



## COLUMBIA GORGE COMMUNITY COLLEGE ADMISSION OF STUDENTS UNDER THE AGE OF 16

The primary mission of Columbia Gorge Community College (CGCC) is to provide accessible, quality, life-long learning to serve the needs of the adult population of the region; however, in some cases it may be appropriate for younger students to enroll at CGCC. CGCC welcomes students under 16 years of age with college level academic ability and maturity to handle the discipline and personal skills required for successful completion of college work. Students under the age of 16 are subject to the rules and regulations of CGCC, as stated in the catalog and the student handbook.

### ENROLLMENT OF STUDENTS IN CREDIT CLASSES

Students under age 16 attending a secondary school registered with the State who are not enrolled as part of an articulated agreement or have not graduated from high school will be required to file an Under 16 Enrollment Form and submit a current academic transcript. The College placement test and an interview with the student, a parent, and the Chief Student Services Officer and/or the Chief Academic Officer are also required.

Students being home schooled or attending an unregistered secondary school will be required to file an Under 16 Enrollment Form, a copy of the Release from Compulsory Attendance form, and provide one letter of recommendation that addresses the student's academic and social readiness to take a college level class on the College campus. The College placement test and an interview with the student, a parent, and the Chief Student Services Officer and/or the Chief Academic Officer are also required.

After review of the Under 16 Enrollment Form and other documentation as required students under the age of 16 may be admitted if:

- (a) participation will not likely create a health or safety risk for any person or be in violation of federal or state statutes or regulations;
- (b) the student has the ability to benefit from college-level instruction;
- (c) another, more age-appropriate, instructional resource is not available; and
- (d) the student demonstrates the ability to perform academically at the college level (WR 115, RD 115, MTH 60).

### ENROLLMENT OF STUDENTS IN GED PREPARATION CLASSES

Students wanting to enter GED preparation classes must provide one of the following:

- (a) referral from their high school by use of the Underage Enrollment Form;
- (b) a Release from Compulsory Attendance signed by their resident high school.

Home schooled students need a Release from Compulsory Attendance signed by the appropriate Educational Service District.

A student enrolling in Columbia Gorge Community College assumes an obligation to conduct herself/himself in a manner compatible with functions of the college as an educational institution within a post-secondary adult environment. There are significant differences between the high school environment and the college environment for example:

- The student population at CGCC will consist primarily of adults who neither need nor receive supervision from staff.
- The CGCC staff expects mature, adult-like behavior of all students, and do not tolerate inappropriate behavior. The student will be bound by the provisions of the Student Rights and Responsibilities Handbook (adopted January 1, 1995).
- CGCC does not provide monitoring of attendance; students are expected to attend on a regular basis.
- Most students find the pace in the classroom to be significantly accelerated compared to high school.
- Upon entering the college, students assume responsibility for their actions and for their success. This includes following all registration processes, meeting deadlines, and seeking assistance from the many services available to students.
- The content and teaching method used by instructors will be intended for the adult classroom, and may be inappropriate for younger individuals.

**I AGREE THAT CGCC, ITS DIRECTORS, OFFICERS, AGENTS, EMPLOYEES, AND REPRESENTATIVES SHALL NOT BE RESPONSIBLE OR LIABLE FOR ANY PERSONAL INJURY, OTHER INJURY, DAMAGE, LOSS, OR EXPENSE, EITHER TO STUDENT OR STUDENT'S PROPERTY, RESULTING FROM STUDENT'S ENROLLMENT AT CGCC OR PARTICIPATION IN ANY CGCC ACTIVITY. IT IS THE INTENTION OF THE UNDERSIGNED TO EXEMPT AND RELIEVE CGCC FROM LIABILITY FOR PERSONAL INJURY, DEATH, OR PROPERTY DAMAGE, WHETHER OR NOT CAUSED BY NEGLIGENCE.**

**In accordance to ORS 348.105, students are fully responsible for payment of any costs incurred as a result of their registration with CGCC.**

**WE REPRESENT THAT WE HAVE CAREFULLY READ AND UNDERSTAND THE CONTENTS OF THE DOCUMENT AND SIGN THE SAME OF OUR OWN FREE WILL.**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_

\_\_\_\_\_  
**Parent/Guardian Signature**

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Home Phone**

\_\_\_\_\_  
**Work Phone**

\_\_\_\_\_  
**Signature of CGCC Chief Student Services Officer  
(Required before registration)**

\_\_\_\_\_  
**Date**

**COLUMBIA GORGE COMMUNITY COLLEGE  
UNDERAGE ENROLLMENT FORM**

This form must be completed by ALL students under the age of 16 who would like to enroll in a course at CGCC.

**PLEASE CHECK ALL THAT APPLY:**

- Applying CGCC course(s) toward high school diploma. Please consult with your high school counselor.
- Taking CGCC course(s), but not applying coursework toward high school diploma.

**Which term do you plan to begin taking classes at CGCC:**

FALL  WINTER  SPRING  SUMMER

**1. STUDENT INFORMATION**

Last Name	First Name	MI	Social Security #
Mailing Address Age	City	Zip Code	Birth date
Home Telephone	Current School	Grade	

**2. ASSET TEST RESULTS:** Reading \_\_\_\_\_ Writing \_\_\_\_\_ Math \_\_\_\_\_

**3. Describe reason or purpose you hope to take a course(s) at CGCC:**

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**4. List Specific course(s) you hope to take:**

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**5. RELEASE OF INFORMATION: "I give permission for information concerning my student records, grades, attendance and behavior to be released to my parent(s)/guardian(s) listed below."**

Print Parent/Guardian Name	Print Parent/Guardian Signature
Student Name	Student Signature
School Counselor's Name	Date