments held at June 30 are categorized by rating as follows:

Investments categorized by Moody's rating	June 30, 2012
Government sponsored (Treasury& Federal Agencies), (Aaa)	719,252
Corporate Bonds (Aa or better)	617,915
Corporate Bonds (A3 or better)	465,663
Total Investments Categorized by Moody's rating	1,802,830
Un-rated government	1,320,040
Total Short-term Investments	3,122,870

*Concentration of Credit Risk:* In accordance with GASB 40, the College is required to report all individual non-federal investments which exceed five % of total invested funds. There were no investments that exceeded this threshold as of June 30, 2012.

*Interest Rate Risk:* In accordance with ORS Chapter 294, the College's investments may not exceed a maturity of 18 months or the date of anticipated use of the funds, whichever period is shorter. As of June 30, 2012, the College's investments are within the 18 month maturity requirement.

*Custodial Credit Risk:* Custodial credit risk for investments is the risk that, in the event of the failure of the counterparty, the College will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The College's investment securities are held in

the College's name in custody at Fidelity Investments. As of June 30, 2012, the total investments held in custody were \$3,122,870.

# 4. PROPERTY TAX REVENUES AND RECEIVABLES

Property taxes are levied on July 1 pursuant to Oregon Revised Statute 310.030. Taxes are payable in full on November 15 or are payable in installments the last of which is due on May 15 of the year following the year in which imposed. Taxes become delinquent on personal property when any installment is not paid by its due date. Taxes become delinquent on real property if not paid by May 15. On January 1 and July 1 tax liens attach to personal and real property respectively to secure payment of all taxes, penalties and interest ultimately imposed. Personal property is subject to summary seizure and the responsible taxpayer is subject to warrant service 30 days after delinquency date. Foreclosure proceedings begin on real property after three years from the date taxes become delinquent.

Property taxes are collected by the Wasco and Hood River County Tax Collectors and credited monthly to the College's account. Funds are distributed to the College on request, and excess funds are invested for the College by the County Treasurer. Property taxes are recognized as revenue in the year levied. The budgetary basis financial statements reflect property taxes as revenue when collected by the Wasco and Hood River County Tax Collector and are available to the College to pay current period expenditures. Taxes collected within 60 days of the year end are considered available to pay current period expenditures.

Property taxes receivable at year end have been reported on the balance sheet. No allowance has been made for uncollectible taxes since past history has shown losses to be minimal.

# 5. CAPITAL ASSETS

				Equipment		
			Construction	&	Library	
Capital Assets	Land	Buildings	in Progress	Furnishings	Collections	Total
Balance – July 1, 2011	1,510,000	33,873,806	169,500	1,565,472	521,313	37,640,091
Additions	-	32,095	-	160,354	12,378	204,827
Deletions	-	-	-	-	(23,130)	(23,130)
Adjusted Balance	1,510,000	33,905,901	169,500	1,725,826	510,561	37,821,788
Less Accumulated						
Depreciation						
Current Depreciation	-	795,057	-	149,397	13,839	958,292
Prior Depreciation	-	3,968,905	-	582,656	441,220	4,992,781
Total Accumulated						
Depreciation	-	4,763,961	-	732,052	455,059	5,951,073
Balance – June 30, 2012	1,510,000	29,141,940	169,500	993,774	55,503	31,870,716

The following table presents the changes in the various capital asset categories:

# 6. COLLEGE PAYROLL

The College's administrative, professional support staff, classified and instructional staff are employees of the College. This payroll function is handled by the College's accounting staff.

By amendment of contract with Portland Community College, instructional staff legally became employees of Columbia Gorge Community College on July 1, 1990. Their payroll is serviced by College's accounting staff; all decisions concerning hiring, firing and assignments are made by College administration. PCC reviews instruction qualifications and credentials for compliance with accrediting standards. The College is billed for this service.

# 7. DEFINED BENEFIT PENSION PLAN

# PERS

Columbia Gorge Community College contributes to two pension plans administered by the Oregon Public Employees Retirement System (PERS). The Oregon Public Employees Retirement Fund (OPERF) applies to the College's contribution for qualifying employees who were hired before August 29, 2003, and is a cost-sharing multiple-employer defined benefit pension plan. The Oregon Public Service Retirement Plan (OPSRP) is a hybrid successor plan to the OPERF and consists of two programs: 1) The Pension Program, the defined benefit portion of the plan, applies to qualifying College employees hired after August 29, 2003, and to inactive PERS members who return to qualifying employment following a six-month or greater break in service with some exceptions for school district employees. Benefits are calculated by a formula for members who attain normal retirement age. The formula takes into account final average salary and years of service. 2) Beginning January 1, 2004, all PERS member contributions go into the Individual Account Program (IAP), the defined contribution portion of the plan. PERS members retain their existing PERS accounts, but any future member contributions are deposited into the member's IAP, not the member's PERS account.

Both PERS plans provide retirement and disability benefits, post employment healthcare benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. PERS is administered under Oregon Revised Statute Chapter 238, which establishes the Public Employees Retirement Board as the governing body of PERS. PERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to PERS, PO Box 23700, Tigard, OR 97281-3700 or by calling 1-503-598-7377.

Members of PERS are required to contribute 6.0% of their salary covered under the plan, which is invested in the OPSRP Individual Account Program. The College is required by ORS 238.225 to contribute at an actuarially determined rate for the qualifying employees under the OPERF plan, and a general service rate for the qualifying employees under the OPSRP plan. The OPERF and the OPSRP net employer rates in effect for the year ended June 30, 2012 were 10.63% and 8.97% respectively. The contribution requirements for plan members are established by ORS Chapter 238 and may be amended by an act of the Oregon Legislature. The College's contributions to PERS for the fiscal years ending June 30, 2010, 2011 and 2012 were \$581,257, \$591,638 and \$701,924 respectively, equal to the required

contributions for each year.

# Pension Asset

In fiscal year 2002-03, the College issued limited tax pension bonds, the proceeds of which were used to finance a portion of its estimated unfunded actuarial liability (see Note 9).

The pension asset is the result of the transfer of the College's pension bond proceeds in 2003 to PERS to cover a portion of the College's share of the cost-sharing plan's unfunded actuarial liability. This pension asset is being used to pay a portion of the College's annual required contribution. During fiscal year 2011-12, changes in the pension asset were as follows:

Pension Asset	Amount
Asset Balance – July 1, 2011	\$3,276,927
Investment Income	94,219
Contributions to Cost-Sharing Pool	(263,439)
PERS Administration Fee	(1,000)
Asset Balance – June 30, 2012	\$3,106,707

# 8. OTHER POSTEMPLOYMENT BENEFITS PLAN

The College implemented GASB Statement No. 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pension for the fiscal year ended June 30, 2010. This implementation allows the College to report its liability for other postemployment benefits (OPEB) consistent with newly established generally accepted accounting principles and to reflect an actuarially determined liability for the present value of projected future benefits for retired and active employees on the financial statements.

The College is a participating district in the Oregon Educators Benefit Board (OEBB) health care plan that provides postemployment health, dental, vision and prescription coverage benefits to eligible employees and their eligible dependents. This "plan" is not a stand-alone plan and, therefore, does not issue its own financial statements. All health, dental, vision and prescription coverage offered to the College's employees are community rated. This means that the premiums paid by the College and its employees are determined without regard to claims experience or demographic characteristics of the College's covered population. The College has 90 employees and retirees eligible for or receiving health care coverage through OEBB as of June 30, 2012.

Benefits and eligibility for faculty and classified staff are established and amended through collective bargaining with the respective bargaining unit for each group. Benefits and eligibility for administrative and confidential support staff are established and amended by the College's governing board.

The College is required by Oregon Revised Statutes 243.303 to provide retirees with group health and dental insurance from the date of retirement to age 65 at the same rate provided to current employees. Retired employees who are eligible for the OEBB plan may continue enrollment in the health plans on a

self-pay basis until age 65.

The College used the Alternative Measurement Method (AMM) in accordance with GASB methodology to calculate the unfunded actuarial liability (UAL) and the annual required contribution (ARC). A valuation is required at least every three years. The financial report must be updated every year. For the fiscal year ended June 30, 2012, the College had no annual required contribution for the OPEB obligation, therefore, has not reported any net OPEB liability in its financial statements.

Description	30-Jun-12	30-Jun-11	30-Jun-10
Annual Required Contribution (ARC)	-	-	-
Interest on Net OPEB Obligation (NOO)	-	-	-
Adjustment to Annual Required Contribution (ARC)	-	-	-
Annual OPEB Cost (Expense)	-	-	-
Age Adjusted Contributions Made	-	-	-
Change in Net OPEB Obligation (NOO)	-	-	-
Net OPEB Obligation (NOO) – Beginning of Year	-	-	-
Net OPEB Obligation (NOO) – End of Year	-	-	-

# Calculation of Net OPEB Obligation

A schedule of funding progress, a history of the Net OPEB obligation, and the schedule of employer contributions are shown in the Required Supplementary Information section of this report. The schedules show data only for the years ended June 30, 2012 and 2011 since the College began reporting under GASB 45 in 2010.

Actuarial assumptions of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future.

Actuarial methods and assumptions: Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical matter of sharing benefit health costs between the employer and plan members at that point. The actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculation.

The following table lists the summary of inputs for the calculation of the Net OPEB obligation using the

# AMM method as of June 30, 2012.

# Summary of Inputs

Description	Value
Actual Contribution	-
Total OPEB Retiree Premium	37,079
Age Adjustment Factor	1
Annual Required Contribution (ARC)	-
Payroll Growth Rate	3.10%
Discount Rate	2.00%
Net OPEB Obligation (NOO)	-
Actuarial Value of Assets	-
Amortization Period	30 years
Actuarial Accrued Liability (AAL)	-
Fiscal Year End Date	6/30/2012
Valuation Date	6/30/2010
Amortization Method	Level Percent of Payroll Amortization

# 9. LONG-TERM DEBT

The following is a summary of long-term debt transactions of the College for the year ended June 30, 2012.

	Balance 7/1/2011	Additions	Reductions	Balance 6/30/2012	Due in One Year
GO Bonds					
Series 1998 Refunding Bond	ds				
Principal	1,435,000	-	695,000	740,000	740,000
Series 2005 original issue					
Principal	15,955,000	-	13,725,000	2,230,000	680,000
Deferred Charges	(127,072)	-	(127,072)		
Bond Premium	445,133	-	445,133		
	16,273,061	-	14,043,061	2,230,000	680,000
Series 2012 Refunding Bond	ds				
Principal	-	13,790,000	-	13,790,000	30,000
Deferred Charges	-	(167,118)	(4,285)	(162,833)	
Bond Premium	-	1,125,553	28,860	1,096,693	
	-	14,748,435	24,575	14,723,860	30,000
Pension Obligation Bond					
Series 2003 original issue	2,943,234	-	92,614	2,850,620	92,522
Total	20,651,295	14,748,435	14,855,250	20,544,480	1,542,522

			General Oblig	ation Bonds Pay	vable		Pension Oblig Paya	
Fiscal Year	Series	1998	Series 20	05	Series 201	2	Series	2003
Ending June 30	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2013	740,000	32,190	680,000	76,156	30,000	412,125	92,523	165,197
2014	-	-	740,000	47,903	135,000	410,475	94,178	178,541
2015	-	-	810,000	16,200	140,000	407,725	95,277	192,443
2016	-	-	-	-	1,015,000	193,013	95,808	206,912
2017					1,125,000	374,775	95,671	222,049
2018-2022	-	-	-	-	6,450,000	1,378,463	466,220	1,362,378
2023-2028	-	-	-	-	4,895,000	267,425	1,910,943	575,630
Total	740,000	32,190	2,230,000	140,259	13,790,000	3,444,001	2,850,620	2,903,150

Future maturities of principal and interest of long-term debts are as follows:

### General Obligation Bond Issues

In June 1993, the district voters of Wasco County approved the issuance of \$7,872,156 in general obligation bonds, the proceeds of which were utilized for the purchase, construction, renovation, and remodeling of the facilities at the college campus.

On November 1, 1998, the College advance refunded a portion of the 1993 general obligation bonds. The College issued \$5,985,000 of general obligation refunding bonds to provide resources to purchase U.S. government securities that were placed in an irrevocable trust for the purpose of generating resources for all future debt service payments of the refunded debt. As a result, the refunded bonds are considered to be defeased and the liability has been removed from long-term debt. This advance refunding was undertaken to reduce total debt service payments over the next 15 years by \$261,961 and to obtain an economic gain (difference between the present value of the debt service payments of the refunded and refunding bonds) of \$205,000.

The issuance of \$18,500,000 general obligation bonds was approved by district voters of Hood River and Wasco Counties at a general election on November 2, 2004. Voters authorized issuance of \$18,500,000 of general obligation bonds with a maturity not to exceed 21 years to provide funds for construction, renovation, and infrastructure improvements on The Dalles campus, and for acquisition and development of a site for classroom and lab facilities in Hood River County.

On March 15, 2012 the College conducted a major bond refunding of the 2005 bonds approved by the district voters in Hood River and Wasco Counties. The refunding will save the taxpayers nearly one million dollars. The refunding will not extend the term of the bonds but it allows the College to take advantage of a lower interest rate. The College was able to get a 5.7% savings rate which is almost twice the minimum saving of 3% required by the state.

### 10. RISK MANAGEMENT

The College is exposed to various risks of loss related to torts, theft, damage, destruction of assets, errors and omissions; injuries to employees and natural disasters. The College is insured for the physical damage to vehicles and carries insurance for all risks of loss, including general and auto liability, property insurance, crime coverage, equipment breakdown coverage, and workers' compensation. General liability insurance generally covers casualty losses with a loss limit of \$10 million per occurrence and a \$20 million aggregate loss limit. The College's property insurance total loss limit is \$32,449,802 with a \$1,000 deductible. Earthquake and flood coverage has a loss limit of \$15 million. Crime coverage has a loss limit of \$100,000. Comprehensive equipment breakdown coverage has a total loss limit of \$32,449,802 with a \$1,000 or \$5,000 deductible depending on motor size. Workers' compensation insurance provides statutory coverage and \$1 million employer's liability coverage. There was no significant reduction in the College's insurance coverage for the past three years.

### 11. INTERFUND LOANS

All cash for the college is maintained in the General Fund, therefore, cash expenditures in excess of cash receipts for other governmental funds are in effect a short-term loan from the General Fund. At June 30, 2012, the net loans from the General Fund totaled \$4,885,940 as follows:

Due from/to General Fund	<u>Amount</u>
Due from General Fund	
Special Revenue Funds:	
US Education Title III Grant	8,502
Health Occupations Customized Trng Fund	6,414
US Department of Laborl WIA Sec 171 Grant	37
Customized Training	51,394
SBDC Program Income	10,011
Fundamentals Of Caregiving	3,992
Accountability Grant	2,750
Tutoring Grant	576
Non Reimburseable Community Education	8,653
Elderhostel Program	6,652
Career Pathways Innovation Fund	93
Oregon Child Care Division	611
Child Care Resource & Referral	5,508
Co-Curricular Activities Fund	198
Career Pathways Program Income	70
Pathways Initiative Statewide Director	876
Insurance Fund	2,207
Career Pathways Webtool Grant	5,338

Due from/to General Fund	<u>Amount</u>
Due from General Fund	
Building Lease Fund	1,198
Food Service	8,388
Reserve Fund - Facilities & Grounds Main	431,491
Reserve Fund - General Operations	3,044,331
College Bookstore	935
Student Council Fiduciary Fund	45
Japanese Visual Culture Club	315
Delta Energy Club	252
Debt Service Fund Wasco Go Bonds	62,738
Debt Service Fund District Go Bonds	87,326
Debt Service Fund Pension Bonds	1,273,675
TOTAL DUE FROM GENERAL FUND	5,026,833
Due to General Fund	
Special Revenue Funds:	
Federal Student Aid	140,893
Total Due to General Fund	140,893
Total Net Due from General Fund	4,885,940

### 12. INTERFUND TRANSFERS

Funds are transferred from one fund to finance expenditures of other funds in accordance with the authority established for the individual fund. Transfers between funds during the fiscal year ended June 30, 2012 are shown in the following table.

Interfund Transfers	Transfers In	Transfers Out
General Fund	132,435	891,571
Co-curricular Activities Fund	-	
Facilities and Grounds Reserve	140,000	-
General Operations Reserve Fund	731,107	-
Federal Student Aid	20,464	
Health Occupations Customized Training Fund	-	1,500
Customized Training Fund	-	5,000
Fundamentals of Caregiving Fund	-	2,000
Non-reimbursable Community Education Fund	-	1,000
Elderhostel		2,000
Building Lease Fund	-	116,147
Food Service Fund	-	4,788
Total	1,024,006	1,024,006

# 13. LEASE REVENUE

The College has entered into the following lease agreements to other entities for offices, equipment space or land:

# LEASE SCHEDULE

Lessee	Columbia Gorge Education Service District
Lease Term	July 1, 2005 to June 30, 2015
Rent	\$4,632 per month
Termination	Upon 90-day prior written notice by either party
Lessee	Oregon Department of Environmental Quality
Lease Term	June 1, 2004 to May 31, 2009, with an option to extend for two additional terms of 5 years
Rent	\$4,705 per month effective June 2009
Termination	Upon 180-day prior written notice
Lessee	Oregon Military Department
Lease Term	February 1, 2008 to January 31, 2058 ( with automatic extension to renew for 50 years)
Rent	\$1 for entire lease term
Termination	Upon failure to begin construction within 5 years of commencement date or upon 60 days written notice prior to expiration of term
Lessee	Oregon State University Extension Service
Lease Term	July 1, 2008 to June 30, 2013
Rent	\$18,540 annual
Termination	Upon 60-day prior written notice by either party
Lessee	Eastern Oregon Center for Independent Living
Lease Term	November 15, 2010 to October 31, 2013
Rent	\$480 per month
Termination	Upon 45 days prior written notice
Lessee	Norman Chance
Lease Term	June 30, 2009 to June 30, 2012
Rent	\$128 per month
Termination	Upon 30-90 days prior written notice by either party

Lessee	Gorge NetWorks
Lease Term	April 1, 2009 to April 1, 2014
Rent	\$265 per month
Termination	Upon 180-day prior written notice

Lessee	T-Mobile
Lease Term	December 1, 2001, with right to extend 5 additional 5-year terms
Rent	\$13,661 annual
Termination	Upon 30-day prior written notice

### 14. CONTRACTUAL AGREEMENT

The college has entered into an instructional master contract with Portland Community College to provide courses and programs as follows:

Contractor: Portland Community College Contract Term: June 25, 1990, to run continuously Contract Price: Negotiated annually (F.Y. 2009-10 \$282,455) Termination: One fiscal year notice by either party. Ninety days written notice upon breach of contract.

### **15. COMMITMENTS AND CONTINGENT LIABILITIES**

There were no known contingent liabilities at June 30, 2012.

#### 16. SUBSEQUENT EVENTS

We have evaluated events and transactions that occurred after the balance sheet date for potential recognition and disclosure through January 31, 2013, the date on which the financial statements were available to be issued.

Subsequent to the balance sheet date, the Chief Financial Officer resigned on October 5, 2012. The College has appointed an interim Chief Financial Officer.

# **REQUIRED SUPPLEMENTARY INFORMATION**

### REQUIRED SUPPLEMENTARY INFORMATION OTHER POSTEMPLOYMENT BENEFITS SCHEDULES

# Schedule of Funding Progress

Fiscal Year Ended	Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability	Unfunded Actuarial Accrued Liability (UAAL)	Funded Ratio	Covered Payroll	UAAL as a Percentage of Covered Payroll
		(a)	(b)	(b-a)	(a/b)	(c)	((b-a)/c)
6/30/2012	6/30/2010	-	-	-	-	3,788,667	-
6/30/2011	6/30/2010	-	-	-	-	3,607,311	-
6/30/2010	6/30/2010	-	-	-	-	3,645,558	-

### History of Net OPEB Obligation

Fiscal Year Ended	Annual OPEB Cost	Age Adjusted	Percentage of Annual OPEB Cost Contributed	Net OPEB
		Contribution		Obligation
6/30/2012	-	-	-	-
6/30/2011	-	-	-	-
6/30/2010	-	-	-	-

### Schedule of Employer Contributions\*

Fiscal Year	Annual Required	Percentage
Ended	Contribution	Contributed
6/30/2012	-	-
6/30/2011	-	-
6/30/2010	-	-

\*The Schedule of Employer Contributions is not a required supplementary exhibit but it is shown for information.

### SUPPLEMENTARY INFORMATION

INDIVIDUAL FUND FINANCIAL STATEMENTS

### **GENERAL FUND**

The activities relating to the operation of the College are accounted for in this fund. Major sources of revenue are local property taxes, state operational reimbursement based on full-time equivalent enrollment and tuition and fees collected from students. Expenditures are for contracted instruction services including instructors' and administrative salaries and benefits, supplies, administrative costs, plant operations and capital outlay.

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

#### GENERAL FUND

	<u>BUDGETED</u> ORIGINAL	<u>AMOUNTS</u> <u>FINAL</u>	ACTUAL	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
<u>REVENUES:</u>			4 5 40 404	(00)
State Sources	4,653,408	4,540,469	4,540,431	(38)
Local Sources	1,070,038	1,070,038	1,008,880	(61,158)
Tuition	2,890,968	2,890,968	3,176,953	285,985
Instructional Fees	609,697	609,697	652,441	42,744
Special Fees	51,120	51,120	87,224	36,104
Other Revenue Sources	188,861	186,654	229,001	42,347
Sales and Services Revenue Sources	2,700	2,700	6,983	4,283
TOTAL REVENUES	9,466,792	9,351,646	9,701,914	350,268
EXPENDITURES:	3,632,624	3,591,355	3,245,315	346,040
Instruction	3,032,024 987.882	972,601	910,691	61,910
Academic Support	907,002	972,001 987,276	863,515	123,761
Student Services	920,992 2,650,394	2,794,157	2,385,690	408,467
Institutional Support		62.873	2,385,690	400,407
Financial Aid	62,864	· · · · ·	980,913	49,282 63,105
Plant Operation and Maintenance	1,050,063	1,044,018	900,913	03,105
Debt Service Contingencies	- 810,976	- 550,576	-	550,576
TOTAL EXPENDITURES	10,115,795	10,002,856	8,399,716	1,603,140
TOTAL EXPENDITORES	10,113,785	10,002,000	0,599,710	1,000,140
Excess of Revenues Over				
(Under) Expenditures	(649,003)	(651,210)	1,302,199	1,953,409
OTHER FINANCING SOURCES (USES):				
Gain/(Loss) on Sale of Investments	-	-	(45,658)	
Transfer from Other Funds	135,501	135,501	132,435	(3,066)
Transfer to Other Funds	(888,607)	(888,607)	(891,571)	(2,964)
TOTAL OTHER FINANCING SOURCES (USES)	(753,106)	(753,106)	(804,793)	(51,687)
Net Change in Fund Balance	(1,402,109)	(1,404,316)	497,405	1,901,721
	4 000 400	4 000 400	2 200 076	206 767
FUND BALANCE - BEGINNING OF YEAR	1,902,109	1,902,109	2,208,876	306,767
FUND BALANCE - END OF YEAR	500,000	497,793	2,706,281	2,208,488

# SPECIAL REVENUE FUNDS

**U.S. DEPARTMENT OF EDUCATION TITLE III GRANT:** This fund accounts for the U.S. Department of Education Title III developing institutions grant awarded in 2010-11 for five years

**CARL D. PERKINS TITLE I GRANT**: This fund accounts for the Carl D. Perkins grant which support the enhancement of Technical Education programs to better prepare students for a future in the workforce.

**HEALTH OCCUPATIONS CUSTOMIZED TRAINING:** This fund is used to record revenues and expenditures relating to specialized health occupations training programs offered under customized training contracts.

**CARL D. PERKINS RESERVE FUND:** This fund accounts for regional Career Technical Education activities as CGCC serves as fiscal agent for the Perkins Reserve Fund in collaboration with the Oregon Department of Education and regional school districts.

**U.S. DEPARTMENT OF LABOR CBJT RENEWABLE ENERGY TECHNOLOGY GRANT:** This fund accounts for the U.S. Department of Labor Community-Based Job Training Renewable Energy Technology grant which supports the Renewable Energy Technology Program. A one-year no-cost extension was approved to extend the grant through March 31, 2012.

**U.S. DEPARTMENT OF ENERGY GRANT:** This fund accounts for a federal appropriation for a nacelle for the Renewable Energy Technology Program.

**U.S. DEPARTMENT OF LABOR WORKFORCE INVESTMENT ACT SECTION 171 GRANT:** This fund will account for a new earmark grant from the U.S. Department of Labor to infuse other renewable energy technology in the RET curriculum.

**U.S. DEPARTMENT OF LABOR STATE ENERGY SECTOR PARTNERSHIP GRANT:** The U.S. Department of Labor State Energy Sector Partnership Grant Fund will account for the launch of the Oregon Green Tech Certificate which will prepare entry level workers in industries that are associated with or support green jobs.

**CUSTOMIZED TRAINING**: This fund is used to record revenues and expenditures relating to specialized training programs offered to businesses and organizations.

**SMALL BUSINESS DEVELOPMENT CENTER PROGRAM INCOME**: This fund accounts for Small Business Development Center program income and expenditures.

**FEDERAL SMALL BUSINESS ADMINISTRATION SMALL BUSINESS DEVELOPMENT CENTER GRANT**: This fund accounts for Federal Small Business Administration Small Business Development Center Grant.

**STATE SMALL BUSINESS DEVELOPMENT CENTER GRANT**: This fund accounts for the State of Oregon Small Business Development Center Grant.

**FUNDAMENTALS OF CAREGIVING**: This fund accounts for the contract with the State of Washington

to provide fundamentals of caregiving training.

**MID-COLUMBIA ECONOMIC DEVELOPMENT DISTRICT:** The Mid-Columbia Economic Development District Intergovernmental Agreement Fund accounts for the SBDC activity to provide technical assistance to individuals meeting income specification through the Klickitat-Skamania Loan fund and the Klickitat Microenterprise project.

**TITLE II AEFLA COMPREHENSIVE GRANT**: This fund accounts for the Title II Adult Education and Family Literacy Act Comprehensive Grant received through the Department of Community Colleges and Workforce Development.

**ACCOUNTABILITY GRANT**: This fund accounts for the Accountability grant received through the Department of Community Colleges and Workforce Development for the assessment and accountability activities related to Basic Skills programs.

**PROGRAM IMPROVEMENT GRANT**: This fund accounts for the Program Improvement Grant from the Department of Community Colleges and Workforce Development.

**TUTORING GRANT**: This fund accounts for the outreach tutoring grant through the Department of Community Colleges and Workforce Development to provide outreach project tutoring services for adult literacy students.

**ENGLISH LANGUAGE CIVICS GRANT**: This fund accounts for the English Languages Civics Grant from the Department of Community Colleges and Workforce Development.

**LEARNING STANDARDS**: This fund accounts for the Learning Standards project through grant money from the Workforce Investment Act Title II funds.

**GORGE LITERACY**: This fund accounts for Columbia Gorge Community College literacy activities.

**U.S. DEPARTMENT OF LABOR CASE GRANT**: U.S. Department of Labor in partnership with Clackamas Community College funds this consortium grant to increase attainment for unemployed/underemployed workers.

**NON-REIMBURSABLE COMMUNITY EDUCATION**: This fund accounts for revenue and expenses of selfsupporting community education classes.

**ELDERHOSTEL**: This fund accounts for the revenue and expenditures of the Elderhostel program. Elderhostel is a network of colleges and educational institutions offering low cost, short-term, noncredit, residential, academic programs for people over the age of 21.

**OREGON STUDENT ASSISTANCE COMMISSION PROGRAM:** This fund accounts for the agreements between CGCC and the Oregon Student Assistance Commission to coordinate the College Goal Oregon program on The Dalles and Hood River campuses. College Goal Oregon is a free event designed to help Oregon college-bound students and their families with the financial aid application process.

**CAREER PATHWAYS INNOVATION**: This fund accounts for the Community College Strategic Fund 09-11 and Federal Carl D. Perkins Grant Funds to support the career pathways initiative.

**FIRST YEAR PERSISTENCE DEVELOPMENT PROJECT:** This fund accounts for the grant from the Oregon Department of Community Colleges and Workforce Development for the "First Term to First Year Persistence" Development project.

**OREGON CHILD CARE RESOURCE AND REFERRAL NETWORK**: This fund accounts for the contract with the Oregon Child Care Resource and Referral Network which supports the Child Care Resource and Referral Program at the College.

**CHILD CARE RESOURCE AND REFERRAL**: The College manages a Child Care Resource and Referral project and acts as the fiscal agent for various grantors and donors, including State, Wasco County, non-profit agencies and the private sector. The College does not operate a child care facility, but only coordinates the connection between the needs for such services and the providers. Referral is made available to students and community.

**OREGON DEPARTMENT OF HUMAN SERVICES INTEGRATED CHILD CARE GRANT**: This fund accounts for the contract from the Oregon Department of Human Services for the integrated child care program.

**CO-CURRICULAR ACTIVITIES FUND:** This fund accounts for program income for the Spring Humanities Series and other co-curricular activities sponsored by Columbia Gorge Community College and related expenditures.

**CAREER PATHWAYS PROGRAM INCOME**: This fund accounts for Career Pathways Program Income related to the Pathways to Advancement Statewide Initiative.

**PATHWAYS INITIATIVE STATE-WIDE DIRECTOR GRANT:** This fund accounts for the contract with the State of Oregon through the Department of Community Colleges and Workforce Development to provide a state-wide director and related expenditures in support of the career pathways state-wide initiative

**INSURANCE FUND**: This fund accounts for the unanticipated receipt of insurance claim proceeds and expenditures.

**PATHWAYS INITIATIVE PROJECTS & TECHNICAL ASSISTANCE GRANT:** This fund accounts for the contract with the State of Oregon through the Department of Community Colleges and Workforce Development to provide technical assistance for career pathways state-wide initiative.

**OREGON COUNCIL FOR THE HUMANITIES GRANT:** This fund accounts for a National Endowment for the Humanities grant through the Oregon Council for the Humanities in support of the Spring Humanities Series sponsored by Columbia Gorge Community College.

**PATHWAYS GREEN LABOR MARKET INFORMATION (LMI) INITIATIVE GRANT:** This fund accounts for a partnership effort by the Oregon Department of Community Colleges and Workforce Development and the College to assist with implementing the Oregon Employment Department's "Green LMI"

project and funded by the American Recovery and Reinvestment Act of 2009 administered by the U.S. Department of Labor.

**GORGE GRAVITY GAMES**: This fund was established to purchase soap-box derby cars for the local high school students to build and compete in the Gorge Gravity Games.

**BUILDING LEASE FUND:** This fund is used to record the revenues and expenditures relating to leasing office space to various agencies.

**FOOD SERVICE:** This fund accounts for the revenues and expenditures of the campus food service contract.

**FEDERAL STUDENT AID:** This fund accounts for the administration of Federal Student Aid for all eligible students.

**OREGON STUDENT AID:** This fund account for the administration of Student Aid received from the state of Oregon.

**CGCC FOUNDATION SCHOLARSHIP:** This fund accounts for the scholarships awarded to Columbia Gorge Community College's students receiving scholarships from the foundation.

**THIRD PARTY SCHOLARSHIP & LOAN FUND:** This fund accounts for scholarships or loans received by students from outside agencies.

**ENVIRONMENTAL CLUB:** This fund accounts for the activities of the student-organized Environmental Club.

**PHI THETA KAPPA:** This fund accounts for the student honor society activities.

**STUDENT COUNCIL FUND:** This fund was established to record the receipts and disbursements for student activities and fund raisers. Receipts are generally from fund raisers. Disbursements are for supplies and various student activities.

**STUDENT NURSE ASSOCIATION**: This fund accounts for the activities of the Student Nurse Association.

**JAPANESE CLUB:** This fund accounts for the student organization activities of the Japanese Visual Culture Club.

**DELTA ENERGY CLUB:** This fund accounts for the student organization activities of the Delta Energy Club for students of the Renewable Energy Training program.

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

#### U.S. DEPARTMENT OF EDUCATION TITLE III GRANT

	BUDGETED A ORIGINAL	AMOUNTS FINAL	ACTUAL	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
REVENUES:	600 000	600.000	206 544	(202,456)
Federal Sources	600,000	600,000	396,544	(203,456)
TOTAL REVENUES	600,000	600,000	396,544	(203,456)
EXPENDITURES: Current:				•
Personal Services	294,781	294,781	185,727	109,054
Materials and Services	159,026	247,203	210,817	36,386
Capital Outlay	146,193	58,016	-	58,016
TOTAL EXPENDITURES	600,000	600,000	396,544	203,456
Excess of Revenues Over (Under) Expenditures		-	-	-
FUND BALANCE - BEGINNING OF YEAR	-	-	-	
FUND BALANCE - END OF YEAR		-	-	

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

### CARL D. PERKINS TITLE I GRANT

	<u>BUDGETED /</u> ORIGINAL	AMOUNTS FINAL	ACTUAL	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
<u>REVENUES:</u>		07 000	00 450	(04.000)
Federal Sources	77,100	87,988	66,156	(21,832)
TOTAL REVENUES	77,100	87,988	66,156	(21,832)
EXPENDITURES: Current: Personal Services Materials and Services Capital Outlay TOTAL EXPENDITURES	64,639 12,461 - 77,100	72,714 15,274 - 87,988	56,229 9,926 	16,485 5,348 - 21,832
Excess of Revenues Over (Under) Expenditures	-	-	-	-
FUND BALANCE - BEGINNING OF YEAR	<u> </u>		-	
FUND BALANCE - END OF YEAR	<u> </u>	-	-	-

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

### HEALTH OCCUPATIONS CUSTOMIZED TRAINING

	<u>BUDGETED A</u> ORIGINAL	<u>MOUNTS</u> <u>FINAL</u>	ACTUAL	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
<u>REVENUES:</u> Instructional Fees	-	_	500	500
Sales and Services	12,000	12,000	7,138	(4,862)
TOTAL REVENUES	12,000	12,000	7,638	(4,362)
EXPENDITURES: Current:	44 4 44	11 111		11,141
Personal Services Materials and Services	11,141 3,359	11,141 3,359	2,327	1,032
TOTAL EXPENDITURES	14,500	14,500	2,327	12,173
Excess of Revenues Over (Under) Expenditures	(2,500)	(2,500)	5,311	7,811
OTHER FINANCE SOURCES (USES): Transfer to General Fund	(1,500)	(1,500)	(1,500)	
TOTAL OTHER FINANCE SOURCES (USES)	(1,500)	(1,500)	(1,500)	-
Net Change in Fund Balance	(4,000)	(4,000)	3,811	7,811
FUND BALANCE - BEGINNING OF YEAR	4,000	4,000	2,603	(1,397)
FUND BALANCE - END OF YEAR	-	-	6,414	6,414

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

### CARL D. PERKINS RESERVE FUND

	<u>BUDGETED A</u> ORIGINAL	MOUNTS FINAL	ACTUAL	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
REVENUES:				
Federal Sources	46,915	9,540	9,527	(13)
TOTAL REVENUES	46,915	9,540	9,527	(13)
EXPENDITURES: Current: Personal Services Materials and Services TOTAL EXPENDITURES	21,550 25,365 46,915	9,540 9,540	9,527 9,527	<u>13</u>
Excess of Revenues Over (Under) Expenditures	-	·-	-	-
FUND BALANCE - BEGINNING OF YEAR		-		
FUND BALANCE - END OF YEAR		-	-	

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

### U.S. DEPARTMENT OF LABOR COMMUNITY BASED JOB TRAINING GRANT FOR RENEWABLE ENERGY TECHNOLOGY

	BUDGETED /	AMOUNTS		VARIANCE WITH FINAL BUDGET FAVORABLE
	ORIGINAL	FINAL	ACTUAL	(UNFAVORABLE)
REVENUES:				
Federal Sources	283,885	433,370	395,315	(38,055)
TOTAL REVENUES	283,885	433,370	395,315	(38,055)
EXPENDITURES: Current:				
Personal Services	280,660	235,691	208,335	27,356
Materials and Services	3,225	56,220	51,955	4,265
Capital Outlay	-	141,459	135,025	6,434
TOTAL EXPENDITURES	283,885	433,370	395,315	38,055
Excess of Revenues Over (Under) Expenditures	-	-	•	-
FUND BALANCE - BEGINNING OF YEAR		-	-	-
FUND BALANCE - END OF YEAR	-	-	-	-

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

## U.S. DEPARTMENT OF ENERGY GRANT

				VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
REVENUES:	ORIGINAL	<u>FINAL</u>	ACTUAL	(UNFAVORABLE)
Federal Sources	-	51,428	50,899	(529)
TOTAL REVENUES		51,428	50,899	(529)
EXPENDITURES: Current:				
Materials and Services	-	51,427	50,899	528
Capital Outlay	-	1	-	1_
TOTAL EXPENDITURES		51,428	50,899	529
Excess of Revenues Over (Under) Expenditures			_	_
(Onder) Expenditures	. –	-	-	-
FUND BALANCE - BEGINNING OF YEAR		<b>-</b> `		
FUND BALANCE - END OF YEAR	_	-	-	-

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

# U.S. DEPARTMENT OF LABOR WIA SECTION 171 GRANT

	<u>BUDGETED A</u> ORIGINAL	MOUNTS FINAL	ACTUAL	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
REVENUES:	050 000	050 000	000.004	(96 776)
Federal Sources	350,000	350,000	263,224	(86,776)
TOTAL REVENUES	350,000	350,000	263,224	(86,776)
EXPENDITURES: Current: Personal Services Materials and Services Capital Outlay	64,660 285,340 -	63,917 39,051 247,032	45,091 17,633 200,500	18,826 21,418 <u>46,532</u>
TOTAL EXPENDITURES	350,000	350,000	263,224	86,776
Excess of Revenues Over (Under) Expenditures	-	-	-	_
FUND BALANCE - BEGINNING OF YEAR	-		-	
FUND BALANCE - END OF YEAR	-		-	

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

### U.S. DEPARTMENT OF LABOR STATE ENERGY SECTOR PARTNERSHIP GRANT

				VARIANCE WITH FINAL BUDGET
	BUDGETED A	MOUNTS		FAVORABLE
	ORIGINAL	FINAL	ACTUAL	(UNFAVORABLE)
REVENUES:				
Federal Sources	40,000	38,446	29,177	(9,269)
TOTAL REVENUES	40,000	38,446	29,177	(9,269)
EXPENDITURES:				
Current:				
Personal Services	33,319	33,203	23,934	9,269
Materials and Services	6,681	5,243	5,243	
TOTAL EXPENDITURES	40,000	38,446	29,177	9,269
Excess of Revenues Over				
(Under) Expenditures	-	-	-	-
FUND BALANCE - BEGINNING OF YEAR		-	-	-
FUND BALANCE - END OF YEAR	-		-	-

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

#### CUSTOMIZED TRAINING

### FOR THE YEAR ENDED JUNE 30, 2012 (all amounts are in dollars)

.

•	<u>BUDGETED A</u> ORIGINAL	MOUNTS FINAL	ACTUAL	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
REVENUES:				4 500
Special Fees	-	-	1,500	1,500
Sales and Services	46,498	46,498	35,273	(11,225)
TOTAL REVENUES	46,498	46,498	36,773	(9,725)
EXPENDITURES: Current:				
Personal Services	31,691	31,691	2,367	29,324
Materials and Services	61,807	61,807	43,177	18,630
TOTAL EXPENDITURES	93,498	93,498	45,544	47,954
Excess of Revenue Over (Under) Expenditures	(47,000)	(47,000)	(8,771)	38,229
OTHER FINANCE SOURCES (USES): Transfer to General Fund	(5,000)	(5,000)	(5,000)	-
TOTAL OTHER FINANCE SOURCES (USES)	(5,000)	(5,000)	(5,000)	-
Net Change in Fund Balance	(52,000)	(52,000)	(13,771)	38,229
FUND BALANCE - BEGINNING OF YEAR	52,000	52,000	49,631	(2,369)
FUND BALANCE - END OF YEAR	-	-	35,860	35,860

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

# SMALL BUSINESS DEVELOPMENT CENTER PROGRAM INCOME

# FOR THE YEAR ENDED JUNE 30, 2012 (all amounts are in dollars)

VARIANCE WITH

	BUDGETED A	MOUNTS		FINAL BUDGET FAVORABLE
	ORIGINAL	FINAL	ACTUAL	(UNFAVORABLE)
REVENUES:				
Tuition	24,380	24,380	6,360	(18,020)
Instructional Fees	3,700	3,700	1,240	(2,460)
Sales and Services	3,500	3,500	8,089	4,589
TOTAL REVENUES	31,580	31,580	15,689	(15,892)
EXPENDITURES: Current:				
Personal Services	10,636	10,636	3,334	7,302
Materials and Services	23,944	23,944	5,080	18,864
TOTAL EXPENDITURES	34,580	34,580	8,414	26,166
Excess of Revenues Over (Under) Expenditures	(3,000)	(3,000)	7,275	10,275
FUND BALANCE - BEGINNING OF YEAR	3,000	3,000	2,499	(501)
FUND BALANCE - END OF YEAR	-	_	9,773	9,773

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

### FEDERAL SMALL BUSINESS ADMINISTRATION SMALL BUSINESS DEVELOPMENT CENTER GRANT

		MOUNTS		VARIANCE WITH FINAL BUDGET FAVORABLE
	BUDGETED A		ACTUAL	
	ORIGINAL	<u>FINAL</u>	<u>ACTUAL</u>	(UNFAVORABLE)
REVENUES:	00.050	05.050	05 050	
Federal Sources	30,250	35,250	35,250	
TOTAL REVENUES	30,250	35,250	35,250	P
EXPENDITURES: <u>Current</u> : Personal Services Materials and Services <u>TOTAL EXPENDITURES</u>	30,250 	35,250  35,250	35,250 - 35,250	- - -
Excess of Revenues Over (Under) Expenditures	-	-	-	-
FUND BALANCE - BEGINNING OF YEAR		-	-	·
FUND BALANCE - END OF YEAR	<b>-</b>		-	

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

# STATE SMALL BUSINESS DEVELOPMENT CENTER GRANT

	<u>BUDGETED A</u> ORIGINAL	MOUNTS FINAL	ACTUAL	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
REVENUES:				
State Sources	24,804	34,804	34,804	-
TOTAL REVENUES	24,804	34,804	34,804	
EXPENDITURES: Current: Personal Services Materials and Services TOTAL EXPENDITURES	24,804	34,804  34,804	34,804  34,804	- - -
TOTAL EXPENDITORES	24,004		01,001	
Excess of Revenues Over (Under) Expenditures	-	-	-	-
FUND BALANCE - BEGINNING OF YEAR		-	<b>.</b> .	-
FUND BALANCE - END OF YEAR		<u> </u>	-	-

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

#### FUNDAMENTALS OF CAREGIVING

	<u>BUDGETED A</u> ORIGINAL	MOUNTS FINAL	ACTUAL	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
REVENUES:	1 500	1 500		(1 500)
Tuition	1,500 14,500	1,500 14,500	10,784	(1,500) (3,716)
	16,000	16,000	10,784	(5,216)
TOTAL REVENUES	10,000	10,000	10,704	(0,210)
EXPENDITURES: Current:				
Personal Services	15,211	15,211	4,695	10,516
Materials and Services	3,789	3,789	416	3,373
TOTAL EXPENDITURES	19,000	19,000	5,111	13,889
Excess of Revenues Over (Under) Expenditures	(3,000)	(3,000)	5,673	8,673
OTHER FINANCE SOURCES (USES): Transfer to General Fund	(2,000)	(2,000)	(2,000)	
TOTAL OTHER FINANCE SOURCES (USES)	(2,000)	(2,000)	(2,000)	
Net Change in Fund Balance	(5,000)	(5,000)	3,673	8,673
FUND BALANCE - BEGINNING OF YEAR	5,000	5,000	319	(4,681)
FUND BALANCE - END OF YEAR	-	-	3,992	3,992

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

#### MID-COLUMBIA ECONOMIC DEVELOPMENT DISTRICT

	BUDGETED A	MOUNTS		VARIANCE WITH FINAL BUDGET FAVORABLE
	ORIGINAL	FINAL	ACTUAL	(UNFAVORABLE)
REVENUES:	<u></u>	<u></u>		10:::::::::::::::::::::::::::::::::::::
Local Grant/Contract Sources	15,000	15,000	7,302	(7,698)
TOTAL REVENUES	15,000	15,000	7,302	(7,698)
EXPENDITURES: <u>Current</u> : Personal Services Materials and Services <u>TOTAL EXPENDITURES</u>	12,275 2,725 15,000	12,275 2,725 15,000	6,127 1,175 7,302	6,148 1,550 7,698
Excess of Revenues Over (Under) Expenditures			-	-
FUND BALANCE - BEGINNING OF YEAR		-	-	-
FUND BALANCE - END OF YEAR	-	-	-	-

## SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

#### TITLE II AEFLA COMPREHENSIVE GRANT

· · · · ·	BUDGETED A	MOUNTS FINAL	ACTUAL	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
REVENUES:	1920 - 1			
Federal Sources	82,730	104,231	104,231	
TOTAL REVENUES	82,730	104,231	104,231	
EXPENDITURES: Current: Personal Services Materials and Services TOTAL EXPENDITURES	82,730	104,231	104,231  104,231	·
Excess of Revenues Over (Under) Expenditures	-	-	-	-
FUND BALANCE - BEGINNING OF YEAR		-	<b></b>	-
FUND BALANCE - END OF YEAR		-	-	

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

### ACCOUNTABILITY GRANT

	<u>BUDGETED A</u> ORIGINAL	AMOUNTS FINAL	ACTUAL	VARIANCE WITH FINAL-BUDGET FAVORABLE (UNFAVORABLE)
REVENUES:				
Federal Sources	10,000	12,000	12,000	-
TOTAL REVENUES	10,000	12,000	12,000	-
EXPENDITURES: Current: Personal Services Materials and Services	8,431 1,569	8,431 3,569	8,431 3,569	·
TOTAL EXPENDITURES	10,000	12,000	12,000	-
Excess of Revenues Over (Under) Expenditures	-	-	-	-
FUND BALANCE - BEGINNING OF YEAR		-		
FUND BALANCE - END OF YEAR	-	-	-	. <b>1</b>

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

# PROGRAM IMPROVEMENT GRANT

				VARIANCE WITH
	<u>BUDGETED /</u> ORIGINAL	AMOUNTS FINAL	ACTUAL	FINAL BUDGET FAVORABLE (UNFAVORABLE)
<u>REVENUES:</u> Federal Sources	5,000	8,000	8,000	-
TOTAL REVENUES	5,000	8,000	8,000	
EXPENDITURES:				
<u>Current</u> : Personal Services	5 000	5 000	E 000	
Materials and Services	5,000	5,000 3,000	5,000 3,000	-
TOTAL EXPENDITURES	5,000	8,000	8,000	
Excess of Revenues Over (Under) Expenditures	-	-	-	· -
FUND BALANCE - BEGINNING OF YEAR			-	
FUND BALANCE - END OF YEAR	-	-	-	-

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

### **TUTORING GRANT**

# FOR THE YEAR ENDED JUNE 30, 2012 (all amounts are in dollars)

.

· .	<u>BUDGETED A</u> ORIGINAL	MOUNTS FINAL	ACTUAL	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
REVENUES:				
Federal Sources	14,680	20,000	20,000	-
TOTAL REVENUES	14,680	20,000	20,000	-
EXPENDITURES: <u>Current</u> : Personal Services Materials and Services TOTAL EXPENDITURES	14,227 453 14,680	16,680 3,320 20,000	16,680 3,320 20,000	
Excess of Revenues Over (Under) Expenditures	-	-	-	-
FUND BALANCE - BEGINNING OF YEAR	. <u> </u>	-	-	
FUND BALANCE - END OF YEAR	-	-	-	<b></b>

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

## ENGLISH LANGUAGE CIVICS GRANT

# FOR THE YEAR ENDED JUNE 30, 2012 (all amounts are in dollars)

.

VARIANCE WITH

	<u>BUDGETED /</u> ORIGINAL	MOUNTS FINAL	ACTUAL	FINAL BUDGET FAVORABLE (UNFAVORABLE)
REVENUES:	01001012	<u></u>		<u>, </u>
Federal Sources	29,874	32,046	32,046	-
TOTAL REVENUES	29,874	32,046	32,046	•
EXPENDITURES: Current: Personal Services	27,571	29,779	29,779	_
Materials and Services	2,303	2,267	2,267	-
TOTAL EXPENDITURES	29,874	32,046	32,046	-
Excess of Revenues Over (Under) Expenditures	-	-		-
FUND BALANCE - BEGINNING OF YEAR			-	
FUND BALANCE - END OF YEAR	-	-	-	-

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

#### LEARNING STANDARDS

				VARIANCE WITH
	BUDGETED /	AMOUNTS		FAVORABLE
	ORIGINAL	FINAL	<u>ACTUAL</u>	(UNFAVORABLE)
REVENUES:				
Federal Sources	-	11,700	-	(11,700)
State Sources	-	-	4,347	4,347
TOTAL REVENUES	-	11,700	4,347	(7,353)
EXPENDITURES: Current:				
Personal Services	-	10,500	3,292	7,208
Materials and Services	-	1,200	1,056	144
TOTAL EXPENDITURES	-	11,700	4,347	7,353
Excess of Revenues Over (Under) Expenditures	-	-	-	-
FUND BALANCE - BEGINNING OF YEAR	-			-
FUND BALANCE - END OF YEAR			-	-

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

### GORGE LITERACY

	<u>BUDGETED A</u> ORIGINAL	MOUNTS FINAL	ACTUAL	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
REVENUES:				(015)
Contributions	250250	1,750 1,750	1,535	(215)
TOTAL REVENUES	200	1,700	1,000	(210)
EXPENDITURES: Current:				
Materials and Services	443	1,891	1,675	216
TOTAL EXPENDITURES	443	1,891	1,675	216
Excess of Revenues Over (Under) Expenditures	(193)	(141)	(140)	1
FUND BALANCE - BEGINNING OF YEAR	193	141	140	(1)
FUND BALANCE - END OF YEAR		-		-

## SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

### U.S. DEPARTMENT OF LABOR CASE GRANT

# FOR THE YEAR ENDED JUNE 30, 2012 (all amounts are in dollars)

VARIANCE WITH

	BUDGETED /	AMOUNTS		FINAL BUDGET FAVORABLE
	ORIGINAL	FINAL	ACTUAL	(UNFAVORABLE)
REVENUES:				*
Federal Sources	-	92,933	28,287	64,646
TOTAL REVENUES	-	92,933	28,287	64,646
EXPENDITURES: Current: Personal Services Materials and Services TOTAL EXPENDITURES	- - -	71,973 20,960 92,933	24,452 3,835 28,287	47,521 17,125 64,646
Excess of Revenues Over (Under) Expenditures	-	-	-	-
FUND BALANCE - BEGINNING OF YEAR				
FUND BALANCE - END OF YEAR	-	-	-	-

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

#### NON-REIMBURSABLE COMMUNITY EDUCATION

	BUDGETED A	<u>MOUNTS</u> <u>FINAL</u>	ACTUAL	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
REVENUES:	40.000	40.000	6.000	(2,002)
Tuition Instructional Fees	10,000	10,000 1,500	6,098 1,880	(3,902) 380
	<u> </u>	11,500	7,978	(3,522)
TOTAL REVENUES	11,500	11,500	1,970	(3,522)
EXPENDITURES: Current:				
Personal Services	3,803	3,803	3,694	109
Materials and Services	9,697	9,697	3,628	6,069
TOTAL EXPENDITURES	13,500	13,500	7,323	6,177
Excess of Revenues Over (Under) Expenditures	(2,000)	(2,000)	655	2,655
OTHER FINANCE SOURCES (USES):				
Transfer to General Fund	(1,000)	(1,000)	(1,000)	-
TOTAL OTHER FINANCE SOURCES (USES)	(1,000)	(1,000)	(1,000)	-
Net Change in Fund Balance	(3,000)	(3,000)	(345)	2,655
FUND BALANCE - BEGINNING OF YEAR	3,000	3,000	4,978	1,978
FUND BALANCE - END OF YEAR	-	_	4,633	4,633

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

#### ELDERHOSTEL

## FOR THE YEAR ENDED JUNE 30, 2012 (all amounts are in dollars)

. . . . . . . . . . . . . . . . . . .

				VARIANCE WITH FINAL BUDGET
	BUDGETED A	MOUNTS		FAVORABLE
	ORIGINAL	FINAL	ACTUAL	(UNFAVORABLE)
REVENUES:	ONORAL		MOTORE	(ONT) (OTO DEE)
Tuition	30,000	33,000	31,650	(1,350)
TOTAL REVENUES	30,000	33,000	31,650	(1,350)
TOTAL NEVEROLO			.,	
EXPENDITURES:				
Current:			· .	
Personal Services	1,895	-	-	. •
Materials and Services	28,605	33,500	29,735	3,765
TOTAL EXPENDITURES	30,500	33,500	29,735	3,765
Excess of Revenues Over				
(Under) Expenditures	(500)	(500)	1,915	2,415
OTHER FINANCE SOURCES (USES):				
Transfer to General Fund	(2,000)	(2,000)	(2,000)	
TOTAL OTHER FINANCE SOURCES (USES)	(2,000)	(2,000)	(2,000)	-
Net Change in Fund Balance	(2,500)	(2,500)	(85)	2,415
				0.040
FUND BALANCE - BEGINNING OF YEAR	2,500	2,500	5,142	2,642
			E 0.67	5 057
FUND BALANCE - END OF YEAR	-	-	5,057	5,057

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

### OREGON STUDENT ASSISTANCE COMMISSION PROGRAM

	<u>BUDGETED A</u> ORIGINAL	AMOUNTS FINAL	ACTUAL	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
REVENUES:				
State Sources	4,000	4,000	1,450	(2,550)
TOTAL REVENUES	4,000	4,000	1,450	(2,550)
EXPENDITURES: <u>Current</u> : Personal Services Materials and Services TOTAL EXPENDITURES	4,000	4,000	- 1,450 1,450	 2,550 2,550
TOTAL EXPENDITURES	4,000	4,000	1,400	2,000
Excess of Revenues Over (Under) Expenditures	-	-	· -	-
FUND BALANCE - BEGINNING OF YEAR		-		
FUND BALANCE - END OF YEAR		<b>-</b> .	-	_

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

# CAREER PATHWAYS INNOVATION

# FOR THE YEAR ENDED JUNE 30, 2012 (all amounts are in dollars)

.

		·		VARIANCE WITH FINAL BUDGET
	BUDGETED A	AMOUNTS		FAVORABLE
	ORIGINAL	<u>FINAL</u>	<u>ACTUAL</u>	(UNFAVORABLE)
REVENUES:				
Federal Sources	83,667	-	-	· –
State Sources	-	36,253	946	(35,307)
TOTAL REVENUES	83,667	36,253	946	(35,307)
EXPENDITURES:				
Current:				
Personal Services	68,766	30,591	439	30,152
Materials and Services	14,901	5,662	506	5,156
TOTAL EXPENDITURES	83,667	36,253	946	35,307
Excess of Revenues Over				
(Under) Expenditures	-	-	-	-
FUND BALANCE - BEGINNING OF YEAR	-	-	-	
FUND BALANCE - END OF YEAR	-	-	-	-

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

# FIRST YEAR PERSISTENCE DEVELOPMENT PROJECT

FOR THE YEAR ENDED JUNE 30, 2012 (all amounts are in dollars)

VARIANCE WITH

	BUDGETED A	MOUNTS		FINAL BUDGET FAVORABLE
	ORIGINAL	FINAL	ACTUAL	(UNFAVORABLE)
REVENUES:				
Federal Sources	-	-	9,342	9,342
State Sources	15,000	15,000	5,658	(9,342)
TOTAL REVENUES	15,000	15,000	15,000	-
EXPENDITURES: Current:				
Materials and Services	15,000	15,000	15,000	-
TOTAL EXPENDITURES	15,000	15,000	15,000	
Excess of Revenues Over (Under) Expenditures	-	-	-	-
FUND BALANCE - BEGINNING OF YEAR		-	-	-
FUND BALANCE - END OF YEAR	-	- 50	<b>11</b>	-

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

# OREGON CHILD CARE RESOURCE AND REFERRAL NETWORK

	<u>BUDGETED /</u> ORIGINAL	AMOUNTS FINAL	<u>ACTUAL</u>	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
REVENUES:				
Federal Sources	101,109	123,402	110,098	(13,304)
TOTAL REVENUES	101,109	123,402	110,098	(13,304)
EXPENDITURES: <u>Current</u> : Personal Services Materials and Services	85,204 <u>15,905</u> 101,109	96,014 27,388 123,402	86,498 23,600 110,098	9,516 3,788 13,304
TOTAL EXPENDITURES	101,109	123,402	110,080	10,004
Excess of Revenues Over (Under) Expenditures	· _	-	-	-
FUND BALANCE - BEGINNING OF YEAR		-		
FUND BALANCE - END OF YEAR		-	-	

## SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

# CHILD CARE RESOURCE AND REFERRAL

	BUDGETED A			VARIANCE WITH FINAL BUDGET FAVORABLE
	<u>ORIGINAL</u>	FINAL	<u>ACTUAL</u>	(UNFAVORABLE)
REVENUES:				
Tuition	1,500	1,500	3,870	2,370
Instructional Fees	-	·	-	-
Special Fees	250	250	30	(220)
Other Sources	500	500	-	(500)
TOTAL REVENUES	2,250	2,250	3,900	
			· · · · · · · · · · · · · · · · · · ·	· · · ·
EXPENDITURES:				
Current:				
Materials and Services	4,250	4,250	338	3,912
TOTAL EXPENDITURES	4,250	4,250	338	3,912
Excess of Revenues Over				
(Under) Expenditures	(2,000)	(2,000)	3,562	5,562
FUND BALANCE - BEGINNING OF YEAR	2,000	2,000	1,649	(351)
FUND BALANCE - END OF YEAR	-	-	5,212	5,212

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

# OREGON DEPARTMENT OF HUMAN SERVICES INTEGRATED CHILD CARE GRANT

	<u>ORIGINAL</u>	<u>FINAL</u>	ACTUAL	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
REVENUES:				
Federal Sources	24,217	26,960	24,749	(2,211)
TOTAL REVENUES	24,217	26,960	24,749	(2,211)
EXPENDITURES: Current: Personal Services Materials and Services TOTAL EXPENDITURES	20,175 4,042 24,217	19,001 7,959 26,960	17,679 7,070 24,749	1,322 890 2,211
Excess of Revenues Over (Under) Expenditures	-	-	-	
FUND BALANCE - BEGINNING OF YEAR			-	•
FUND BALANCE - END OF YEAR	-	·	-	-

## SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

### **CO-CURRICULAR ACTIVITIES**

## FOR THE YEAR ENDED JUNE 30, 2012 (all amounts are in dollars)

				VARIANCE WITH FINAL BUDGET
	BUDGETED /	<u>AMOUNTS</u>		FAVORABLE
	<u>ORIGINAL</u>	<u>FINAL</u>	<u>ACTUAL</u>	(UNFAVORABLE)
REVENUES:				
Local Grant/Contract Sources	-	500	500	-
Other Sources	2,400	2,900	2,235	(665)
Sales and Services	600	600	529	(71)
TOTAL REVENUES	3,000	4,000	3,264	(736)
EXPENDITURES: Current: Materials and Services TOTAL EXPENDITURES	3,000 3,000	4,000 4,000	3,491 3,491	509 509
Excess of Revenues Over (Under) Expenditures	· _	-	(227)	(227)
FUND BALANCE - BEGINNING OF YEAR	-	••	424	424
FUND BALANCE - END OF YEAR		<u>.</u> . _	198	198

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

#### CAREER PATHWAYS PROGRAM INCOME

FOR THE YEAR ENDED JUNE 30, 2012 (all amounts are in dollars)

.

VARIANCE WITH

	BUDGETED / ORIGINAL	AMOUNTS FINAL	ACTUAL	FINAL BUDGET FAVORABLE (UNFAVORABLE)
REVENUES:	ORIGINAL	TINAL	ACTOAL	(UNFAVORADLL)
Sales and Services	-	5,000	-	(5,000)
TOTAL REVENUES		5,000	-	(5,000)
EXPENDITURES: Current: Personal Services Materials and Services TOTAL EXPENDITURES		6,641 6,641	- 1,571 1,571	- 5,070 5,070
Excess of Revenues Over (Under) Expenditures	<b>-</b> '	(1,641)	(1,571)	70
FUND BALANCE - BEGINNING OF YEAR	<u> </u>	1,641	1,641	
FUND BALANCE - END OF YEAR			70	70

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

# PATHWAYS INITIATIVE STATE-WIDE DIRECTOR GRANT

				VARIANCE WITH FINAL BUDGET
	BUDGETED A	AMOUNTS		FAVORABLE
	ORIGINAL	<u>FINAL</u>	<u>ACTUAL</u>	(UNFAVORABLE)
REVENUES:	-			
Federal Sources	100,000	-	-	-
State Sources	60,000	156,489	149,999	(6,490)
TOTAL REVENUES	160,000	156,489	149,999	(6,490)
EXPENDITURES: Current:				
Personal Services	114,052	108,928	103,901	5,027
Materials and Services	45,948	47,561	46,098	1,463
TOTAL EXPENDITURES	160,000	156,489	149,999	6,490
Excess of Revenues Over (Under) Expenditures	-	-		
FUND BALANCE - BEGINNING OF YEAR			-	-
FUND BALANCE - END OF YEAR	-	<b>1</b>		-

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

### INSURANCE FUND

	BUDGETED A	MOUNTS FINAL	ACTUAL	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
REVENUES:				
Other Sources	5,000	5,000	-	(5,000)
TOTAL REVENUES	5,000	5,000	.=	(5,000)
EXPENDITURES: Current: Materials and Services TOTAL EXPENDITURES	7,707	7,707	<u>-</u>	7,707 7,707
Excess of Revenues Over (Under) Expenditures	(2,707)	(2,707)	-	2,707
FUND BALANCE - BEGINNING OF YEAR	2,707	2,707	2,207	
FUND BALANCE - END OF YEAR		-	2,207	2,707

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

### PATHWAYS INITIATIVE PROJECTS & TECHNICAL ASSISTANCE GRANT

	BUDGETED A	MOUNTS FINAL	ACTUAL	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
REVENUES:		<u></u>		1 <u></u>
State Sources	40,003	32,890	32,537	(353)
TOTAL REVENUES	40,003	32,890	32,537	(353)
EXPENDITURES: Current: Materials and Services TOTAL EXPENDITURES	40,003	<u>32,890</u> 32,890	32,537	<u> </u>
Excess of Revenues Over (Under) Expenditures	-	-	. <b>-</b>	_
FUND BALANCE - BEGINNING OF YEAR	<u>-</u>	-		<u> </u>
FUND BALANCE - END OF YEAR	-	-	-	-

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

# OREGON COUNCIL FOR THE HUMANITIES GRANT

	<u>BUDGETED /</u> ORIGINAL	AMOUNTS FINAL	ACTUAL	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
REVENUES:				······
Federal Sources	3,000	3,000	2,000	(1,000)
TOTAL REVENUES	3,000	3,000	2,000	(1,000)
EXPENDITURES: Current: Materials and Services TOTAL EXPENDITURES	3,000	3,000 3,000	2,000 2,000	1,000 1,000
Excess of Revenues Over (Under) Expenditures	-	-	-	-
FUND BALANCE - BEGINNING OF YEAR		-		
FUND BALANCE - END OF YEAR	-	-	-	

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

### PATHWAYS GREEN LABOR MARKET INFORMATION INITIATIVE GRANT

FOR THE YEAR ENDED JUNE 30, 2012 (all amounts are in dollars)

VARIANCE WITH

.

	BUDGETED A	MOUNTS		FINAL BUDGET FAVORABLE
	ORIGINAL	FINAL	ACTUAL	(UNFAVORABLE)
REVENUES:				
Federal Sources	25,500	16,326	15,521	(805)
TOTAL REVENUES	25,500	16,326	15,521	(805)
EXPENDITURES: Current:				
Materials and Services	25,500	16,326	15,521	805
TOTAL EXPENDITURES	25,500	16,326	15,521	805
Excess of Revenues Over (Under) Expenditures	-	-	-	
FUND BALANCE - BEGINNING OF YEAR				
FUND BALANCE - END OF YEAR	-	•	-	

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

### GORGE GRAVITY GAMES

	BUDGETED	AMOUNTS FINAL	ACTUAL	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
REVENUES:				(00,000)
Other Sources		23,000		(23,000)
TOTAL REVENUES		23,000	-	(23,000)
EXPENDITURES: Current: Materials and Services TOTAL EXPENDITURES		23,000 23,000	<u> </u>	23,000 23,000
Excess of Revenues Over (Under) Expenditures		-	· -	-
FUND BALANCE - BEGINNING OF YEAR		-	-	
FUND BALANCE - END OF YEAR	-	-		-

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

#### BUILDING LEASES

## FOR THE YEAR ENDED JUNE 30, 2012 (all amounts are in dollars)

VARIANCE WITH

	BUDGETED A	MOUNTS		FINAL BUDGET
	<u>ORIGINAL</u>	<u>FINAL</u>	<u>ACTUAL</u>	(UNFAVORABLE)
<u>REVENUES:</u> Other Sources Sales and Services	158,099 -	158,099 -	154,846 -	(3,253)
TOTAL REVENUES	158,099	158,099	154,846	(3,253)
EXPENDITURES: Current:				
Personal Services	28,937	28,104	27,094	1,010
Materials and Services	24,950	25,783	18,096	7,688
TOTAL EXPENDITURES	53,887	53,887	45,190	8,697
Excess of Revenues Over (Under) Expenditures	104,212	104,212	109,656	5,444
OTHER FINANCE SOURCES (USES): Transfer to General Fund	(119,212)	(119,212)	(116,147)	3,065
TOTAL OTHER FINANCE SOURCES (USES)	(119,212)	(119,212)	(116,147)	3,065
Net Change in Fund Balance	(15,000)	(15,000)	(6,491)	8,509
FUND BALANCE - BEGINNING OF YEAR	15,000	15,000	6,491	(8,509)
FUND BALANCE - END OF YEAR	-		-	-

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

#### FOOD SERVICE

	<u>BUDGETED A</u> ORIGINAL	<u>MOUNTS</u> <u>FINAL</u>	ACTUAL	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
REVENUES:	4 000	( 000		(00)
Other Sources	4,000	4,000 4,000	3,932 3,932	(68) (68)
TOTAL REVENUES	4,000	4,000	5,852	(00)
EXPENDITURES:				
Current:			000	0.004
Materials and Services	3,999	3,999	308	3,691
Capital Outlay TOTAL EXPENDITURES	4,000	4,000	308	3,692
Excess of Revenues Over				
(Under) Expenditures	-	-	3,623	3,623
OTHER FINANCE SOURCES (USES):				
Transfer to General Fund	(4,788)	(4,788)	(4,788)	-
TOTAL OTHER FINANCE SOURCES (USES)	(4,788)	(4,788)	(4,788)	
Net Change in Fund Balance	(4,788)	(4,788)	(1,165)	3,623
FUND BALANCE - BEGINNING OF YEAR	4,788	4,788	9,552	4,764
FUND BALANCE - END OF YEAR	-		8,388	8,388

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

#### FEDERAL STUDENT AID

	<u>BUDGETED /</u> ORIGINAL	MOUNTS FINAL	ACTUAL	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
REVENUES:				
Federal Sources	7,370,000	7,370,000	5,709,493	(1,660,507)
TOTAL REVENUES	7,370,000	7,370,000	5,709,493	(1,660,507)
EXPENDITURES: Current: Materials and Services	7,387,500	7,360,589	5,707,477	1,653,112
TOTAL EXPENDITURES	7,387,500	7,360,589	5,707,477	1,653,112
Excess of Revenues Over (Under) Expenditures	(17,500)	9,411	2,016	(7,395)
OTHER FINANCE SOURCES (USES): Transfer from General Fund	17,500	17,500	20,464	2,964
TOTAL OTHER FINANCE SOURCES (USES)	17,500	17,500	20,464	2,964
Net Change in Fund Balance	-	26,911	22,481	(4,430)
FUND BALANCE - BEGINNING OF YEAR	-	-	-	-
FUND BALANCE - END OF YEAR	-	26,911	22,481	(4,430)

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

#### OREGON STUDENT AID

### FOR THE YEAR ENDED JUNE 30, 2012 (all amounts are in dollars)

.

	BUDGETED A			VARIANCE WITH FINAL BUDGET FAVORABLE
	ORIGINAL	FINAL	ACTUAL	(UNFAVORABLE)
<u>REVENUES:</u>				
State Sources	75,000	75,000	39,810	(35,190)
TOTAL REVENUES	75,000	75,000	39,810	(35,190)
EXPENDITURES: Current:	75 000	75 000	00.040	05 400
Materials and Services	75,000	75,000	39,810	35,190
TOTAL EXPENDITURES	75,000	75,000	39,810	35,190
Excess of Revenues Over (Under) Expenditures	-	-	-	-
FUND BALANCE - BEGINNING OF YEAR		-	<b>1</b>	-
FUND BALANCE - END OF YEAR	-	-	-	-

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

#### CGCC FOUNDATION SCHOLARSHIP

· · ·	<u>BUDGETED A</u> ORIGINAL	AMOUNTS FINAL	ACTUAL	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
REVENUES:				
Other Sources	85,000	150,000	119,861	(30,139)
TOTAL REVENUES	85,000	150,000	119,861	(30,139)
EXPENDITURES: Current: Materials and Services TOTAL EXPENDITURES	85,000 85,000	150,000 150,000	119,861 119,861	<u>30,139</u> 30,139
Excess of Revenues Over (Under) Expenditures	-	-	-	-
FUND BALANCE - BEGINNING OF YEAR		-		
FUND BALANCE - END OF YEAR	-	-	-	

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

#### THIRD PARTY SCHOLARSHIP & LOAN FUND

•	BUDGETED A	AMOUNTS		VARIANCE WITH FINAL BUDGET FAVORABLE
	ORIGINAL	FINAL	ACTUAL	(UNFAVORABLE)
REVENUES:				
Other Sources	380,000	380,000	124,108	(255,892)
TOTAL REVENUES	380,000	380,000	124,108	(255,892)
EXPENDITURES: Current: Materials and Services	380,000	380,000	124,108	255,892
TOTAL EXPENDITURES	380,000	380,000	124,108	255,892
Excess of Revenues Over (Under) Expenditures		-	-	
FUND BALANCE - BEGINNING OF YEAR			-	
FUND BALANCE - END OF YEAR	-	-		-

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

### ENVIRONMENTAL CLUB

	<u>BUDGETED A</u> ORIGINAL	MOUNTS FINAL	<u>ACTUAL</u>	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
<u>REVENUES:</u> Fundraising TOTAL REVENUES		-	-	
EXPENDITURES: Current: Materials and Services	492	492	-	492
TOTAL EXPENDITURES Excess of Revenues Over (Under) Expenditures	<u>492</u> (492)	492(492)		492
FUND BALANCE - BEGINNING OF YEAR	492	492	664	172
FUND BALANCE - END OF YEAR	-	-	664	664

## SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

### PHI THETA KAPPA

	BUDGETED	AMOUNTS		VARIANCE WITH FINAL BUDGET FAVORABLE
	ORIGINAL	<b>FINAL</b>	ACTUAL	(UNFAVORABLE)
REVENUES:				
Membership Dues	3,500	3,500	3,740	240
Fundraising	5,000	5,000	4,190	(810)
TOTAL REVENUES	8,500	8,500	7,930	(570)
EXPENDITURES: Current: Materials and Services	10,000	10,000	9,545	455
TOTAL EXPENDITURES	10,000	10,000	9,545	455
Excess of Revenues Over (Under) Expenditures	(1,500)	(1,500)	(1,615)	(115)
FUND BALANCE - BEGINNING OF YEAR	1,500	1,500	2,884	1,384
FUND BALANCE - END OF YEAR	-	-	1,269	1,269

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

## STUDENT COUNCIL

### FOR THE YEAR ENDED JUNE 30, 2012 (all amounts are in dollars)

	<u>BUDGETED /</u> ORIGINAL	AMOUNTS FINAL	ACTUAL	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
REVENUES:		( 000		. (1.000)
Other Fund Raising	1,000	1,000	-	(1,000)
TOTAL REVENUES	1,000	1,000		(1,000)
EXPENDITURES: Current: Materials and Services	<u> </u>	1,000		1,000
TOTAL EXPENDITURES	1,000	1,000	-	1,000
Excess of Revenues Over (Under) Expenditures	-	-		
FUND BALANCE - BEGINNING OF YEAR		-	45	45
FUND BALANCE - END OF YEAR	-	-	45	45

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

### STUDENT NURSE ASSOCIATION

.

	<u>BUDGETED</u> ORIGINAL	AMOUNTS FINAL	ACTUAL	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
REVENUES:				
Membership Dues	480	480	-	(480)
Fundraising	1,000	1,000	33	(967)
TOTAL REVENUES	1,480	1,480	33	(1,447)
EXPENDITURES: Current: Materials and Services TOTAL EXPENDITURES	1,724	<u>1,724</u> 1,724	222	1,502 1,502
Excess of Revenues Over (Under) Expenditures	(244)	(244)	(189)	55
FUND BALANCE - BEGINNING OF YEAR	244	.244	189	(55)
FUND BALANCE - END OF YEAR		-	-	-

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

# JAPANESE CLUB

# FOR THE YEAR ENDED JUNE 30, 2012 (all amounts are in dollars)

VARIANCE WITH

	BUDGETED / ORIGINAL	AMOUNTS FINAL	ACTUAL	FINAL BUDGET FAVORABLE (UNFAVORABLE)
REVENUES:	1 607	1 607	.26	(1 671)
Fundraising TOTAL REVENUES	<u> </u>	<u>1,697</u> 1,697	26	<u>(1,671)</u> (1,671)
EXPENDITURES: Current: Materials and Services TOTAL EXPENDITURES	2,000 2,000	2,000 2,000	14 14	1,986 1,986
Excess of Revenues Over (Under) Expenditures	(303)	(303)	12	315
FUND BALANCE - BEGINNING OF YEAR	303	303	303	
FUND BALANCE - END OF YEAR		-	315	315

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

# DELTA ENERGY CLUB

# FOR THE YEAR ENDED JUNE 30, 2012 (all amounts are in dollars)

<u>BUDGETED /</u> ORIGINAL	AMOUNTS FINAL	ACTUAL	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
4,000	4,000	970	(3,030)
2,000	2,000	124	(1,877)
6,000	6,000	1,094	(4,907)
6,000	6,000	842	5,158 5,158
-	-	252	- 252
-	-	252	252
	ORIGINAL 4,000 2,000 6,000 6,000	4,000 4,000 2,000 2,000 6,000 6,000 6,000 6,000	ORIGINAL         FINAL         ACTUAL           4,000         4,000         970           2,000         2,000         124           6,000         6,000         1,094           6,000         6,000         842           6,000         6,000         842           -         -         252           -         -         -

# **RESERVE FUNDS**

**FACILITIES AND GROUND MAINTENANCE RESERVE FUND**: This Reserve Fund was established July 1, 2005 to accumulate resources for financing facilities and ground maintenance.

**GENERAL OPERATIONS RESERVE FUND**: This Reserve Fund was established July 1, 2010 to accumulate resources for future funding of general operations. Transfers are budgeted between the General Fund and the Reserve Fund to smooth the effects of the uneven community college support fund payments in each year of the biennium. The remaining balance is expected to be depleted in the following biennium.

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

### FACILITIES AND GROUNDS MAINTENANCE RESERVE FUND

	<u>BUDGETED A</u> ORIGINAL	MOUNTS FINAL	ACTUAL	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
TOTAL REVENUES	-	-	-	-
EXPENDITURES: Current:				
Materials and Services	150,000	150,000	18,462	131,538
Capital Outlay	300,000	300,000	51,195	248,805
TOTAL EXPENDITURES	450,000	450,000	69,657	380,343
Excess of Revenues Over (Under) Expenditures	(450,000)	(450,000)	(69,657)	380,343
OTHER FINANCE SOURCES (USES): Transfer from General Fund	140,000	140,000	140,000	-
TOTAL OTHER FINANCE SOURCES (USES)	140,000	140,000	140,000	-
Net Change in Fund Balance	(310,000)	(310,000)	70,343	380,343
FUND BALANCE - BEGINNING OF YEAR	310,000	310,000	339,458	29,458
FUND BALANCE - END OF YEAR	-		409,801	409,801

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

### **GENERAL OPERATIONS RESERVE FUND**

	<u>BUDGETED /</u> ORIGINAL	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)		
TOTAL REVENUES	-	-	-	
EXPENDITURES: Current: Materials and Services Capital Outlay TOTAL EXPENDITURES				- 
Excess of Revenues Over (Under) Expenditures	-	_	-	-
OTHER FINANCE SOURCES (USES): Transfer from General Fund TOTAL OTHER FINANCE SOURCES (USES)	731,107	731,107 731,107	731,107 731,107	
Net Change in Fund Balance	731,107	731,107	731,107	-
FUND BALANCE - BEGINNING OF YEAR	2,313,224	2,313,224	2,313,224	
FUND BALANCE - END OF YEAR	3,044,331	3,044,331	3,044,331	-

# **DEBT SERVICE FUNDS**

**WASCO COUNTY G.O. BOND**: This debt service fund is used to account for the accumulation of resources to pay the principal and interest on General Obligation Bonds, Series 1993 approved by Wasco County voters and refunding General Obligation Bonds, Series 1998.

**DISTRICT G.O. BOND**: This debt service fund accounts for the accumulation of resources to pay the principal and interest on General Obligation Bonds, Series 2005 approved by district voters of Hood River and Wasco Counties. These bonds went through a refinance in March, 2012.

**PENSION BOND**: This fund is established to account for the accumulation of resources to pay the principal and interest on pension obligation bonds issued by the College in 2003 and is funded by a credit to the College's PERS employer rate beginning May 1, 2003.

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

# WASCO COUNTY G.O. BONDS DEBT SERVICE FUND

	BUDGETED	AMOUNTS		VARIANCE WITH FINAL BUDGET FAVORABLE
	ORIGINAL	FINAL	<u>ACTUAL</u>	(UNFAVORABLE)
REVENUES:				
Local Sources	697.075	697,075	737,305	40,230
Other Sources	-	-	2,095	2,095
TOTAL REVENUES	697,075	697,075	739,399	42,324
EXPENDITURES:			· · · · · · · · · · · · · · · · · · ·	
Debt Service	757,075	757,075	757,075	-
TOTAL EXPENDITURES	757,075	757,075	757,075	-
Excess of Revenues Over (Under) Expenditures	(60,000)	(60,000)	(17,676)	42,324
FUND BALANCE - BEGINNING OF YEAR	60,000	60,000	88,966	28,966
FUND BALANCE - END OF YEAR	-		71,290	71,290

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

### DISTRICT G.O. BONDS DEBT SERVICE FUND

.

	<u>BUDGETED</u> ORIGINAL	AMOUNTS FINAL	ACTUAL	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
REVENUES:				/
Local Sources	1,245,757	1,245,757	1,305,751	59,994
Other Sources	-	15,500,000	14,918,353	(581,647)
TOTAL REVENUES	1,245,757	16,745,757	16,224,104	(521,653)
EXPENDITURES:				
Debt Service	1,358,757	16,858,757	16,273,995	584,762
TOTAL EXPENDITURES	1,358,757	16,858,757	16,273,995	584,762
Excess of Revenues Over (Under) Expenditures	(113,000)	(113,000)	(49,891)	63,109
OTHER FINANCE SOURCES (USES):				
Other Financing Sources	-	15,500,000	14,915,553	(584,447)
Other Financing Uses	-	(15,500,000)	(14,915,239)	584,761
TOTAL OTHER FINANCE SOURCES (USES)	-	-	314	314
Net Change in Fund Balance	(113,000)	(113,000)	(49,577)	63,423
FUND BALANCE - BEGINNING OF YEAR	113,000	113,000	153,083	40,083
FUND BALANCE - END OF YEAR	-	-	103,506	103,506

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE WITH BUDGET COMPARISON - BUDGETARY BASIS

### PENSION BONDS DEBT SERVICE FUND

	BUDGETED	AMOUNTS		VARIANCE WITH FINAL BUDGET FAVORABLE
	<u>ORIGINAL</u>	<u>FINAL</u>	<u>ACTUAL</u>	(UNFAVORABLE)
REVENUES:				
Other Sources	247,722	247,722	263,456	15,734
TOTAL REVENUES	247,722	247,722	263,456	15,734
EXPENDITURES: Debt Service	247,721	247,721	247,720	-
TOTAL EXPENDITURES	247,721	247,721	247,720	
TOTAL EXI ENDITORED		2-11,121	211,120	· ·
Excess of Revenues Over (Under) Expenditures	1	1	15,737	15,736
OTHER FINANCE SOURCES (USES): Transfer to General Fund	(1)	(1)		1
TOTAL OTHER FINANCE SOURCES (USES)	(1)	(1)	-	1
Net Change in Fund Balance	-	-	15,737	15,737
FUND BALANCE - BEGINNING OF YEAR	1,231,000	1,231,000	1,257,955	26,955
FUND BALANCE - END OF YEAR	1,231,000	1,231,000	1,273,691	42,691

# ENTERPRISE FUND COLLEGE BOOK STORE

This fund is used to record revenues and expenditures relating to texts and supplies made available to the students. Revenues are text and supply sales, and transfers from the General Fund. Expenditures are for purchases of resale items.

### SCHEDULE OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS WITH BUDGET COMPARISON - BUDGETARY BASIS

### COLLEGE BOOK STORE

				VARIANCE WITH FINAL BUDGET
	BUDGETED /	AMOUNTS		FAVORABLE
	ORIGINAL	<u>FINAL</u>	<u>ACTUAL</u>	(UNFAVORABLE)
OPERATING REVENUES:				
Gross Sales, Text Books	725,000	725,000	527,960	(197,040)
Bank Card Discount Fees	(4,000)	(4,000)	(5,292)	(1,292)
TOTAL OPERATING REVENUES	721,000	721,000	522,668	(198,332)
PURCHASES:				
Purchases, Text Books	575,000	575,000	499,582	75,418
Publishers Credits	(55,000)	(55,000)	(65,495)	10,495
NET PURCHASES	520,000	520,000	434,087	85,913
GROSS PROFIT	201,000	201,000	88,581	(112,419)
OPERATING EXPENSES: Current:				
Personal Services	107,801	107,801	72,427	35,374
Materials and Services	269,475	269,475	24,131	245,344
Capital Outlay	35,000	35,000	-	35,000
TOTAL OPERATING EXPENSES	412,276	412,276	96,559	315,717
Net Income (Loss)	(211,276)	(211,276)	(7,978)	203,298
RETAINED EARNINGS - BEGINNING OF YEAR	260,000	260,000	278,195	18,195
RETAINED EARNINGS - END OF YEAR	48,724	48,724	270,217	221,493

# OTHER SUPPLEMENTARY SCHEDULES

### SCHEDULE OF WASCO COUNTY PROPERTY TAX TRANSACTIONS

#### FOR THE YEAR ENDED JUNE 30, 2012 (all amounts are in dollars)

#### TAX CONTROL RECORDS

TAX YEAR 2011-12 2010-11 2009-10 2008-09 2007-08 2006-07 2005-06 2004-05 2003-04 2002-03 2001-02 2000-01 1999-00 1998-99 1997-98 1996-97 1995-96 1994-95 1985-86 1994-95	TAXES RECEIVABLE 7/01/11 83,839 41,815 24,365 4,706 1,066 516 73 11 11 12 12 12 10 11 11 47 53 53 28 2	CURRENT YEAR LEVY 1,904,852 - - - - - - - - - - - - - - - - - - -	NET ADJUSTMENTS (47,014) 2,953 3,525 5,887 1,423 312 63 - - - - - - - - - - - - - - - - - -	DEDUCT TAX COLLECTIONS (1,778,649) (41,390) (19,225) (22,266) (4,990) (1,035) (221) - - - - - - - - - - - - - - - - - - -	TAXES RECEIVABLE <u>6/30/12</u> 79,189 45,402 26,115 7,986 1,139 343 358 73 11 11 11 12 12 12 10 11 11 47 53 53 28 2	
1984-85 <u>TOTALS</u>	156,641	1,904,852	(32,851)	(1,867,776)	160,866	
RECONCILIATION TO COUNTY TREASURER         TREASURER'S BALANCE - JULY 1, 2011       12,124						
RECEIPTS:CURRENT YEAR LEVY:Tax CollectionsUnsegregated InterestADD: InterestTOTAL RECEIPTS - CURRENT YEAR LEVY1,778,658						
PRIOR YEARS' LEVIES:       74,155         Tax Collections       74,155         ADD: Interest       14,972         TOTAL RECEIPTS - PRIOR YEARS' LEVIES       89,127						
TOTAL RECEIPTS AND BEGINNING BALANCE 1,879,909						
ADD: Other Collections 6,214						
ADD: Other		INING BALANC	<u>E</u>			

Note - Years that are not listed above have been paid in full.

TREASURER'S BALANCE - JUNE 30, 2012

22,692

### SCHEDULE OF HOOD RIVER COUNTY PROPERTY TAX TRANSACTIONS ACCOUNT 659

# FOR THE YEAR ENDED JUNE 30, 2012 (all amounts are in dollars)

# TAX CONTROL RECORDS

<u>TAX YEAR</u> 2011-12 2010-11 2009-10 2008-09 2007-08 2006-07 2005-06 2004-05 2003-04 2002-03 <u>TOTALS</u>	TAXES RECEIVABLE 7/1/11 - 14,203 6,569 3,546 793 170 56 36 60 27 25,460	CURRENT YEAR <u>LEVY</u> 460,630 - - - - - - - - - - - - - - - - - - -	NET ADJUSTMENTS (16,802) 876 699 731 181 8 (2) (3) (3) (3) (1) (14,316)	DEDUCT TAX <u>COLLECTIONS</u> (428,780) (6,866) (1,790) (2,764) (602) (24) (24) (2) - - - - - - - - - - - -	TAXES RECEIVABLE <u>6/30/12</u> 15,048 8,213 5,478 1,513 372 154 52 33 57 26 30,946
	RECON	CILIATION	TO COUNTY TREA	SURER	
TREASURER'S	BALANCE - JU	<u>LY 1, 2011</u>	•		2,416
CURRENT YEA Tax Collectio ADD: Interes TOTAL RECEIF	428,880				
PRIOR YEARS Tax Collectio TOTAL RECEIF		ARS' LEVIE	<u>S</u>	11,953	11,953
TOTAL RECEI	PTS AND BEGIN	INING BALA	NCE		443,249
ADD: Enterprise Zone Abatement Electric co-op in Lieu					
DEDUCT: Pay	ments to the Col	lege			(451,070)
TREASURER'S	BALANCE - JU	NE 30, 2012	2		1,891

# SCHEDULE OF HOOD RIVER COUNTY PROPERTY TAX TRANSACTIONS ACCOUNT 685 - BONDS

# FOR THE YEAR ENDED JUNE 30, 2012 (all amounts are in dollars)

# TAX CONTROL RECORDS

TAX YEAR 2011-12 2010-11 2009-10 2008-09 2007-08 2006-07 2005-06	TAXES RECEIVABLE 7/1/11 20,152 10,431 5,589 1,230 292 93	CURRENT YEAR <u>LEVY</u> 655,227 - - - - - - - - - - - - - - - - - -	NET ADJUSTMENTS (23,899) 1,244 1,110 1,153 281 14 (4)	DEDUCT TAX <u>COLLECTIONS</u> (609,923) (9,742) (2,843) (4,357) (934) (41) (3)	TAXES RECEIVABLE <u>6/30/12</u> 21,405 11,654 8,698 2,385 577 265 86	
<u>TOTALS</u>	37,787	655,227	(20,101)	(627,843)	45,070	
RECONCILIATION TO COUNTY TREASURER         TREASURER'S BALANCE - JULY 1, 2011         RECEIPTS:						
CURRENT YEAR LEVY: Tax Collections ADD: Interest TOTAL RECEIPTS - CURRENT YEAR LEVY				611,430 166	611,596	
PRIOR YEARS Tax Collectio TOTAL RECEIF	17,775					
TOTAL RECEIR	PTS AND BEGIN	NING BALA	NCE		632,843	
ADD: Electric Co-op in Lieu						
DEDUCT: Payments to the College						
TREASURER'S BALANCE - JUNE 30, 2012						

### SCHEDULE OF INSURANCE

### JUNE 30, 2012 (all amounts are in dollars)

POLICY NUMBER	COMPANY	AMOUNT	COVERAGE	PREMIUM	EXPIRATION
26P60253-414	PACE - Property &	10,000,000/20,000,000	Liability	13,767	6/30/12
	Dedu Collis		Auto Damage Deductible: Collision - \$500 Comprehensive - \$100	208	6/30/12
		300,000,000	Property Deductible: Building/Contents - \$1,000 Earthquake & Flood - 5%, \$25,000 min., \$100,000 max.	23,778	6/30/12
		32,449,802	Equipment Breakdown Supplemental	2,109	6/30/12
		100,000	Crime Coverage	2,484	6/30/12
995641	City County Insurance Services	3,000,000	Worker's Compensation	30,850	6/30/12

# SCHEDULE OF FUTURE WASCO COUNTY G.O. BOND REQUIREMENTS

	1998 GO Refunding	1998 GO Refunding			
	Bonds	Bonds	Aggregate	Aggregate	Aggregate Debt
Date	Principal	Interest	Principal	Interest	Service
6/1/2013	740,000	16,095	740,000	16,095	756,095
Totals	740,000	16,095	740,000	16,095	756,095

# SCHEDULE OF FUTURE 2005 AND REFUNDED 2012 G.O. BOND REQUIREMENTS

Date	2012 GO Refunding Bonds Principal	2012 GO Refunding Bonds Interest	2005 GO Unrefunded Bonds Principal	2005 GO Unrefunded Bonds Interest	Aggregrate Debt Service
6/15/2013	30,000	206,213	680,000	44,453	960,666
12/15/2013		205,913		31,703	237,616
6/15/2014	135,000	205,913	740,000	31,703	1,112,616
12/15/2014		204,563	·	16,200	220,763
6/15/2015	140,000	204,563	810,000	16,200	1,170,763
12/15/2015		203,163		-	203,163
6/15/2016	1,015,000	203,163	-	-	1,218,163
12/15/2016		193,013		-	193,013
6/15/2017	1,125,000	193,013	-	-	1,318,013
12/15/2017		181,763		-	181,763
6/15/2018	1,135,000	181,763	-	-	1,316,763
12/15/2018		164,738		-	164,738
6/15/2019	1,210,000	164,738	-	-	1,374,738
12/15/2019		149,613		-	149,613
6/15/2020	1,305,000	149,613	-	-	1,454,613
12/15/2020		130,038		-	130,038
6/15/2021	1,360,000	130,038	-	-	1,490,038
12/15/2021		110,575		-	110,575
6/15/2022	1,440,000	110,575	-	-	1,550,575
12/15/2022		86,775		-	86,775
6/15/2023	1,530,000	86,775	-	-	1,616,775
12/15/2023		60,725		-	60,725
6/15/2024	1,630,000	60,725	-	-	1,690,725
12/15/2024		29,600		-	29,600
6/15/2025	1,735,000	29,600	-	-	1,764,600
Totals	13,790,000	3,647,163	2,230,000	140,259	19,807,422

# SCHEDULE OF FUTURE PENSION BOND REQUIREMENTS

# FOR THE YEAR ENDED JUNE 30, 2012

# (all amounts are in dollars)

	(all amounts t		, Total
Date	Principal	Interest	Requirement
6/30/2013	92,523	113,837	206,360
12/30/2013		51,360	51,360
6/30/2014	94,178	127,181	221,360
12/30/2014		51,360	51,360
6/30/2015	95,277	141,083	236,360
12/30/2015		51,360	51,360
6/30/2016	95,808	155,552	251,360
12/30/2016		51,360	51,360
6/30/2017	95,671	170,689	266,360
12/30/2017		51,360	51,360
6/30/2018	94,972	186,388	281,360
12/30/2018		51,360	51,360
6/30/2019	93,659	202,701	296,360
12/30/2019		51,360	51,360
6/30/2020	92,573	218,787	311,360
12/30/2020		51,360	51,360
6/30/2021	92,562	238,797	331,360
12/30/2021		51,360	51,360
6/30/2022	92,454	258,906	351,360
12/30/2022		51,360	51,360
6/30/2023	90,944	275,416	366,360
12/30/2023		51,360	51,360
6/30/2024	335,000	51,360	386,360
12/30/2024		41,879	41,879
6/30/2025	375,000	41,879	416,879
12/30/2025		31,248	31,248
6/30/2026	420,000	31,248	451,248
12/30/2026		19,320	19,320
6/30/2027	465,000	19,320	484,320
12/30/2027		6,300	6,300
6/30/2028	225,000	6,300	231,300
Totals	2,850,620	2,903,149	5,753,769

# OTHER REQUIRED REPORTS

### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

### FOR THE YEAR ENDED JUNE 30, 2012

FEDERAL GRANTOR/PASS THROUGH <u>GRANTOR/PROGRAM TITLE</u>	FEDERAL CDFA* <u>NUMBER</u>	PASS-THROUGH GRANTOR'S <u>NUMBER</u>	FEDERAL <u>EXPENDITURES</u>
U.S. DEPARTMENT OF EDUCATION: Higher Education - Institutional Aid	84.031	P031A100182	396,544
Student Financial Assistance cluster: Federal Supplemental Educational Opportunity Grants	84.007	P007A119116	47,500
Federal Work-Study Program	· 84.033	P033A119116	17,985
Federal Pell Grant Program	84.063	P063P117727	2,459,400
Federal Direct Student Loans	84.268	P268K127727	3,184,609
Passed through State of Oregon Department of Education:			
Career and Technical Education -Perkins	84.048	364.07	31,806
Passed through High Desert Education Service District:			
Career and Technical Education -Perkins	84.048	none	43,876
Passed through State Department of Community Colleges and Workforce Development:			
Adult Basic Education	84.002	376.01	176,277
Career and Technical Education -Perkins	84.048	IGAA0420	9,342
TOTAL U.S. DEPARTMENT OF EDUCATION	01.010	10/10/120	6,367,339
U.S. SMALL BUSINESS ADMINISTRATION:			
Passed through Oregon Department of Economic			
Development and Lane Community College:	59.037	11-150	35,250
	59.037	11-150	35,250
TOTAL U.S. SMALL BUSINESS ADMINISTRATION			
U.S. DEPARTMENT OF LABOR:	17.060	CB172970860A41	395,315
Community Based Job Training Grant	17.269 17.261	EA219351160A41	263,224
Preparing the Renewable Energy Workforce	17.201	EA219331100A41	203,224
Passed through The Oregon Consortium:			
ARRA Worker Training & Placement - State Energy Sector Partnership	17.275	PY09-35-SESP	29,176
Passed through Oregon Department of Community			
Colleges and Workforce Development:	17 075	224	15 501
ARRA Worker Training & Placement - LMI Improvement	17.275	331	15,521
Passed through Clackamas Community College:			,
CASE (Credential, Acceleration, and Support for Employment) Grant	17.282	none	28,287
TOTAL U.S. DEPARTMENT OF LABOR			731,523

\*Catalog of Federal Domestic Assistance

(See Notes to the Schedule of Expenditures of Federal Awards)

# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

## FOR THE YEAR ENDED JUNE 30, 2012

FEDERAL GRANTOR/PASS THROUGH GRANTOR/PROGRAM TITLE	FEDERAL CDFA* <u>NUMBER</u>	PASS-THROUGH GRANTOR'S <u>NUMBER</u>	FEDERAL EXPENDITURES
U.S. DEPARTMENT OF ENERGY: Renewable Energy - Wind Energy Workforce Training Nacelle TOTAL U.S. DEPARTMENT OF ENERGY	81.087	DE-EE0000320	\$ <u>50,899</u> 50,899
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES: Passed through Oregon Employment Department, Child Care Division: Child Care Resource and Referral	93.575	11-284	110,098
Passed through Department of Human Services, Child Care & Refugee Program: DHS - Child Care Resource and Referral TOTAL U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES	93.575	্ 11-284-001	24,749
NATIONAL ENDOWMENT FOR THE ARTS: Passed through The Oregon Council for the Humanities: Promotion of the Arts - 2012 Spring Humanities Series TOTAL NATIONAL ENDOWMENT FOR THE ARTS	45.024	423	2,000
TOTAL FEDERAL ASSISTANCE	• •		\$7,321,858
*Catalax of Foderal Domostic Assistance			

\*Catalog of Federal Domestic Assistance

.

(See Notes to the Schedule of Expenditures of Federal Awards)

# NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

# FOR THE YEAR ENDED JUNE 30, 2012

# NOTE 1 – Summary of Certain Significant Accounting Policies

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Columbia Gorge Community College and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirement of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations.* Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements.

### NOTE 2 – Subrecipients

No amounts were provided to subrecipients.



Carol D. Friend · Nathan R. Reagan · Ben G. Neumayer · Gary F. Bradford · Carolyn J. Rohde · Rochelle A. Friend

#### INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL

#### OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER

#### MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS

#### PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Education Columbia Gorge Community College The Dalles, Oregon 97058

We have audited the financial statements of Columbia Gorge Community College as of and for the year ended June 30, 2012, which collectively comprise the Columbia Gorge Community College's basic financial statements and have issued our report thereon dated December 21, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

Management of Columbia Gorge Community College is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered Columbia Gorge Community College's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing our opinion on the effectiveness of the College's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the College's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as described in the accompanying schedule of findings and questioned costs, we identified a certain deficiency in internal control over financial reporting that we consider to be a material weakness and another deficiency we consider to be a significant deficiency.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a

Board of Education Page 2

combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. We consider the deficiency described in the accompanying schedule of findings and questioned costs to be a material weakness – reference 2012-1.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in the accompanying schedule of findings and questioned costs to be a significant deficiency – reference 2012-2.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Columbia Gorge Community College's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of Columbia Gorge Community College in a separate letter dated December 21, 2012.

This report is intended solely for the information and use of management, Columbia Gorge Community College's Board of Education, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

Inend & Reagan PC.

CERTIFIED PUBLIC ACCOUNTANTS

December 21, 2012



Carol D. Friend · Nathan R. Reagan · Ben G. Neumayer · Gary F. Bradford · Carolyn J. Rohde · Rochelle A. Friend

### INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS

#### THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM

#### AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH

#### **OMB CIRCULAR A-133**

Board of Education Columbia Gorge Community College The Dalles, Oregon 97058

#### Compliance

We have audited Columbia Gorge Community College's compliance with the types of compliance requirements described in the OMB Circular A-133 Compliance Supplement that could have a direct and material effect on each of Columbia Gorge Community College's major federal programs for the year ended June 30, 2012. Columbia Gorge Community College's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of Columbia Gorge Community College's management. Our responsibility is to express an opinion on Columbia Gorge Community College's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Columbia Gorge Community College's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Columbia Gorge Community College's compliance with those requirements.

In our opinion, Columbia Gorge Community College complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2012.

Board of Education Page 2

#### Internal Control Over Compliance

Management of Columbia Gorge Community College is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered Columbia Gorge Community College's internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Columbia Gorge Community College's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of management, Columbia Gorge Community College's Board of Education, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

Shend & Regal

CERTIFIED PUBLIC ACCOUNTANTS

December 21, 2012

# SCHEDULE OF FINDINGS AND QUESTIONED COSTS

# FOR THE YEAR ENDED JUNE 30, 2012

Section Finan	on 1 cial Statements:	Summary of Auditor's Results			
1.	Type of auditor's report issued:	Unqualified			
2.	Internal controls over financial reporting: a. Material weaknesses identified? b. Significant deficiencies identified not considered to be material weaknesses?	Yes			
3.	Noncompliance material to financial statements noted?				
Federal Awards:					
1.	<ul> <li>Internal Controls over major programs:</li> <li>a. Material weaknesses identified?</li> <li>b. Significant deficiencies identified not considered to be material weaknesses?</li> </ul>	No			
2.	Type of auditor's report issued on compliance for major programs?	Unqualified			
3.	Any audit findings disclosed which as required to reported in accordance with OMB Circular A-13 Section 510(a)?				
4.	Identification of major programs: a. Higher Education – Institutional Aid b. Student Financial Aid cluster	<u>CFDA#</u> 84.031			
	<ul> <li>i. Supplemental Educational Opportunity G</li> <li>ii. Work-Study Program</li> <li>iii. Pell Grant Program</li> <li>iv. Direct Student Loans</li> </ul>	Grants 84.007 84.033 84.063 84.268			
5.	The dollar threshold used to distinguish betwee Type A and Type B programs?	n \$300,000			
6	The College was qualified as a low risk auditor				

6. The College was qualified as a low-risk auditee.

### SCHEDULE OF FINDINGS AND QUESTIONED COSTS

### FOR THE YEAR ENDED JUNE 30, 2012

### Section 2

Financial Statement Findings

2012-1 Material Weakness – Allowance for Doubtful Accounts

**Criteria:** The Allowance for Doubtful Accounts should be a reasonable amount the College does not expect to collect from the Student Accounts Receivable balance.

**Condition:** During the test work of Accounts Receivable, we noted the Allowance for Doubtful Accounts was nearly 85% of the Student Accounts Receivable balance.

**Cause:** The process used to estimate the Allowance for Doubtful Accounts did not yield reasonable results.

Effect: The net Student Accounts Receivable balance was understated.

**Recommendation:** The College should review their estimation process for calculating the Allowance for Doubtful Accounts. Also, at year end, a thorough review of account balances should be made to review for reasonableness.

**Responsible Official's Response:** A new approach to estimating the Allowance for Doubtful Accounts will be implemented. The College will base the estimate on the accounts receivable past due in excess of one year.

### 2012-2 Significant Deficiency – Chief Financial Officer Controls

Criteria: There should be oversight of the Chief Financial Officer position.

**Condition:** The Chief Financial Officer has control over all financial areas, creating the opportunity for management override of controls to be undetected.

**Cause:** The College's internal control policies do not provide oversight of the Chief Financial Officer position.

Effect: Errors or misstatements could occur and be undetected.

**Recommendation:** The College should review the internal control policies to include and implement adequate oversight of all positions in the Business Office.

**Responsible Official's Response:** The College has contracted for a detailed study of internal controls over financial reporting which will identify key controls and any weaknesses in the primary business cycles within the Business Office. Upon completion of the study, the College will evaluate options for any corrective actions needed and will implement controls so as to ensure proper segregation of duties and appropriate oversight of key functions.

### Section 3

Federal Award Findings and Questioned Costs

None

None

### Section 4

Summary Schedule of Prior Audit Findings



Carol D. Friend · Nathan R. Reagan · Ben G. Neumayer · Gary F. Bradford · Carolyn J. Rohde · Rochelle A. Friend

#### INDEPENDENT AUDITOR'S REPORT

#### REQUIRED BY OREGON STATE REGULATIONS

#### FOR THE YEAR ENDED JUNE 30, 2012

We have audited the basic financial statements of Columbia Gorge Community College as of and for the year ended June, 30, 2012, and have issued our report thereon dated December 21, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America.

#### Compliance

As part of obtaining reasonable assurance about whether Columbia Gorge Community College's financial statements are free of material misstatement, we performed tests of its compliance with certain provision of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-010-0000 through 162-010-0320 of the Minimum Standards for Audits of Oregon Municipal Corporations, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

We performed procedures to the extent we considered necessary to address the required comments and disclosures which included, but were not limited to the following:

Deposit of public funds with financial institutions (ORS Chapter 295).

Indebtedness limitations, restrictions and repayment.

Budgets legally required (ORS Chapter 294).

Insurance and fidelity bonds in force or required by law.

Programs funded from outside sources.

Authorized investment of surplus funds (ORS 294).

Public contracts and purchasing (ORS Chapters 279A, 279B, 279C).

In connection with our testing nothing came to our attention that caused us to believe Columbia Gorge Community College was not in substantial compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-010-0000 through 162-010-0320 of the Minimum Standards for Audits of Oregon Municipal Corporations except as follows:

1. Expenditures exceeded appropriations in the General Fund Transfers To Federal Student Aid Fund. This is a violation of ORS 294.456 (6) which prohibits expending more than the amount appropriated unless there has been an authorized transfer of appropriations.

### ORS 162-010-0230 Internal Control

In planning and performing our audit, we considered Columbia Gorge Community College's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Columbia Gorge Community College's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Columbia Gorge Community College's internal control over financial reporting. In separate reports dated December 21, 2012, we reported on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with Government Auditing Standards, and on compliance with requirements that could have a direct and material effect on each major program and on internal control over compliance in accordance with OMB Circular A-133.

This report is intended solely for the information and use of the Board of Education and management of Columbia Gorge Community College and the Oregon Secretary of State and is not intended to be and should not be used by anyone other than these parties.

hund & Reagan

CERTIFIED PUBLIC ACCOUNTANTS

December 21, 2012