# Columbia Gorge Community College



# Board of Education

Stuart Watson, Chair Dr. Lee Fairchild, Vice-chair

Charlotte Arnold Dana Campbell Dr. Kevin McCabe Kim Morgan Sarah Segal

## Mission

Columbia Gorge Community College builds dreams and transforms lives by providing lifelong educational programs that strengthen our community.

## Vision

Become the first option of choice for education and training services in the communities we serve.

## Values

- Respect for the individual
- p Integrity
- Commitment to learning
- Community focus
- ¤ Excellence
- ¤ Service

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## Fall 2017 Calendar

September 25
September 29 Last Day to Drop from 8-12 Week Fall Classes With Tuition Refund*
September 29 Last day to pay tuition without incurring late fees
October 1
October 2 Fall Late Fees Begin
November 10 Veterans Day Holiday observed (College Closed)
November 17 Last Day to Withdraw From 11-12 week Fall Classes*
November 23-24 Thanksgiving Holiday (College Closed)
November 27 Registration begins for Winter Term
December 17 Fall Term Ends
December 20 Fall Grades Available Online
December 22, 25-26 Winter Holiday (College Closed)
January 1 New Year's Day (College Closed)
January 8

<sup>\*</sup> Drop dates for 1-7 week classes and withdrawal dates for 2-10 week classes vary. Contact Student Services for specific dates for those classes.

# **Essential Information**

Tuition & Fees*				
# of Credits numero de creditos	Tuition \$ costo \$	Service Fee \$ cargo de servicio \$	Total \$ not including other fees or books no incluye otros cargos o libros	
1	99	19	118	
2	198	38	236	
3	297	57	354	
4	396	76	472	
5	495	95	590	
6	594	114	708	
7	693	133	826	
8	792	152	944	
9	891	171	1062	
10	990	190	1180	
11	1089	209	1298	
12	1188	228	1416	
13	1287	247	1534	
14	1386	266	1652	
15	1485	285	1770	
16	1584	304	1888	

\*Tuition & Fees rates are subject to change.

### **Tuition & Fees**

Tuition for Credit Classes: \$99 per credit Service Fee, Credit Classes: \$19 per credit

Instructional Fees, if any, are listed in the course description Moodle Fee, Online and Hybrid Classes Only: \$50 per course Tuition for residents of non-border states: \$225 per credit Non-Credit Classes: Tuition & Fees listed with course description

## An Explanation of Fees for Credit Classes

Course Fees: Some courses include a fee that covers additional instructional costs for that class. These may be charged on a per-course or per-credit basis, and are listed with the specific class to which they apply.

Lab Fees: Lab fees are charged for classes that have supplies and materials used by students each term for specific classes.

Program Fees: Program fees are charged for limited entry programs that have higher operational costs.

Service Fees: Service fees are universal fees charged per credit intended to replace fees such as student activity fees, technology fees, and parking fees.

## Paying for Classes

Payment is due on the first Friday of the term, unless a payment arrangement has been made with the business office.

## When Can I Register?

Registration priority is based on the number of credits successfully completed at CGCC. It does not include courses attempted or graded "F", "W", "I", "AU", or "NP," transfer credits or classes currently in progress. Students may also register on any scheduled registration day or time after their priority day through the first week of the term. After the first week, students must obtain instructor permission to join a class in progress.

Registration for fall term began in May. Registration is currently open, but students must obtain an "OK to register" from a CGCC advisor before registering for classes. Contact Student Services at (541) 506-6011 to make an advising appointment, or if you already have an OK, you may register for any class for which you meet the prerequisites.

# Registration is open NOW! Do you have an OK to register?

## Important Phone Numbers

## **Emergency Notifications**

Classes are sometimes cancelled due to inclement weather or emergency conditions. CGCC class cancellation information is announced on area radio stations, on the phone messages for The Dalles Campus ((541) 506-6000 & (541) 506-6011) and the Hood River-Indian Creek Campus ((541) 308-8211) as well as on the College website at www.cgcc.edu, and through Flash Alerts.

More information about the FlashAlert system is available at: http://www.cgcc.edu/alerts

You can choose to get a text or email notification, and Flash Alerts are free.

# Financial Aid

## Federal and State Aid

The Financial Aid Office at Columbia Gorge Community College can help you start your search for financial aid and help you through the paperwork required for Federal assistance. The Free Application for Federal Student Aid (FAFSA) application should be filed as soon as possible after October 1st each year and can be completed online at www.fafsa.ed.gov. The process can take 8-12 weeks from start to finish, so be prepared and file early. The earlier you file, the more benefits may be available to you.

## 2017-18 Award Year

The 2017-2018 award year began summer term 2017. The FAFSA is available now at www.fafsa.ed.gov When filing your Free Application for Federal Student Aid (FAFSA), use CGCC's school code (041519) to receive Federal Financial Aid at CGCC. The application for 2018-19 will be available October 1.

Registration does not require a financial aid award letter in place at the time students register. Students may select "pay later" on the screen which asks if they are paying for classes at the time they register. If the financial aid process is not completed, or the student is not awarded funds, the student is responsible for full payment.

Computer access and assistance with online filing is available in both The Dalles and Hood River. Students can also schedule an appointment to discuss their financial aid progress by calling Student Services at (541)506-6011 or by emailing the financial aid office at financialaid@cgcc.edu

## Checking Your Progress

Students can check the progress of their CGCC FAFSA Application filing by logging into their student account at our website. Go to: cgcc.edu/MyCGCC, then log in to your account. Select "check Financial Aid status" link then click on "What is needed to complete Application Processing?" For questions, please email us at: financialaid@cgcc.edu

#### iGrad

As a CGCC student (prior, current, or alumnus) you get member-only access to FREE personal loan counseling, financial literacy information, and default prevention tools to help you with your loan repayments. Be money smart! Go to: www.igrad.com/schools/cgcc.

#### **Scholarships**

Scholarships are available from a variety of sources. Links to scholarship applications and sources can be found on CGCC's scholarship page: http://cgcc.edu/financial-aid/scholarships

Financial Aid Deadlines for Fall 2017	Date
Financial Aid Priority Deadline (Must submit ALL documents to Financial Aid Office by this date to be awarded by start of term)	6/25/17
Term Dates	9/25/17-
101111 2 01100	12/17/17
Registration Deadline for Financial Aid (Must be registered by this date to avoid aid cancellations prior to the start of the term)	9/13/17
Last Day to Drop with Refund	9/29/17
1st Disbursement Payment All grants, scholarships, and loans EXCEPT Single Term Loan Borrowers: 1st Payment	10/6/17
30-Day Loan Delay 1st time, 1st Term Borrowers only	10/25/17
Mid-Term Disbursement	11/6/17
Single Term Loan Borrowers: 2nd Payment	11/0/17
Last Day to Withdraw	11/17/17
Loan Application Deadline for Fall term	12/6/17
Full Award Earned (60% date) Must attend through this date or repay financial aid	11/15/17

## How to apply for financial aid:

All financial aid communication will come to you through your official school email address.

1

- File Your FAFSA
- ♦ CGCC school code: 041519

2

- Check Your CGCC Financial Aid Status
- http://cgcc.edu/MyCGCC
- ♦ Click "Check Financial Aid Status"

3

Click on "What is Needed to Complete Application Processing?"

4

Complete required documents and return them to the financial aid office

# New Student Resources



CGCC has created a new team, Student Outreach and Recruitment (SOAR). The primary purpose of SOAR is to counsel current and prospective students and parents on the admissions process and course offerings at CGCC. SOAR will develop an enrollment/admission strategy with students to help them accomplish goals and objectives. This team will focus on creating effective student pipelines to the college and its programs, with a focus on high school relationships within the college's services area.

## New? Start Here!

**1** Fill out an application at: www.cgcc.edu/admissions

f 2 Schedule a placement assessment:

(541) 506-6011 | The Dalles (541) 308-8211 | Hood River

3 Meet with an advisor:

Student Services staff will schedule your appointment with the new student advisor when you complete your placement assessment

4 Attend New Student Orientation: Sign up at www.cgcc.edu/nso

# **Optional Steps:**

5 File financial aid at www.fafsa.gov CGCC's school code: 041519

6 Request accommodations:

Shayna Dahl | Student Support Services Coordinator (541) 506-6046 sdahl@cgcc.edu

**7** Questions?

Contact our Student Outreach and Recruitment team, SOAR (541) 506-6019 soar@cgcc.edu

## Other New Student Info

## **New Student Orientation**

Join us on Friday September 15 or Friday September 22 for New Student Days - one of the many great experiences you will have at CGCC!

Hear from current students about their first-term experiences; meet CGCC faculty and staff; build connections with other new students starting Fall Term; take a campus tour; find your classes; buy your textbooks; get your library card; and be eligible to win an awesome prize!

## **Disability Resources**

www.cqcc.edu/disability-resources

Academic support services for students with disabilities are available at CGCC. Students must provide documentation and are encouraged to request services a minimum of **three** weeks prior to the beginning of the term to ensure the availability of appropriate and timely services. Contact Student Services at (541) 506-6011 in The Dalles or (541) 308-8211 in Hood River to schedule an appointment with the Student Support Services Coordinator, or use 711 Relay.

## **Student Organizations**

www.cgcc.edu/student-life

Involvement in student organizations enhances students' overall educational experience. Current Student Organizations include Alpha Sigma Xi Chapter of Phi Theta Kappa, Associated Student Government of CGCC, Delta Energy Club, Environmental Club, Health Occupations Club, Multicultural Club, CGCC Music Society, S.A.F.E., and the Student Nurse Association. More information about groups is available online, or in the Student Life Office in Building 1, next to the Cafe

Students are encouraged to contact the Student Life Advisor at (541) 506-6027 about getting involved in student organizations at CGCC.

## Veterans

www.cgcc.edu/veteran-resources

Columbia Gorge Community College is committed to honoring the service of our Veteran students. We are here to assist you in using your benefits to support your educational goals. For more information, contact our Veterans Certifying Official at: mmartin@cgcc.edu or (541) 506-6031.

## Transferring In?

- \* Follow steps 1, 3, and your choice of optional steps listed on this page.
- \* Make sure to get copies of your transcript from other schools you attended and bring them to your advising session.

## Columbia Gorge Community College

www.cgcc.edu (541) 506-6000

## **Campus Locations**

The Dalles (TDC) 400 East Scenic Drive The Dalles, OR 97058

Hood River (HRC) 1730 College Way Hood River, OR 97058

#### **Bookstore**

www.cgcc.edu/bookstore The Dalles: (541) 506-6061 Hood River: (541) 308-8211 Email: bookstore@cgcc.edu

First day to charge books to financial aid for fall term: September 18th

For up-to-date hours and booklist information, please visit our website.

## Cashier

www.cgcc.edu/business-office Cashiering is available at the Business Office (building 2) or Student Services in The Dalles, and the front desk in Hood River. Call (541) 506-6057 to make payment arrangements or ask questions about your bill.

## Child Care Partners (CCP)

Students and the community may receive referrals, information, and assistance with child care needs through Child Care Partners, Child Care Resource & Referral of Gilliam, Hood River, Sherman, Wasco and Wheeler Counties. The program provides free individualized referrals through an up-to-date, local database of child care settings, preschools and school age programs. Written and verbal information on selecting quality care, information on state child care regulations, and how to access assistance with child care costs are shared by trained staff. The program continually recruits and supports child care and education workers with training, information, resources and technical assistance.

For assistance, contact Child Care Partners' staff. On The Dalles Campus visit Child Care Partners Monday - Friday between 9:00am-4:00pm in Building 2, Room 2.176 or call (541) 506-6131. Information can also be found at cgcc.edu/childcare. You can also email us at ccp@cgcc.edu.

## **Library Services**

www.cgcc.edu/library **Hours** 

The Dalles Campus Library:
Monday-Thursday 8:00 am - 6:00 pm
Friday 8:00 am - 12:00 pm
Closed: Saturdays, Sundays & college
holidays

Hours may be different when classes are not in session. Current hours are always posted on library website. Phone: (541) 506-6081

### The Dalles Campus Library Services

Email: library@cgcc.edu

- · Individual research assistance
- Group and silent study rooms & The Writing Desk tutoring help
- Books, magazines, local newspapers, music CDs, DVDs, & audiobooks
- Media items may be checked out or viewed in the Library
- Laptops available for checkout & computers available to access library databases, request interlibrary loans, & the Internet
- Computer Support Technician available

Hood River—Indian Creek Campus Information Commons Library Services

- Library card request form available online or call the library to request one over the phone
- Library services hand-outs available in the Information Commons
- Access to library staff by dialing extension 6081
- Computers to access library databases, request interlibrary loans, and the Internet

#### Online:

- Request CGCC library card to access online resources
- Search for and retrieve full-text articles
- Access ebooks, dictionaries, and encyclopedias
- Access materials through interlibrary loan

## Student Resources

- Use online tutorials and research guides
- 24/7 chat services available
- Pick-up & Return library materials at The Dalles Campus Library, Hood River—Indian Creek Campus, local public libraries, or contact us for other options

## Library Instruction:

 Faculty may arrange library instruction by contacting the librarian at (541) 506-6081 or library@cgcc.edu

#### Fees:

Access to library and information resources is provided by the college at no additional charge. If items are not returned by the due date, charges will be assessed. Patrons with overdue materials or having fines of \$10 or more will be prevented from registering for classes. Grades, transcripts, and diplomas are held until all items are returned and charges paid. Other collections fees, charges, and credit impairment may result.

#### Public Patrons:

The Columbia Gorge Community College Library in The Dalles is open to the public. The CGCC Library is a member of the Sage Library System, which means Wasco and Hood River county residents can use their public library cards to borrow items directly from the college library. Washington residents have several options for borrowing materials and should contact the library for details. Returning items is easy; just bring them back to the college library in The Dalles, CGCC's Hood River campus or drop them at any branch of the Wasco or Hood River county libraries. For more information contact the library at (541) 506-6081.

## **Tutoring Services**

Columbia Gorge Community College offers FREE tutoring to ALL students for math, science, and writing. Math and writing tutoring is available on both campuses. Science tutoring is available in The Dalles.

Hours for all tutoring services are posted the first week of each term, and a copy of the tutoring schedule is available online, in Student Services, in Instructional Services, and in the Library.

# Fall Pre-College Programs

## Pre-College Programs Contact Information

# Matt Fitzpatrick, Pre-College Pathways and Transition Advisor

mfitzpatrick@cgcc.edu Phone: (541) 506-6042

or

Teresa Cummings, Pre-College Specialist II

tcummings@cgcc.edu Phone: (541) 506-6041

## **College-Prep Courses**

College-prep classes will help students prepare for or improve scores on college placement tests, develop reading comprehension skills and strategies, renew or increase math skills, and develop writing composition and grammar skills. Tuition: \$25

TI	he	Da	illes	

1091769		12 wks
Math I		Harrington
TDC 1.351	Tu Th	9:00-11:00am

1091770		12 wks
Math II		Carmicheal
TDC 1.334	Tu Th	9:00-11:00am

1091771		12 wks
Reading & Wri	ting I	Doyle
TDC 1.351	ΜW	9:00-11:00am

1091772		12 wks
Reading & Wri	ting II	Booth
TDC 1.334	M W	9:00-11:00am

1091774		12 wks
Reading, Writing	g & Math	Harrington
1.333/1.361	Tu Th	5:30-7:00pm
and		
Mandatory lab	Tu Th	5:00-5:30pm

## Hood River

1091775		12 wks
Math I & II		Kohner
HRC 313	Tu Th	5:00-7:00pm

1091776		12 wks
Reading &	Writing I & II	Bickle
HRC 204	MW	5:00-7:00pm

## Gorge Literacy

www.cgcc.edu/literacy



Gorge Literacy provides free basic literacy instruction and support to all adults in the CGCC service area, enabling them to reach their goals and realize their potential within their family, work and community lives.

We offer tutors for those seeking individual assistance with English conversation, reading, writing and (delete some) basic math and life skills, as well as group and in-classroom tutoring services. Our program operates on both campuses

**GED Preparation** 

CGCC offers GED reading & writing, mathematics, social studies and science classes all aimed at providing the knowledge, skills, support and guidance needed to pass the GED. These classes develop the skills necessary to pass the GED tests and prepare students to enter college and/or the workforce. Students attend a MANDATORY GED New Student Orientation where they will take the CASAS test and register before attending classes. Call (541) 506-6041 in The Dalles or (541) 308-8243 in Hood River for more information. Tuition: \$25

## The Dalles

1091778		12 wks
Math I		Harrington
TDC 1.351	Tu Th	9:00-11:00am

1091779		12 wks
Math II		Carmicheal
TDC 1.334	Tu Th	9:00-11:00am

1091780		12 wks
Reading & Wri	ting I	Doyle
TDC 1.351	ΜW	9:00-11:00am

1091781		12 wks
Reading & Wri	ting II	Booth
TDC 1.334	MW	9:00-11:00am

1091782		12 wks
Reading, Writing	g & Math	Harrington
1.333/1.361	Tu Th	5:30-7:00pm
and		
Mandatory lab	Tu Th	5:00-5:30pm

## Hood River

1091785		12 wks
Math I & II		Kohner
HRC 313	Tu Th	5:00-7:00pm

1091786		12 wks
Reading &	Writing I & II	Bickle
HRC 204	MW	5:00-7:00pm

**GED Testing** 

The GED test is computer-based and provides adults with the opportunity to earn a high school credential, but it also measures essential career-and-collegereadiness skills. Students under 18 years old are required to have a Release from Compulsory Attendance signed by their high school before they can register. There are four tests: literacy, mathematics, science, and social studies. The GED is a stepping-stone toward a college classroom or a better career and a family sustaining wage job. GED test fees are \$38 per test. Full cost of GED tests is \$152. To take an official GED test, please register online at www.ged.com.

English for Speakers of Other Languages (clases de inglés)

The English for Speakers of Other Languages (ESOL) program offers classes for persons whose native language is not English. Reading, writing, listening and speaking are stressed. Call (541) 506-6011 in The Dalles or (541) 308-8211 in Hood River for more information. Registration, assessment, and orientation take place at the program sites. Tuition: \$25

El programa ESOL ofrece clases de inglés para las personas cuya lengua materna no es el inglés Lectura, escritura, escucha y hablar son acentuada. Llame (541) 506-6011 en The Dalles o (541) 308-8211 en Hood River para más información. Orientación, evaluación y registro ocurren en los sitios del programa. Costo: \$25

Registration: September 25-28 Class Dates: October 2-December 7

The Dalles		10 wks
Level A 1091	788	Carmicheal
Level B 1091	791	Carmicheal
TDC 1.351	M W	6:00-9:00pm

Level C	10917	794	Doyle
Level D	10917	797	Doyle
TDC 1.3	34	M W	6:00pm-9:00pm

Hood River		10 wks
Morning Class	es	
Level A 10917	789	Colton
Level B 10917	792	Colton
HRC 202	Tu W Th 9:	00-11:00am

Level C	1091795	Jaeger
Level D	1091798	Jaeger
HRC 203	Tu W Th	9:00-11:00am

## **Evening Classes**

Level A	1091790	Ziegner
HRC 202	2 Tu Th	6:00-9:00pm

Level B **1091793** Carmicheal HRC 203 Tu Th 6:00-9:00pm

Level C **1091796** Belmore HRC 303 Tu Th 6:00-9:00pm

Level D **1091799** Jaeger HRC 302 Tu Th 6:00-9:00pm

# **Credit Class Information**

## How to Take Credit Classes

- 1 Fill out an application go to cgcc.edu/admissions, choose the path that fits you and click on "Apply"
- 2 Schedule a Free Placement Assessment call Student Services
- **3 Meet With an Academic Advisor for Your "OK" to Register**. All students must get an OK every term.
- 4 Attend New Student Orientation if you are a new student, sign up at cgcc.edu/nso
- **5 Register for Classes** see the chart on page 3 to find your earliest registration time.
- **6 Purchase Textbooks and Required Materials** see the booklist online cgcc.edu/bookstore
- 7 Attend Class or log in to Moodle (for online/hybrid classes)
- 8 Pay for Classes or make a payment plan by the first Friday of the term

**Optional: Apply for Financial Aid** - If you want financial assistance, go to www.fafsa.gov and complete the application for federal student aid. More info at cgcc.edu/financial-aid

Have questions? Call Student Services! (541) 506-6011 in The Dalles, (541) 308-8211 in Hood River

## Attendance Policy

## Drop or Withdraw from a Credit Class

Responsibility for withdrawal from a class within the specified withdrawal timelines resides with the student.

- To have tuition charges removed, students must drop the class by Friday of the first week of the term for 11- or 12-week classes. (Equivalent dates for classes of other lengths and full refund policy listed on page 28).
- If a student drops a class in the first week, the class will not appear on the transcript.
- For 11- or 12-week classes, a withdrawal between the 2nd and 8th week will show as a "W" on the transcript. Students must withdraw before the end of the eighth week, or a grade will be assigned by the instructor.
- To withdraw from a course go to the CGCC homepage at: cgcc.edu and login to "MyCGCC" and select "Drop or Withdraw class(es)."
- Please also see the refund policy for Credit Classes on page 28.

## No Show Policy

Students are expected to attend all class sessions, and to log in to online and hybrid classes. Students who do not attend the first session of class, or who do not log in on the first day of the term to online and hybrid classes risk being dropped as a "no show." Instructors are not required to drop students as no shows, however, so students are responsible for dropping classes they do not wish to take before the drop deadline as shown on page 28 of this booklet.

If you are not sure when the drop with refund deadline is for your class, CONTACT STUDENT SERVICES.

# Accessing Online & Hybrid Classes

Columbia Gorge Community College offers some classes online or hybrid, via the Internet using a system called Moodle. Online classes take place entirely via the Internet and hybrid classes combine on-campus lectures with online activities. To access online or hybrid classes, log in to your MyCGCC account and select "Moodle" from the Student Resources Menu. The link will take you to your online class. Online and hybrid classes are generally not available until the first day of the term.

NOTICE: Students must log in on the FIRST DAY of the term and show some activity by Wednesday of the first week or risk being dropped from an online class as a "no show."

## Fall Hybrid & Online Classes

WR 122

-	
Hybrid	
BA 208	Business Ethics
CH 121	General Chemistry I
COMM 111	Public Speaking
COMM 140	Introduction to Intercultural Communication
ECE 224	Multicultural Practice:
	Curriculum and Implementation
EET 111	DC Circuits
EET 251	Digital Electronics 1: Programmable Logic Devices
ENG 201	Shakespeare's Early Works
GS 106	Physical Science (Geology)
HST 110	World History I: Ancient to Medieval
HST 201	History of the United States to 1840
PSY 215	Human Development
RD 115	Critical Reading
SOC 204	Sociology in Everyday Life
SOC 205	Social Change in Societies
WR 115	Introduction to Expository Writing
WR 113	English Composition
WS 101	Women's Studies
VVO 101	Women's otagies
Online	
ATH 101	Intro to Physical Anthropology
CAS 101	Introduction to Web Design and Development
CAS 102	Marketing with Social Media
CAS 108	Beginning Photoshop
CAS 121	Beginning Keyboarding
CAS 133	Introduction to Office Software
CAS 170	Beginning Excel
CAS 180	Search Engine Optimization
CAS 206	Web Design with HTML
CIS 120	Computer Concepts I
EC 200	Principles of Economics: Intro, Institutions
	& Philosophies
ENG 260	Intro to Women Writers
FN 225	Nutrition
HEC 226	Child Development
HPE 295	Health & Fitness for Life
HST 101	Western Civilization: Ancient to Medieval
LIB 101	Library Research and Beyond:
	Find, Select, and Cite
MP 111	Medical Terminology
MTH 20	Basic Math
OS 131	10-Key for Business
PSY 201A	Introduction to Psychology-Part 1
RET 102	Alternate Energy Resources
TA 101	Theater Appreciation
WR 121	English Composition

**English Composition** 

S

# Fall Credit Classes

## Reading Course Info

The top box contains a sample course. The bottom box contains a description of parts of the course listing.

Course # Course Name # of Credits
Description and course prerequisites.
Class Dates (If less than full term)

Additional fees (if any)
CRN Duration Instructor

Days

## ART 230 Drawing I

Location

Covers basic perceptual drawing techniques and tools as well as the understanding of the language of drawing in historical and contemporary contexts. Develops critical skills for sighting, measuring, designing and constructing in drawing. Audit available.

The Dalles

**1091609** 12 wks Stewart TDC 4.130 M W 2:00-4:50pm

## Symbols Used





## Gorge Open

This icon signifies courses using alternative textbooks and resources instead of new editions of publisher's textbooks. These instructors either develop original materials, access freely available resources, or assign less expensive previous editions of textbooks. This helps decrease the burden of textbook costs to students and provides an engaging learning experience.



Low-Go

This icon signifies courses using used or low-cost textbooks under \$50. These instructors use low-cost books and resources to decrease the burden of textbook costs to students while still providing an engaging learning experience.



Quality Matters Quality Matters (QM) is a nationally recognized, faculty-centered, peer review process designed to certify the quality of online courses. Course descriptions for online courses that have completed the formal (3 person panel) QM review process bear the "QM" symbol.

## Anthropology

## ATH 101 Introduction to Physical Anthropology

4 cr.

Time



ONLINE (

COURSE.

Presents physical anthropology and the study of human biological evolution in the context of modern genetics and primate behavior studies. Examines bio-cultural variation, the human fossil record, adaptive significance, as well as the diversity and commonality of present and ancestral populations. Prerequisites: MTH 20 or equivalent placement test scores. Prerequisite/ concurrent: WR 121. Audit available. Moodle fee: \$50

**1091607** 12 wks Berry ONLINE info on page 8

#### Art

# ART 102 Understanding the Visual Arts 4 cr.

Introduces aesthetic, historical, and critical issues of the visual arts. Presents aspects of drawing, painting, sculpture and craft in terms of experiencing, appreciating and understanding these aspects in our lives. The series ART 101 and 102 may be taken in any order. Prerequisites: MTH 20 or equivalent placement test scores. Prerequisite/concurrent: WR 121. Audit available.

**1091608** 12 wks Merickel HRC 102 Tu Th 1:00-2:50pm

## ART 230 Drawing I

Covers basic perceptual drawing techniques and tools as well as the understanding of the language of drawing in historical and contemporary contexts. Develops critical skills for sighting, measuring, designing and constructing in drawing. Audit available.

The Dalles

 1091609
 12 wks
 Stewart

 TDC 4.130
 M W 2:00-4:50pm

 Hood River
 Lab fee: \$35

 1091610
 12 wks Anderson

 HRC 313
 M W 1:00-3:50pm

## ART 232 Drawing II - Studio 2 cr.

Deepens basic drawing skills explored in ART 231 to encourage the development of individual style. Reinforces the conceptual framework for critical analysis along with basic art theory. May be taken three times for credit. Prerequisite: ART 231. Audit available.

The Dalles

 1091611
 12 wks
 Stewart

 TDC 4.130
 M W 2:00-4:50pm

 Hood River
 Lab fee: \$35

 1091612
 12 wks Anderson

 HRC 313
 M W 1:00-3:50pm

#### ART 252 Ceramics I 3 cr.

Introduces ceramic processes, techniques and concepts through demonstrations and hands-on studio experience. Develops strategies for creative problem solving in the creation of

original work. Establishes critical skills necessary to evaluate personal and formal ceramic works, explore artistic intent, examine aesthetic and structural solutions, and expand perceptual awareness. Explores historical and contemporary issues related to materials and form. Audit available. Lab fee: \$135 NON-REFUNDABLE

**1091613** 11 wks Hoffman TDC 4.130 Tu Th 9:00-11:50am

## ART 254 Ceramics I - Studio 2 cr.

Provides semi-directed studio time to deepen understanding of basic ceramics processes, techniques and concepts introduced in ART 252. Encourages the development of individual style, character and self-identity while strengthening the ability to self-critique. May be taken two times for credit. Prerequisite: ART 252. Audit available. Lab fee: \$135 NON-REFUNDABLE

**1091614** 11 wks Hoffman TDC 4.130 Tu Th 9:00-11:50am

## ART 255 Ceramics II

Continues the exploration of ceramics processes, techniques, and concepts while addressing historical and contemporary issues as they relate to artistic expression. Provides training in and encourages creative problem solving. Builds kinetic skills with clay forming and finishing techniques, including: handbuilding, wheel throwing, use of molds, and surface treatments. Includes critiques, discussions, and presentations

S

# Learning Communities at CGCC

## What is a Learning Community?

A Learning Community (LC) is a group of courses designed specifically to enhance student success. Learning communities allow for greater mastery of academic material, and enhance connection between students, faculty, and the greater college community. Students enrolled in learning communities partake in these grouped courses in a cohort model of learning that is, the same students take the same courses for fall and winter terms of their first year at CGCC.

## Why join a Learning Community?

BETTER GRADES | Students enrolled in CGCC's Learning Communities earned almost a full grade higher than their peers not enrolled in the Learning Communities. With time set aside in the Learning Community lab (workshop), students not only get direct access to faculty, but also peer-to-peer academic support.

## **DEEPER UNDERSTANDING | Students**

continually praise the Learning Community model as essential for academic mastery. Additionally, it allows first time- and returning students to acclimate to the college environment. Starting school can be scary, stressful, and exhilarating - our Learning Community faculty understand this, and are here to support your transition to college. We want you to achieve your goals, and participating in a Learning Community can assist you in reaching each of them.

GREATER CONNECTION | Learning Community students speak highly of the friendships they make in the cohort model (where they study with the same group of students for two terms). In addition, they cite feeling more deeply connected to- and supported by their faculty and the greater college community. Learning communities oper the chance for faculty to get to know your learning styles, strengths, and challenges in a way that is often impossible without the dedicated time of the LC.

CONTINUED SUCCESS | Students who feel engaged in their coursework and classroom communities continue with their studies far longer than students who do not have this experience. Learning communities help you successfully fulfill all of your dreams. This is just the beginning.

## Look for This Icon



Students who want to enroll in the Learning Community must sign up for all four LC classes:

CG 101	College Survival and Succes
RD 90	Transformative Reading
WR 90	Introductory Writing
ALC 51	Foundations of Reading &
	Writing Lab

Intro to Expository Writing (WR 115), Critical Reading (RD 115), and Study Skills for College Learning (CG 111). By the end of winter term, students are prepared for transfer-level courses and may choose to continue their foundational studies in English Composition (WR 121).

# But what do learning communities really look like? feel like?

Academically: Academic material and skill-building between your three courses may - and will - often overlap. For example: You show up to your college success course and learn how to take three dimerent types of notes. When you arrive in your reading class, you learn how to critically engage texts through annotation (another form of note-taking). Finally, you arrive in your writing class where you are asked to read and respond to an essay - and, here, you can pull from your various new skill sets of note-taking and text analysis to actively understand the craft writing.

## Fall Learning Community Classes in The Dalles

page 12	CG 101	M	8:30-9:50 am	Jablonski
page 18	RD 90	M W	11:30 am-12:50pm	Kamrar
page 19	WR 90	M W	10-11:20 am	Kamrar
page 19	Lab (ALC 51)	MW	2:00-3:20 pm	Kamrar

## Fall Learning Community Classes in Hood River

page 12	CG 101	W	8:30-9:50 am	Jablonski
page 18	RD 90	Tu Th	10:30-11:50 am	Kamrar
page 19	WR 90	Tu Th	9:00-10:20 am	Schell
page 19	Lab (ALC 51)	Tu Th	1:00-2:20 pm	Schell/Kamrar

## Fall Learning Community

In fall term, students co-enroll in Introductory Writing (WR 90), Transformative Reading (RD 90), and College Survival and Success (CG 101). Additionally, Learning Community students meet for three hours a week outside of these classes in a free, one-credit workshop-lab (ALC 51) where they work collaboratively to further digest their assigned work.

## Winter Learning Community

During winter, the Learning Community cohort continues to meet in workshop (ALC 51) as they progress to the next set of grouped courses: Socially: We spend a great deal of time together in our cohort (coenrolled group of students), and often times, people develop foundational relationships to serve them through their courses. Time and again, studies show that it is not money that creates student success. It's people. In fact, the largest study on community college student success showed that the most important signifier of student graduation was having someone to support them. Think of your peers in Learning Community as this support.

We're in this together.

# Fall Credit Classes

to establish critical skills necessary to evaluate ceramic works, explore artistic intent, examine aesthetic and structural solutions and expand perceptual awareness. Prerequisites: ART 253C or 3 terms of ART 253 or two terms of ART 254. Audit available. Lab fee: \$135 NON-REFUNDABLE

1091615 11 wks Hoffman Tu Th 9:00-11:50am TDC 4.130

#### ART 258 Ceramics II - Studio 2 cr.

Provides semi-directed studio time to deepen understanding of basic ceramics processes, techniques and concepts introduced in ART 255. Encourages the development of individual style, character and self-identity while strengthening the ability to self-critique. Builds independence and self-creativity. May be taken two times for credit. Prerequisite: ART 255. Audit available.

1091616 11 wks Hoffman Tu Th 9:00-11:50am TDC 4.130

3 cr.

#### **ART 280 Painting**

Covers basic perceptual painting techniques and tools as well as the understanding of the language of painting in historical and contemporary contexts. Develops critical skills for composing and synchronizing both tonal and color temperature scales to achieve a successful painting. Audit available.

1091617 12 wks Stewart TDC 4.130 M W 2:00-4:50pm

#### ART 286 Watercolor I 3 cr.

Explores basic studio watercolor painting techniques, materials, and concepts while addressing historical and contemporary issues to increase visual literacy. Presents a conceptual framework for critical analysis along with basic art theory. Audit available. Lab fee: \$35

1091618 12 wks Anderson M W HRC 313 6:00-8:50pm

## ART 287 Watercolor II - Studio 2 cr.

Explores more advanced studio watercolor painting techniques, materials, and concepts to encourage the development of individual style. Reinforces the conceptual framework for critical analysis along with basic art theory. May be taken three times for credit. Prerequisite: ART 284. Audit available. Lab fee:

12 wks 1091619 Anderson HRC 313 M W 6:00-8:50pm

## Biology

#### BI 101 Biology 4 cr.

Introduces the properties of life, morphology and physiology of cells, cell chemistry, energy transformation, and the basic principles of ecology. A laboratory science course designed for non-biology majors. Prerequisites: MTH 20 or equivalent placement test scores. Prerequisite/concurrent: WR 121. Audit available. Lab fee \$35.

1091620 12 wks Lecture TDC 3.302 Tu Th 1:00-2:20pm Lab TDC 3.307 Tu 2:30-5:20pm

#### BI 122 Introduction Human Anatomy & Physiology II 4 cr.

Registration priority given to students admitted to the Medical Assisting program for fall 2017. Surveys the endocrine, lymphatic, cardiovascular, digestive, respiratory, reproductive, urinary, and some coverage of human development, human genetics, and immunology. Lecture discussions are complemented by laboratories which include physiological exercises, dissections, microscopy, and multimedia. Prerequisite: BI 121. Audit available. Lab fee: \$35

1091621 12 wks Lecture TDC 3.303 Tu Th 1:00-2:20pm Lab TDC 3.304 Tu Th 2:30-3:50pm

## **BI 211 Principles of Biology**

Includes introduction to science, biochemistry, metabolism, the cell, molecular biology, and reproduction. The first course of a three-course sequence for students majoring in biology and the sciences, including pre-medical, predental, chiropractic, pharmacy, and related fields. Recommended: High school biology and chemistry within the past seven years. Prerequisites: MTH 95 or higher or equivalent placement test scores. Prerequisite/Concurrent: WR 121; CH 100 or higher; or instructor permission. Audit available. Lab fee: \$35. 1091622 12 wks Lecture HRC 313 M W 8:30-10:20am Lab HRC 109 M 10:30am-1:20pm

## BI 231 Human Anatomy & Physiology I

First course of a three-course sequence. Introduces body systems, homeostasis, tissues, integument, skeletal and muscular systems. Includes related laboratories which integrate appropriate equipment and procedures: microscopes, dissection, and others as determined by department and instructor. Prerequisites: BI 112 or BI 211. Audit available. Lab fee: \$35

4 cr

The Dalles

1091623 12 wks Ropek Lecture TDC 3.303 M W 8:30-9:50am Lab TDC 3.304 W 11:00am-1:50pm Hood River

1091736 12 wks Ropek Lecture HRC 302 Tu Th 8:30-9:50am Lab HRC 109 Tu 11:00am-1:50pm

## **BI 233 Human Anatomy**

& Physiology III

4 cr.

Third course of a three-course sequence. Introduces the respiratory, digestive, endocrine, urinary and reproductive systems. Includes related laboratories which integrate appropriate equipment and procedures: microscopes, dissection, and others as determined by the department and instructor. Prerequisites: BI 232 with a "C" or better. Audit available. Lab fee: \$35.

1091624 12 wks Lecture TDC 3.302 Tu Th 8:30-9:50am Lab TDC 3.307 Tu 10:00am-12:50pm

## **BI 234 Microbiology**

taxonomy,

Introduces microbial identification, morphology, metabolism and genetics. Explores bacterial, viral, and parasitic relationships with human health and disease. Laboratory stresses aseptic technique, bacterial identification and physiology using a variety of media, culturing techniques, and staining techniques. Prerequisites: BI 112 or BI 211. Audit available.

1091625 12 wks Alligood Lecture TDC 3.202 M W 1:00-2:50pm Lab TDC 3.204 M W 3:00-4:20pm

## **Business Administration**

## BA 101 Introduction to Business 4 cr.

Examines business operations in the local, national, and global marketplace. Studies the integration of the various functional areas of business such as management, finance, accounting, marketing, human resources, production, information technology, investments and other areas of general business interest. Introduces evolution from entrepreneurial to mature corporations. Prerequisites: WR 115, RD 115, and MTH 20 or equivalent placement test scores. Audit available.

1091626 12 wks Ritzenthaler TDC 3.102 Tu Th 1:00-2:50pm

## **BA 131 Introduction to Business** Technology

Explores computer concepts and the use of information technology in business organizations including the use of word processing, spreadsheet, and presentation software. Includes introduction to hardware, software, databases, system development, and tools that businesses use for communication and collaboration. Includes appreciating the value of ethical conduct in a business/computer environment and the impact of technology on industry and society. Prerequisites: WR 115, RD 115, and MTH 20 or equivalent placement test scores. Audit available.

1091627 12 wks Ritzenthaler HRC 309 M W 3:00-4:50pm

# Fall Credit Classes

4 cr.

#### **BA 203 Introduction to**

International Business 3 cr.
Introduces globalization and the cultural, economic, political, and legal environments of international business including an overview of risks, challenges, and competitive opportunities in the global marketplace. Prerequisite: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.

**1091628** 12 wks Exstrom HRC 302 M W 11:00am-12:20pm

#### **BA 208 Business Ethics**

HYBRID COURSE combining classroom meetings and online activities. Reviews historical and contemporary ethical theories and issues that arise in several aspects of business, such as, management, use of computers, marketing, accounting, and doing business in an international setting. Includes the social responsibilities of corporations, the rights of workers, truth in advertising, the environmental impact of doing business, affirmative action in hiring, sexual harassment in the workplace, respect for cultural differences, and the responsibilities of the individual in the corporate setting. Provides a study of important ethical theories which will be used in analyzing the morality of selected controversial business cases and situations. Prerequisite: MTH 20 or equivalent placement test scores. Prerequisite/ concurrent: WR 115 or equivalent placement test scores. Audit available. Moodle fee: \$50

**1091629** 12 wks Shwiff HRC 302 Tu 11:00am-12:50pm

# BA 211 Principles of Accounting I 3 cr.

Introduces financial accounting theory, including the accounting cycle, analysis and recording of transactions, and reporting financial information in accordance with generally accepted accounting principles. Recommended: MTH 60 and BA 111. Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.

**1091630** 12 wks Ritzenthaler HRC 302 M W 1:00-2:20pm

## BA 223 Principles of Marketing 4 cr.

Provides a general knowledge of marketing emphasizing marketing mix elements and target markets for consumer and industrial products, marketing strategies, customer behavior, market planning and promotion. Recommended: BA 101. Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.

**1091631** 12 wks Langheinrich TDC 3.327 M W 6:00-7:50pm

## **BA 224 Introduction to Human**

Resource Management 3 cr.

Attention is given to human behavior, employment, employee development, performance appraisal, wage and salary administration, employment and job rights, discipline and due process, and labormanagement relations. Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.

1091632 12 wks Ritzenthaler TDC 3.102 Tu Th 4:00-5:20pm

## Career Guidance

Learning Community CG 101 - Students must also register for ALC 51, RD 90 and WR 90.

# CG 101 College Survival and Success: Personal Responsibility 1 cr.

Provides information and techniques for personal responsibility as a means for creating college success. Introduces developing skills for navigating a culturally diverse learning environment and utilizing college resources and services. First course in a series (CG 101-103). Audit available.

 The Dalles - Class dates: 9/25-11/13

 1091633
 8 wks
 Jablonski

 TDC 3.203
 M
 8:30-9:50am

 Hood River - Class dates: 9/27-11/15
 1091634
 8 wks
 Jablonski

 HRC 311
 W
 8:30-9:50am

## CG 225 Transfer to a Four-Year

Explores the planning of transferring to a four-year college. Includes the various processes, requirements, and issues that impact successful transitions. Provides strategies and information critical to academic development and adjustment to the four-year college system. Prerequisite: Placement into WR 115 and RD 115. Audit available.

**1091635** 12 wks Bolton TDC 3.202 F 9:00-10:50am

## Chemistry

#### CH 121 General Chemistry I 5 cr.

HYBRID COURSE combining classroom meetings and online activities. Lecture requirements explained at first class. Contact instructor, Rob Kovacich, at rkovacich@cgcc.edu with any questions concerning this course. Explores general chemistry, focusing on the following topics: Matter, Measurement, Problem Solving, Atoms, Elements, Molecules, Compounds, Chemical Equations, Chemical Quantities, Aqueous Reactions, Gases, Thermochemistry, and the Quantum-Mechanical Model of the Atom. This is the first course in a sequence that is designed for students who have had no previous training in chemistry. Entering students are expected to have a working knowledge of high school algebra, logarithms, and scientific notation. Prerequisite/ Concurrent: MTH 95 or equivalent placement test scores, WR 121. Audit available. Lab fee: \$35. Moodle fee: \$50.

The Dalles		
1091636	12 wks	Kovacich
Lecture		
TDC 3.203	MW	2:30-4:20pm
Lab		
TDC 3.204	W	4:30-7:20pm
Hood River		
1091637	12 wks	Kovacich
Lecture		
HRC 101	Tu Th	2:30-4:20pm
Lab		
HRC 109	Th	4:30-7:20pm

## **Communication Studies**

## COMM 111 Public Speaking 4 cr.

HYBRID COURSE combining classroom meetings and online activities. Introduces speechmaking based on a traditional public speaking approach. Aids students in developing theoretical understanding and practical application of oral communication skills. Includes techniques for controlling speech anxiety, how to organize information to present to a variety of audiences, and physical and vocal delivery skills. Prerequisites: WR 121; and MTH 20 or equivalent placement test scores. Audit available. Moodle fee: \$50. Mandatory Lecture dates: 9/29, 10/13, 10/27, 11/17 1091638 8 wks Uto

TDC 3.303 F 9:00am-3:20pm

# COMM 140 Introduction to Intercultural Communication 4 cr.

HYBRID COURSE combining classroom meetings and online activities. Explores the impact of different cultures on communication. Includes interactive relationship forms as the basis for global understanding. Focuses on processing messages with changing political, economic and immigration patterns through individual cultural perceptions. Understand and communicate with people who are "different." Prerequisites: MTH 20 or equivalent placement test scores. Prerequisite/concurrent: WR 121. Audit available. Moodle fee: \$50. Mandatory Lecture dates: 10/6 & 11/3

**1091639** 12 wks Uto TDC 3.303 F 9:00am-3:20pm

## Computer Applications and Office Systems

## **CAS 101 Introduction to Web Design and Development**

ONLINE COURSE. Explores the different roles, skill sets, jobs, and tools associated with the website development and design industry. Introduces the Web Design Assistant & Development program, including course options, software, and basic web terminology, as well as the uploading of pages to a server using File Transfer Protocol (FTP) and equipment requirements. Recommended: CAS 133 or equivalent file management and word processing experience. Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available. Moodle fee: \$50

1091640 12 wks Jordan ONLINE information on page 8

## CAS 102 Marketing with Social Media

3 cr.

1 cr.

ONLINE COURSE. Examines social media platforms, tools and strategies. Covers social media policy, legal considerations and community etiquette. Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available. Moodle fee: \$50 1091641 12 wks Ware ONLINE information on page 8

## CAS 108 Beginning Photoshop

ONLINE COURSE. Introduces image editing features of Adobe Photoshop to create and modify computer based graphics. Introduces image layering techniques. Prerequisites: RD 90 or equivalent placement test scores. Recommended prerequisite/co-requisite: CAS 101. Audit Available. Moodle fee: \$50 1091802 12 wks Greene ONLINE information on page 8

## CAS 121 Beginning Keyboarding 3 cr.

ONLINE COURSE. Introduces alphabetic portion of computer keyboard by touch. Uses the numeric portion of the keyboard. Develops and improves basic keyboarding techniques to increase speed and accuracy. Involves production of basic business and academic documents using a word processor. Recommended: Placement into RD 90 and WR 90 or above. Audit available. Moodle fee: \$50 1091642 12 wks ONLINE info on page 8

## CAS 133 Introduction to Office Software

ONLINE COURSE. Introduces the basic features of word processing, spreadsheets, and presentations. Also introduces computer operating system basics, and file management, Internet and email. Recommended: RD 115, WR 115 and CAS 121 or keyboarding by touch. Audit available. Moodle fee: \$50

1091643 12 wks Hughitt ONLINE info on page 8

## CAS 170 Beginning Excel

ONLINE COURSE. Introduces the basic features of spreadsheet concepts to design and create accurate professional worksheets for use in business and industry. Includes entering data, creating formulas, professional formatting, creating charts, creating, sorting, and filtering lists, creating and using templates, and working with functions. Focuses on ways to ensure accuracy including proofreading techniques and critical thinking to determine what data to present and how to present it. Recommended: placement into RD 115, WR 115 and MTH 20. Audit available. Moodle fee: \$50

1091644 12 wks Greene ONLINE info on page 8

## CAS 180 Search Engine Optimization

ONLINE COURSE. Examines search engine basics, on and off-site optimization and analytics. Develops skills and techniques for Search Engine Optimization (SEO). Introduces Search Engine Optimization strategy and research techniques to stay current on industry SEO standards. Recommended CAS 101. Audit available. Moodle fee: \$50

12 wks Ware ONLINE information on page 8

## CAS 206 Web Design with HTML 4 cr.

ONLINE COURSE. Introduces Hypertext Markup Language (HTML) using HTML5 standards. Presents the foundation for future web design course work and career opportunities: hand coding of basic HTML; links, lists, tables, and forms; web graphics and colors; accessibility; best practices; and an introduction to Cascading Style Sheets (CSS). Includes creating a multi-page website and uploading the site using File Transfer Protocol (FTP). Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores; CAS 133. Audit available. Moodle fee: \$50 1091646

12 wks ONLINE info on page 8

OS 131 10-Key for Business

ONLINE COURSE. Develops 10-Key skills by touch with an emphasis on speed and accuracy. Covers the use of electronic printing calculators to solve business and mathematical problems. Prerequisite: MTH 20 or equivalent placement test scores. Audit available. Moodle fee: \$50

1091647 12 wks ONLINE info on page 8

## Computer Information Systems

CIS 120 Computer Concepts I 4 cr.

ONLINE COURSE. Introduces the history of computing fundamentals, utilizes key applications to solve practical problems, and explores the benefits and risks of living online. Designed for the student who is already computer literate with the software applications, e-mail, and the Internet. Focuses on applying computer literacy to practical IT applications. Recommended: CAS 133 or BA 131. Prerequisites: MTH 20 or equivalent placement test scores. Prerequisite/ concurrent: WR 121. Audit available. Moodle fee: \$50

1091648 Jordan 12 wks ONLINE info on page 8

## Computer Science

## CS 160 Computational Thinking 4 cr.

Explores the field of computer science. Provides an overview of computer architecture, software development engineering, data organization, problemsolving strategies, ethics and theory of computation. Explores career options and develops rudimentary developmental skills. Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available. Course fee: \$50

1091649 12 wks Surton 3:00-4:50pm HRC 311 M W

## CS 260 Data and Algorithms

Surveys the representation of data such as lists, sets, queues, stacks, directed and undirected graphs, and dictionaries. Surveys algorithms for manipulating that data, and strategies such as brute force, greedy algorithms, divide-and-conquer, decrease-and-conquer, transform-andconquer, and dynamic programming. Examines the analysis of algorithm complexity, and how to navigate the tradeoffs between different data structures and algorithms. Prerequisite: CS 163. Audit available. Course fee: \$50

1091650 12 wks Surton HRC 311 M W 5:00-6:50pm

# Fall Credit Classes

## Early Childhood Education and Family Studies

ECE 179 Child Portfolios in ECE 1 cr. Introduces a holistic method for assessing and recording children's developmental growth over time, creating authentic meaningful child portfolios. Develops intentional teaching techniques in natural settings incorporating daily routines, activities and play in authentic data collection and storage methods. Utilizes digital technology, observation techniques, and child initiated self-regulated data

and Saturday, 11/18, 8:00am-2:20pm. **1091651** 3 wks Byers

TDC 1.063 See schedule above

collection. Audit available. Class schedule:

Fridays, 9/29, 10/20, 11/17, 4:00-5:50pm

# ECE 221 Observation and Guidance II

3 cr.

Examines techniques for observing and recording behavior and keeping records as used in the care and education of infants through five-year-olds. Focuses on observation and guidance techniques for children and groups of children in addressing challenging behaviors and issues in early childhood environments, families and their community. Covers the teacher's role and caregiver's role in using observation to promote development, including selfdevelopment. Prerequisites: WR 115 and ECE 121. Audit available. Class schedule: Tuesdays, 9/26, 10/3, 10/10, 10/17, 2:00-5:00pm and Saturdays 9/30, 8:00am-2:00pm, 10/28, 11/4, 11/11, 8:00am-1:00pm.

**1091652** 7 wks Hull TDC 1.063 See schedule above

# ECE 224 Multicultural Practice: Curriculum and Implementation 3 cr.

HYBRID COURSE combining classroom meetings and online activities. Develops awareness of cultural and ethnic issues as they relate to the early childhood classroom teacher. Focuses on ethnocentrism, racism and discrimination. Includes techniques for developing multicultural, anti-bias curricultum. Prerequisite: ECE 124. Audit available. Moodle fee: \$50 Class lecture dates: Thursdays, 9/28 & 10/19, 4:00-6:50pm, Saturdays, 9/30 & 10/21, 8:00am-3:20pm.

**1091653** 12 wks Byers TDC 1.063 See schedule above

## HEC 226 Child Development 4 cr.

ONLINE COURSE. Evaluates basic theories, research and principles of physical, cognitive, language, social and emotional development of children from the prenatal period through adolescence. Includes observation and classroom processes. Prerequisites: MTH 20 or

equivalent placement test scores. Prerequisite/concurrent: WR 121. Audit available. Moodle fee: \$50

**1091654** 12 wks Hull ONLINE info on page 8

## **Economics**

# EC 200 Principles of Economics: Intro, Institutions & Philosophies 4 cr.

ONLINE COURSE. Introduces basic economic concepts including; microeconomics, macroeconomics, the history of economic ideas, international trade and a variety of economic issues. Recommend: MTH 95. Prerequisite/concurrent: WR 121. Prerequisite: MTH 20 or equivalent placement test scores. Audit available. Moodle fee: \$50

**1091655** 12 wks Wagenblast ONLINE information on page 8

# Electro-Mechanical Technology

EET 111 DC Circuits 5 cr

HYBRID COURSE combining classroom meetings and online activities. Covers SI units, engineering notation and prefixes, unit conversion, definitions of conductors and insulators, current, voltage, resistance, power, work/energy, capacity factor, and efficiency. Includes analysis of series, parallel, and series/parallel DC circuits using Ohm's and Kirchoff's Laws and Thevenin and Norton equivalent circuits. Introduces circuit simulation software, lab practices, soldering and de-soldering, schematic reading, circuit construction and troubleshooting, and lab equipment and instrumentation. Includes a 3-hour per week laboratory session. Prerequisites: MTH 65 (B or better), WR 115 and RD 115 or higher; or equivalent placement test scores. Audit available. Program fee: \$235 Moodle fee: \$50 1091709 12 wks Pytel Lecture ONLINE/info on page 8

Lab TDC 10.119 M W 9:00-11:50am

## EET 221 Semiconductor Devices and Circuits 5 cr.

Examines the characteristics of semiconductor devices and biasing of diodes and transistors. Covers design and analysis of semiconductor circuits using diodes, bipolar transistors, field effect transistors, SCR's, MOSFET's, and IGBT's. Covers use of transistors as switches. Includes 3-hour lab that explores the application of semiconductor devices, configurations, and computer tools in circuit design, evaluation, and analysis. Prerequisite: EET 113. Audit available. Program fee: \$255

 1091710
 12 wks
 Lieurance

 Lecture
 Lieurance

 TDC 10.107
 M W 8:00-9:50am

 Lab
 W 10:00am-12:50pm

## EET 251 Digital Electronics 1:

Programmable Logic Devices 5 cm

HYBRID COURSE combining classroom meetings and online activities. Covers digital systems, binary numbers, combinational logic, expression simplification, and common functions of combinational logic systems using programmable logic devices and fixed function integrated circuits. Introduces data flow and structural modeling using hardware definition language. Includes a 3 hour per week laboratory. Prerequisites: EET 113. Audit available. Lab fee: \$255 Moodle fee \$50 1091711 12 wks Lecture ONLINE info on page 8 Lab TDC 10.119 Tu 9:00-11:50am

## MEC 121 Mechanical Power 1 5 cr.

Focuses on fundamentals of mechanical power, emphasizing the different mechanical components from nuts and bolts to gears, gear boxes, shafts and bearings. Demonstrates the importance of lubrication in maintaining gears and other movable parts. Covers basic alignment and mechanical physics, including aerodynamics. Audit available. Lab fee \$235

1091712 12 wks Lieurance

Lecture

TDC 10.107 Tu Th 8:00-9:50am

Lab

TDC Bldg 11 Tu 10:00am-12:50pm

## RET 102 Alternate Energy

Resources 1 cr.

ONLINE COURSE. Introduces potential alternatives to carbon-based power generation (coal and oil) including biomass/biofuel, geothermal, hydrogen and fuel cells, hydroelectric, ocean wave, solar, wind, and nuclear energy. Discusses the potential role of clean coal as a bridge to implementing long-term environmental solutions. Explores micro-grids (community-based renewable power generation systems) as an alternative to utility-scale technologies. Audit available. Moodle fee: \$50

**1091803** 12 wks Burton ONLINE information on page 8

# SAF 188 Industrial Safety and OSHA 10 2 cr.

Introduces safety practices in the electronics industry and covers industry OSHA-10 Construction Safety Training. Includes handling hazardous materials; safe use of flammable and combustible liquids; types of Personal Protective Equipment; fall protection; crane, ladder and scaffolding safety; safe use of hand and power tools. An OSHA 10 card will be earned through the satisfactory, in-class completion of OSHA 10 construction safety and health requirements.

**1091713** 12 wks Lieurance TDC 10.107 Tu 2:00-3:50pm

S

## **Emergency Medical** Services

#### EMS 105 EMT Part I

5 cr.

Explores the legal and ethical issues encountered by the Emergency Medical Technician (EMT). **Develops** understanding of basic human anatomy and physiology in addition to medical terminology. Introduces the necessary skills to assess patients by focusing on the signs and symptoms related to the respiratory, cardiac and endocrine systems. Course sequence requires mandatory orientation, passing criminal background check and drug screen. Part 1 of the 2-part Oregon EMT course. Prerequisites: WR 115, RD 90, MTH 20 or equivalent placement test scores; current HCP CPR card. Audit available. Some Saturday labs required, dates TBA, refer to class schedule. Entire course sequence will be completed in March 2018. Lab fee: \$400

1091656 12 wks Van Laar Tu Th 5:30-9:20pm HRC 101

## **AEMT Advanced Emergency Medical** Technician - Part I

Covers AEMT emergency medical procedures. Introduces the roles and responsibilities of the technician, emergency pharmacology, venous access and medication administration, electrocardiogram (ECG) monitoring and management of dysrhythmias, airway management and ventilation, and advanced airway techniques. Includes medical patient assessment and management; trauma assessment and management; and special considerations such as pediatrics, geriatric, environmental emergencies. Emphasizes clinical decision-making. Covers procedures related to airway, oxygen, ventilation, shock, intravenous, intraosseous, and ECG monitoring, defibrillation, pharmacology and field protocols in the laboratory component. The clinical experience requires the student to observe patient assessment and evaluation in both an emergency department and an Students successfully completing this course will be recommended to the Oregon State EMS Office for the certification process. Failure of this course will require retaking the full AEMT sequence. Class will also meet on some Saturdays to be arranged by instructor. Entire course sequence will be completed in March 2018. This class is not eligible for financial aid. Payment is required at the time of registration. Class dates: 9/26-12/14.

Tuition: \$800 Fee: \$450 CED 9448 1092086 12 wks Adams TDC 1.464 Tu Th 6:00-9:20pm

## English (Literature)

## **ENG 104 Intro to Literature**

- Fiction

4 cr.

4 cr

Enhances enjoyment of various forms of fictional prose, increases understanding of the conventions of fiction and various forms of storytelling, and encourages exploration of the diversity of human experience. Prerequisite/concurrent: WR 121. Audit available.

1091657 12 wks Schell 11:00am-12:50pm HRC 311 Tu Th

## ENG 201 Shakespeare's Early Works

HYBRID COURSE combining classroom meetings and online activities. Provides a sampling of Shakespeare's contributions to the three primary genres of early modern theater with a focus on the early comedies, tragedies, histories, and non-dramatic poetry. Introduces the Shakespeare's study of dramatic techniques, character development, historical and cultural setting, and language. Explores interpretations of Shakespeare's works by contemporary filmmakers. Prerequisite: MTH 20 or equivalent placement test scores.

1091658 12 wks Jablonski TDC 3.203 M 11:00am-12:50pm

available. Moodle fee: \$50

Prerequisite/ concurrent: WR 121. Audit

## ENG 260 Intro to Women Writers 4 cr.

LOW-GO ONLINE COURSE. Explores women's writings and literary theory from diverse places and historical periods. Prerequisite/ concurrent: WR 121. Audit available. Moodle fee: \$50 1091659 12 wks Hancock ONLINE information on page 8

## Environmental Science

## ESR 171 Environmental Science: **Biological Perspectives**

Develops an understanding of environmental topics that are primarily biological in nature. Includes human population issues, matter energy resources, ecosystems, environmental ethics, and food and land resources. The associated laboratories will illustrate these topics. Prerequisite/ concurrent: WR 121. Prerequisites: MTH 20 or equivalent placement test scores. Audit available. Lab fee: \$35

1091660 12 wks Burton 6:00-8:50pm HRC 102/109 M W

## General Science

## GS 106 Physical Science

4 cr. (Geology)

HYBRID COURSE combining classroom meetings and online activities. Covers minerals, rocks, volcanism, earthquakes, plate tectonics, erosion and

deposition by wind, glaciers and streams, weathering, fossils and geologic history. Includes weekly lab. Prerequisite: MTH 65 or equivalent placement test scores. Prerequisite/ concurrent: WR 121. Audit available. Class will include field trips to be arranged by the instructor. Lab fee: \$35 Moodle fee: \$50

1091661 Gebhardt 12 wks Lecture ONLINE Info on page 9 Lab TDC 3.207 Th 2:00-4:50pm

## Health Education

## HE113 First Aid & CPR/AED Professional Rescuers/ **Healthcare Providers**

1 cr.

Introduces basic first aid knowledge in the home, work, and community environment. Students gain knowledge and skills to perform Health Care Provider Level BLS and **AED** adults/children/infants. Upon successful completion of this course, students will receive an American Heart Association (AHA) Heartsaver First Aid card and an AHA BLS for Healthcare Provider card. Recommended: RD 115 or equivalent placement test scores. Lab fee: \$35. Mandatory orientation: 10/5, 3:00-4:50pm. Class: 10/12, 8:30am-5:20pm. 1091662 1 wk Adams TDC 3.301 Th See above

## HPE 295 Health & Fitness for Life3 cr.

ONLINE COURSE. Explores the interrelationship of the five components of physical fitness, basic nutrition concepts, and management activities to increase individual health and wellness. Includes lab sessions, fitness assessments, and fitness program development. Audit available. Moodle fee: \$50

1091663 12 wks Hughes ONLINE information on page 8

## History

## HST 101 Western Civilization: Ancient to Medieval

LOW-GO ONLINE COURSE. Studies the ancient civilizations of Mesopotamia, Egypt, Greece and Rome. Covers development of Judeo-Christian beliefs, early Islamic civilization, Byzantine civilization, and early Medieval Europe. Prerequisite/concurrent: WR 121. Prerequisites: MTH 20 or equivalent placement test scores. Audit available. Meets cultural literacy requirement for AAOT degree. Moodle fee: \$50

1091664 12 wks Copp ONLINE information on page 8

## HST 110 World History I: Ancient to Medieval

HYBRID COURSE combining classroom meetings and online activities. Covers the beginnings of civilization to the medieval period. Includes the ancient Near East, Egypt, India, China, Greece, Rome, and early medieval Europe. Prerequisites:

# Fall Credit Classes

MTH 20 or equivalent placement test scores. Prerequisite/concurrent: WR 121. Audit available. Moodle fee: \$50

1091738 12 wks Copp HRC 312 M W 11:00-11:50am

## **HST 201 History of the United States** to 1840

HYBRID COURSE combining classroom meetings and online activities. Examines cause and effect, and significant trends and movements related to political, social and economic ideas and events from Colonial times to 1840. History courses are non-sequential and may be taken in any term and in any order. Prerequisites: MTH 20 or equivalent placement test scores. Prerequisite/ concurrent: WR 121. Audit available. Moodle fee: \$50

1091665 12 wks Shwiff Tu HRC 312 9:00-10:50am

# Japanese Language

## JPN 101 First Year Japanese

- First Term 5 cr. Introduces Japanese language and culture. Emphasizes effective communicative skills in written and spoken language. Examines the practice, product and perspective of Japanese culture. The first course of a three-course sequence. Audit available. Course fee: \$100

1091666 12 wks Birkett HRC 101 Tu Th 8:10-10:30am

## Library

## LIB 101 Library Research and Beyond: Find, Select, and Cite

ONLINE COURSE. Introduces the research process and essential research skills to find, select and cite the best information. Teaches identification of research topics, planning and carrying out the research process, and to identify and cite preferred sources of credible information. Audit available. Moodle fee: \$50

1091667 12 wks Schoppert ONLINE info on page 8

## **Mathematics**

## MTH 20 Basic Math

4 cr.

LOW-GO ONLINE Introduces and reinforces whole numbers, place value, fractions, decimals, percents, integers, measurements, and basic statistics. Emphasizes writing, manipulating, and solving application interpreting A calculator is required. problems. Prerequisite: Placement into Math 20 and RD 90. Audit available. Moodle fee: \$50

1091668 12 wks Hughitt ONLINE information on page 8

## MTH 60 Beginning Algebra

Covers the use of applications, formulas, and reasoning skills to write, manipulate, interpret, solve and graph linear equations and systems. Introduces concepts numerically, graphically, and symbolically. Develops skills to communicate results in oral and written form. Prerequisites: MTH 20 or equivalent placement test scores.

#### The Dalles



1091669 12 wks **Bvers** TDC 1.354 Tu Th 10:00am-12:20pm Section 2 12 wks 1091670 Staff TDC 1.354 M W 6:00-8:20pm Hood River 1091671 12 wks Staff HRC 310 M W 2:00-4:20pm

## MTH 65 Beginning Algebra II

Covers the use of applications, formulas, and reasoning skills to write, manipulate, interpret, and solve equations involving polynomials, radicals, and rational concepts expressions. Introduces numerically, graphically, and symbolically. Develops skills to communicate results in oral and written form. Prerequisites: MTH 60 or equivalent placement test scores.

#### The Dalles

1091672 12 wks TDC 1.354 Tu Th 1:00-3:20pm Hood River 1091673 12 wks Staff HRC 310 M W 10:00am-12:20pm

MTH 95 Intermediate Algebra Introduces functions graphically and symbolically with an emphasis on function Investigates notation. functions, equations, and graphs involving linear, quadratic, rational, radical, and absolute value expressions. Integrates technology throughout. Graphing calculator required. Prerequisites: MTH 65 or equivalent placement test scores; placement into WR 115. Audit available.

#### The Dalles

1091674 12 wks Evans TDC 1.333 Tu Th 2:00-4:20pm Hood River 1091675 12 wks Staff HRC 310 Tu Th 10:00-12:20pm

## MTH 98 Quantitative Math

Covers applied number sense, applied algebraic reasoning and modeling, graphical sense, measurement, and statistical reasoning. Explores how to appropriately communicate mathematical arguments that are supported by quantitative evidence using words, graphs, numbers, and algebra. Prerequisites: placement into RD 90 and WR 90; MTH 20 or equivalent placement test scores. Audit available.

#### The Dalles

1091676 12 wks **Bvers** TDC 1.354 M W 10:00am-11:50pm Hood River 1091677 12 wks Staff HRC 310 Tu Th 1:00-2:50pm

#### MTH 111 College Algebra 5 cr.

Explores relations and functions graphically, numerically, symbolically, and verbally. Examines exponential, logarithmic, power, polynomial, and rational functions. Investigates applications from a variety of perspectives. Prerequisites: MTH 95 or equivalent placement test scores. Prerequisite/concurrent: WR 121. Audit available.

# The Dalles

1091678 12 wks Evans TDC 1.333 Tu Th 10:00am-12:20pm Hood River 1091679 12 wks Staff 2:00-4:20pm HRC 303 Tu Th

## MTH 243 Statistics I

Introduces displaying data with graphs, numerical descriptions of data, producing data, elementary probability, probability distributions, confidence intervals and significance testing. Investigates applications from science, business, and social science perspectives. Graphing calculator required. Prerequisite: MTH 95. Prerequisite/ concurrent: WR 121. Audit available.

## The Dalles

1091680 12 wks Evans TDC 1.333 M W 6:00-8:20pm Hood River 1091681 12 wks Staff HRC 304 Tu Th 5:00-7:20pm

#### MTH 251 Calculus I

Includes limits, continuity, derivatives and applications. TI-89 graphing calculator required. Prerequisite: MTH 112. Audit available.

1091682 Evans TDC 1.333 M W 2:00-4:20pm

## **Medical Assisting** (Limited Entry)

## MA 112 Medical Office Assistant I 1 cr.

Explores personal ethics understanding of self-awareness, communications skills, and work ethics in personal and professional environments; emphasis is on attitude, time management, and goal setting. Program fee: \$275

1091684 12 wks Staff 2:00-2:50pm TDC 1.464 M

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# MA 117 Medical Office Administrative Procedures 3 cr.

Introduces medical office administrative procedures with emphasis on patient reception, appointment scheduling, telephone techniques, mail handling, financial records, accounts receivable and payable, insurance, office management, and medical records management. Corequisites: MA 118 & MA 180.

**1091685** 12 wks Staff TDC 1.464 M 10:30am-12:20pm and 1:00-1:50pm

# MA 118 Medical Office Administrative Procedures (Lab) 2 cr.

Computer simulation of the medical office administrative procedures covered in MA 117 with emphasis on patient registration, appointment scheduling, medical insurance, posting of charges and payments to a patient's account, billing and collections, hospital rounds and release of records authorizations. Corequisite: MA 117.

**1091686** 12 wks Staff TDC 3.103 M Tu Th 8:30-10:20am

# MA 180 Coding and Reimbursement

2 cr.

## Medical Terminology

## MP 111 Medical Terminology 4 cr.

ONLINE COURSE. Covers analysis of the structure of medical words and application to basic anatomy, physiology, and disease processes of the human body. Stresses spelling and pronunciation. English communication skills necessary. Prerequisites: placement into RD 90 and WR 90. Moodle fee: \$50 1091688 12 wks Burkhart ONLINE information on page 8

## Music

### MUS 105 Music Appreciation 3 cr.

Establishes an introduction to understanding symphonic, chamber and solo instrumental and vocal genres from pre-renaissance through the contemporary music of our time. Prerequisites/concurrent: WR 115 or equivalent placement test scores. Audit available.

**1091689** 12 wks Steighner HRC 303 W 9:30am-12:20pm

## MUS 191 Guitar I 2 d

Develops solo and ensemble guitar in a group setting, stressing the finding of one's musical voice within the panoply of guitar styles. Surveys classical as well as culturally based styles, and includes guitar notation systems. Varied performance

levels will be accommodated in the class. Enthusiasm and possession of a nylon stringed acoustic guitar is the only prerequisite. Audit available.

**1091690** 12 wks Kabakov TDC 3.102 W 6:00-8:50pm

## Nursing

## NUR 90 Nursing Assistant 1 9 cr.

Covers the knowledge and skills needed for the safe physical care of patients in longterm care facilities. Follows curriculum approved by the Oregon State Board of Nursing in preparation for the Oregon Nursing Assistant Exam. Prerequisites: Placement into RD 90 and WR 90; proof of Measles immunization; Prerequisite/ Concurrent: current TB test and passing of a criminal background check. Mandatory Orientation: 11/1, 4:00-7:00pm, TDC 3.301. Class will meet on-campus for 10 days between 11/3 & 11/21, 8:30-5:00pm. Clinical: location TBA, 10 days between 11/27 & 12/12, 6:00am-2:30pm. Final exam on 12/13, 8:00am-2:00pm. Detailed schedule available at time of registration. This class is not eligible for financial aid. Lab fee: \$210

**1091691** 6 wks Hanson/Staff TDC 3.301 See above

# NUR 110 Nursing I: Fundamentals of Nursing 10 c

Introduces the collection and organization of client/patient data relating to nursing care responsibilities in community-based long-term care. Examines the roles and interaction of nursing theory and practice as they relate to the physiological, psychological, sociocultural, developmental and spiritual needs of clients/patients. Prerequisite: NUR 60 and admission to the Nursing Program. Program fee: \$975

**1091692** 12 wks Johnston/Stager TDC 3.327 Mon-Fri Variable Hours

# NUR 210 Nursing IV: Psychiatric & Complex Acute Care 9 cr.

Continues nursing curriculum and clinical practices of roles and responsibilities at the registered nurse level. Provides opportunities to learn and apply the knowledge and skills necessary to implement care for complex acute care and psychiatric clients. Prerequisite: NUR 112 or admission into the Nursing Program by advanced placement. Program fee: \$975

**1091693** 12 wks Saito/Harter TDC 3.328 Mon-Fri Variable Hours

## Nutrition

## FN 225 Nutrition 4 c

ONLINE COURSE. Introduces components of an adequate diet, nutrient availability and utilization. Analyze dietary intake and compare to current scientific guidelines. Examines peripheral factors influencing diet such as global and local issues, cultural environment, and elements of food safety. Recommended:

Strong background in life sciences and completion of high school chemistry or equivalent. Prerequisite: WR 121 or higher; BI 101 or BI 211. Audit available. Moodle fee: \$50

**1091694** 12 wks Brook ONLINE information on page 8

## Physical Education

## PE 182H Adult Fitness

Exercises and activities which strengthen and condition specific large muscle groups, improve cardiovascular fitness and flexibility. Audit available. Choose one of two locations:

#### Curves for Women- Hood River

Students receive personalized and ongoing training in high and low impact strength training and cardio classes. The classes are designed for women of ALL ages and fitness levels. We can help you be successful in building good lean muscle and becoming a healthier YOU. Students use the facility Monday-Friday from 6:00am-1:00pm and 3:00-7:00pm. After registering for the class, students must call (541) 386-6600 to sign up for orientation and must bring proof of registration to the orientation. Lab fee: \$35

**1091695** 12 wks Tuttle Curves in Hood River See above

## Curves for Women- The Dalles

Students receive personalized and ongoing training in high and low impact strength training and cardio classes. The classes are designed for women of ALL ages and fitness levels. We can help you be successful in building good lean muscle and becoming a healthier YOU. Students use the facility Monday-Friday from 6:00am-1:30pm and 3:30-7:00pm. After registering for the class, students must call (541) 296-7044 to sign up for orientation and must bring proof of registration to the orientation. Lab fee: \$35

**1091696** 12 wks Bringman Curves in The Dalles See above

## PE 182J Gentle Yoga

1 cr

Introduces Vinyasa yoga, a dynamic series of poses performed at a gentle pace and helpful in the management of stress. Covers basic yoga philosophy, asanas, pranayama, meditation and relaxation for a holistic approach to better health and wellness. Recommended for students with limited abilities and beginners. Audit available. Students practice in classes offered Monday to Sunday. MANDATORY ORIENTATION HELD AT PURE YOGA on Monday 9/25 at 1:00pm in The Dalles and Tuesday, 9/26 at 1:00pm in Hood River. Lab fee: \$35

The Dalles

**1091697** 12 wks Red Cloud Pure Yoga, 102 E 2nd St. See above

Hood River

**1091698** 12 wks Red Cloud Pure Yoga, 202 Cascade, Ste. H

See above

# Fall Credit Classes

## PE 183Q Kajukenbo

Introduces Hawaiian mixed martial art kajukenbo. Covers basic hand techniques and kicks, grappling takedowns, escapes, and submissions, self-defense, and extension weapon training. Presents critical distance, positioning, dexterity, agility, conditioning, timing, and targeting drills. Audit available.

1091745 Pytel 12 wks Readiness Center M W 4:00-5:20pm

## Political Science

#### PS 201 U.S. Government 4 cr.

Examines the development of constitutional traditions in the United States. Includes topics such as the Bill of Rights, interest groups, parties, and elections, as well as, national institutions including the Legislative, Executive and Judicial branches of government. Prerequisites: MTH 20 or equivalent placement test scores. Prerequisite/ concurrent: WR 121. Audit available.

1091843 12 wks Copp HRC 312 M W 1:00-2:50pm

## Psychology

## PSY 101 Psychology and Human Relations

Registration priority given to students admitted to the Medical Assisting program for fall 2017. Applies psychological principles to relationships in both personal and professional environments. Includes an overview of basic personality and social psychology concepts, as well as specific skill development in the areas of communication, listening, and conflict resolution. Prerequisite/concurrent: WR 121. Prerequisite: MTH 20 or equivalent placement test scores. Audit available.

1091699 12 wks Krummel TDC 3.303 Tu Th 10:30am-12:20pm

#### **PSY 201A Introduction to** Psychology-Part 1 4 cr.

ONLINE COURSE. Surveys the major concepts, theoretical perspectives, empirical findings, and historical trends in scientific research, biological psychology, sensation and perception, learning theory, memory, language, cognition, consciousness, and human development. Provides an overview of popular trends, examines the overarching themes of heredity vs. environment, stability vs. change, and free will vs. determinism, and emphasizes the sociocultural approach which assumes that gender, culture, and ethnicity are essential to understanding behavior, thought, and emotion. Psychology 201A is the first term of a two-term sequence in introductory psychology. Prerequisites:

MTH 20 or equivalent placement test scores. Prerequisite/concurrent: WR 121. Audit available. Moodle fee: \$50

1091700 12 wks Kane ONLINE information on page 8

#### **PSY 201A Introduction to** Psychology-Part 1 4 cr.

ONLINE COURSE. Surveys the major concepts, theoretical perspectives, empirical findings, and historical trends in scientific research, biological psychology, sensation and perception, learning theory, language, cognition, memory, consciousness, and human development. Provides an overview of popular trends, examines the overarching themes of heredity vs. environment, stability vs. change, and free will vs. determinism, and emphasizes the sociocultural approach which assumes that gender, culture, and ethnicity are essential to understanding behavior, thought, and Psychology 201A is the first term of a twoterm sequence in introductory psychology. Prerequisites: MTH 20 or equivalent placement test scores. Prerequisite/ concurrent: WR 121. Audit available. Moodle fee: \$50

1091701 12 wks Krummel ONLINE information on page 8

## **PSY 214 Introduction to** Personality

Covers a variety of personality theories including the theoretical and scientific explanations for individuals' characteristic patterns of perception, thought, emotion and Emphasizes the understanding and mastery of personality constructs applied to students' personal and professional lives. Recommended: PSY 201A or 202A. Prerequisites: MTH 20 or equivalent placement test scores. Prerequisite/ concurrent: WR 121. Audit available.

1091702 12 wks Fegel TDC 3.202 W 5:00-8:50pm

#### **PSY 215 Human Development** 4 cr.

HYBRID **COURSE** 

combining classroom meetings and online activities. Surveys major developmental theories and patterns of change and continuity from birth to death in human subjects. Emphasizes biological, cognitive, and emotional development through the lifespan. Examines cultural influences on development. Recommended: PSY 201A or 202A. Prerequisites: MTH 20 or equivalent placement test scores. Prerequisite /concurrent: WR 121. Audit available. Moodle fee: \$50

1091703 12 wks Krummel HRC 302 M 5:30-8:20pm

## Reading

HRC 303

LEARNING COMMUNITY RD 90 -Students must also register for ALC 51. CG 101, and WR 90.

**RD 90 Transformative Reading** 

Improves reading skills and strategies, including identifying purpose, improving reading accuracy, developing vocabulary, self-monitoring and improving text analysis. Placement into RD 90. Audit available.

The Dalles 1091704 12 wks Kamrar TDC 3.102 M W 11:30am-12:50pm Hood River 1091706 12 wks Kamrar

10:30-11:50am

## **RD 115 Critical Reading**

Tu Th

HYBRID COURSE combining classroom meetings and online activities. Improves critical reading skills and strategies, critical thinking, vocabulary development, through the analysis of diverse college-level texts. Prerequisites: Placement into RD 115. Audit available. Moodle fee: \$50

The Dalles 1091707 12 wks Hancock TDC 3.203 Th 12:00-1:50pm Hood River 1091708 12 wks Jablonski HRC 311 W 10:30am-12:20pm

## Sociology

## SOC 204 Sociology in Everyday

HYBRID COURSE combining classroom meetings and online activities. Introduces the sociological perspective and the scientific study of human social behavior. Focuses on the core concepts, theories, and research on human interactions within social groups and how people are shaped by their social locations (status, roles, race, class, sex, age, etc.) within society's structures, stratification systems, and institutions, and by cultural processes such as socialization and group dynamics. Prerequisite/ concurrent: WR 121. Prerequisite: MTH 20 or equivalent placement test scores. Audit available. Moodle fee: \$50

1091714 12 wks Hall HRC 312 Μ 4:00-5:50pm

## SOC 205 Social Change in **Societies**

4 cr.

4 cr.

HYBRID COURSE combining classroom meetings and online activities. Explores how societies have changed and are changing by utilizing sociological perspectives to compare and contrast the impacts of changes on individuals,

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cultures, and social institutions (such as the family, economy, politics, education, and religion). Prerequisite/concurrent: WR 121. Prerequisite: MTH 20 or equivalent placement test scores. Audit available. Moodle fee: \$50

12 wks 1091715 Hall HRC 312 W 4:00-5:50pm

## Spanish

## SPA 101 First Year Spanish

-First Term 4 cr. Emphasizes active communication in beginning Spanish. Includes listening, speaking, reading, writing, pronunciation,

structure, vocabulary and culture. For beginners. First term of a three-term sequence in First Year Spanish. Prerequisite: MTH 20 or equivalent placement test scores. Prerequisite/ concurrent: WR 121. Audit available.

1091716 12 wks HRC 312 Tu Th 6:00-7:50pm

## SPA 201 Second Year Spanish

-First Term 4 cr Continues the work of SPA 101. Emphasizes active communication in Spanish. Includes listening, speaking, reading, writing, pronunciation, structure, vocabulary, and culture. Recommended: Completion of SPA 101 or instructor permission. Prerequisites: WR 115, RD 115 and MTH 20 or equivalent placement test scores. Audit available.

1091717 12 wks Huszar TDC 3.203 M W 6:00-7:50pm

## Theater Arts

#### **TA 101 Theatre Appreciation** 4 cr.

ONLINE COURSE. Explores live theatre productions, enriching the understanding and appreciation of the theatrical event. Includes reading, researching and evaluating a play to collaboratively create a unified design. Prerequisite/concurrent: WR 121. Audit available. Moodle fee: \$50

1091718 12 wks Harry ONLINE info on page 8

## Welding

#### WLD 190 Basic Welding 2 cr.

Provides basic knowledge of and practice in welding processes. Covers how to perform welding in accordance with industry standards. Audit available. Lab fee: \$200

The Dalles

1091719 12 wks Schacher TDC 10.174 M 6:00-9:50pm Hood River

1091720 12 wks Schmidt Th 6:00-9:50pm See below Hood River class meets at Hood River Valley High School Metals Shop.

## Writing

Learning Community ALC 51 - Students must also register for CG 101, RD 90 and WR 90.

**ALC 51 Foundations of Reading** & Writing Lab 1 cr.

LC Provides an individualized plan of study to improve English grammar, punctuation, writing, reading, and/or communication skills based on 30 hours of study. Includes tutoring, use of textbooks/workbooks for assignments, and/or computer software and other media. May be taken three times for credit. Prerequisite: Placement into WR 90, RD 90. Audit available.

The Dalles 1091721 12 wks Kamrar TDC 3.102 M W 2:00-3:20pm Hood River 12 wks Schell/Kamrar 1091722 HRC 304/309 Tu Th 1:00-2:20pm

Learning Community WR 90 - Students must also register for ALC 51, CG 101, and RD 90.

## **WR 90 Introductory Writing**

LC Includes instruction in grammar, punctuation, sentence structure, paragraph development, essay development, and critical thinking skills. Improves basic writing skills by learning to use simple and complex sentences in developing a coherent essay, and by developing critical thinking skills that are used in the writing process. Prerequisites: Placement into WR 90 and RD 90. Audit available. Writing course fee: \$9 per credit.

The Dalles 1091723

12 wks Kamrar TDC 3.102 M W 10:00-11:20am Hood River

12 wks 1091724 Schell HRC 311 Tu Th 9:00-10:20am

#### WR 115 Introduction to **Expository Writing** 4 cr.

Introduces college level skills in reading critically, exploring ideas, and writing. Covers composing essays which support a thesis through structure appropriate to both thesis and reader, and covers revision for clarity and correctness. Prerequisites: Placement into WR 115 or completion of WR 90 and placement into RD 115 or completion of RD 90. Audit available. Writing course fee: \$9 per credit. 1091725 12 wks Kaser TDC 3.302 M W 10:00-11:50am

## WR 115 Introduction to **Expository Writing**

4 cr.

HYBRID COURSE combining classroom meetings and online activities. Introduces college level skills in reading critically, exploring ideas, and writing. Covers composing essays which support a thesis through structure appropriate to both thesis and reader, and covers revision for clarity and correctness. Prerequisites: Placement into WR 115 or completion of WR 90 and placement into RD 115 or completion of RD 90. Audit available. Moodle fee: \$50 Writing course fee: \$9 per credit.

1091726 12 wks Towell HRC 313 Tu Th 9:00-10:20am

#### WR 121 English Composition 4 cr.

Introduces academic writing as a means of inquiry. Employs critical reading, discussion and the writing process to explore ideas, develop cultural awareness and formulate positions. Emphasizes development of a variety of strategies to present evidence in support of a thesis. Prerequisite: Placement into WR 121, or completion of WR 115 and RD 115. Audit available. Writing course fee: \$9 per credit. Section 1

1091727 12 wks TDC 3.302 M W 1:00-2:50pm

Section 2 1091728 12 wks Stein TDC 3.202 Tu Th 9:00-10:50am

## WR 121 English Composition

HYBRID COURSE combining classroom meetings and online activities. Introduces academic writing as a means of inquiry. Employs critical reading, discussion and the writing process to explore ideas, develop cultural awareness and formulate positions. Emphasizes development of a variety of strategies to present evidence in support of a thesis. Prerequisite: Placement into WR 121, or completion of WR 115 and RD 115. Audit available. Moodle fee: \$50 Writing course fee: \$9 per credit.

1091729 12 wks Towell HRC 313 Tu Th 1:00-2:20pm

#### WR 121 English Composition 4 cr.

LOW-GO QM ONLINE COURSE. Introduces academic writing as a means of inquiry. Employs critical reading, discussion and the writing process to explore ideas, develop cultural awareness and formulate positions. Emphasizes development of a variety of strategies to present evidence in support of a thesis. Prerequisite: Placement into WR 121, or completion of WR 115 and RD 115. Audit available. Moodle fee: \$50 Writing course fee: \$9 per credit.

1091730 12 wks Hancock ONLINE information on page 8

Continues the focus of WR 121 on academic writing as a means of inquiry with added emphasis on persuasion and argument supported by external research. Uses critical reading, discussion and the writing process to explore ideas, develop cultural awareness and formulate original positions. Emphasizes development of writing and critical thinking through logical reasoning, rhetorical control, independent research and information literacy. Prerequisite: WR 121. Audit available. Writing course fee: \$9 per credit.

1091731 12 wks Stein 1:00-2:50pm TDC 3.202 Tu Th

#### WR 122 English Composition 4 cr.

ONLINE Continues the focus of WR 121 on academic writing as a means of inquiry with added emphasis on persuasion and argument supported by external research. Uses critical reading, discussion and the writing process to explore ideas, develop cultural awareness and formulate original positions. Emphasizes development of writing and critical thinking through logical reasoning, rhetorical control, independent research and information literacy. Prerequisite: WR 121. Audit available. Moodle fee: \$50 Writing course fee: \$9 per credit.

1091732 Webster 12 wks ONLINE information on page 8

## WR 241 Creative Writing - Fiction 4 cr.

Focuses on writing short fiction for class discussion and analysis in a workshop setting. Explores techniques, styles, and structures of the writings of established authors, as well as the creative writing process from development of an idea to revision of a manuscript. Prerequisite/concurrent: WR 121. Audit available. Writing course fee: \$9 per credit.

1091733 12 wks Schell HRC 311 Tu Th 4:00-5:50pm

## **WR 244 Advanced Creative**

Writing - Fiction

Extends the introduction to the craft of fiction started in WR 241. Explores the creative writing process from development of an idea to revision of a manuscript. Introduces the techniques, structures, and styles of established writers. Prerequisites: WR 241. Audit available. Writing course fee: \$9 per credit.

1091734 12 wks Schell Tu Th 4:00-5:50pm HRC 311

HYBRID COURSE combining classroom meetings and online activities. Examines the diverse experiences, status, and contributions of women in the United States both current and historically since early 1900's. Covers social construction of gender, race, sexualities, work, religion, class, violence, and health. Prerequisites: MTH 20 or equivalent placement test scores. Prerequisite/ concurrent: WR 121. Audit available. Moodle fee: \$50.

1091735 12 wks Hancock/ Webster HRC 303 M 5:00-6:50pm

# Community Education Classes

## How to Register for Community Education Classes

- 1 Go to https://cgcc.edu/schedule and scroll down
- 2 Click on "Register for Community Education Classes"
- 3 Select your course from the list and follow the on-screen instructions.
- 4 If you have taken a CGCC class (non-credit or credit) before, you can call Student Services to get your **Student ID number**, which you will need to log in and register.
- **5** If you need assistance registering, you can also do so over the phone by calling Student Services.
- 6 You must **pay** for community education classes at the time of registration. You can pay online with a credit card, or come to campus to pay with cash or check. If **payment is not made on the same day, you will be dropped** at midnight.

## Need help? Contact Student Services

The Dalles 400 East Scenic Drive (541) 506-6011

> Hood River 1730 College Way (541) 308-8211

## Child Care Partners Classes

## Developing Caring and Empathy in the Young Child

Caring and empathy are critical foundations for healthy social interactions and relationships. In this session we will explore the developmental milestones of caring and empathy from infancy through preschool. In addition, we will practice activities that support healthy social-emotional development and promote positive social interactions. This is a Set 2 Human Growth and Development (HGD) class.

Tuition: \$20 CED 9050

1092087 11/16 Marino

TDC 2.384 1 day Th 6:00-9:00pm

#### Family Child Care Business Strategies that Work

Are you a new provider or interested in learning more about the business side of child care? Join us to examine policies, contracts, recordkeeping strategies and parent communication. In this training we will discuss ways to make your policies work for both you and the families you serve. This is a Set One Program Management (PM) class.

Tuition: \$12 CED 9050 **1092088** 10/12 Patten HRC 310 1 day Th 6:00-9:00pm

## Helping All Children Thrive

This workshop is specifically designed for child care providers that are interested in growing their skill set in order to serve children with a variety of special needs. We will define and explore trauma informed care and will examine a child's typical developmental stages. Participants will learn about ADHD, sensory disorders, anxiety and depressive disorders, physical and sexualized behaviors, and developmental and intellectual disorders. Join us as we discuss the different interventions for children experiencing these disorders. Hear from representatives about locally available resources. These workshops will be presented by professionals in the field. A light breakfast and lunch will be provided. This is a Set One Special Needs class.

Este taller está diseñado específicamente para proveedores del cuidado infantil que están interesados en cultivar sus habilidades para servir a los niños con una variedad de necesidades especiales. Vamos a definir y explorar intervenciones sensibles al trauma y examinar las etapas del desarrollo típico de un niño. Los participantes aprenderán sobre TDAH (trastorno por déficit de atención con hiperactividad), trastornos sensoriales, trastornos de ansiedad y depresivos, conductas físicas y sexualizadas y trastornos del desarrollo intelectuales. Acompáñenos a discutir las diferentes intervenciones para los niños que experimentan estos trastornos. Escuche representantes locales acerca de los recursos disponibles. Estos talleres serán presentados por profesionales en el campo. Un desayuno ligero y almuerzo será proveído. Esta clase es Nivel Uno en Necesidades Especiales.

 Tuition: FREE
 CED 9050

 1092166
 10/28
 Staff

 TDC 2.384
 1 day
 S
 8:30am-5pm

## Inclusión en Acción: Apoyar a los Niños con Trastornos de Espectro Autista y a sus Familias

Durante esta sesión interactiva, los participantes explorarán estrategias para trabajar con niños con trastornos de espectro Autista (TEA; Autism Spectrum Disorder ASD) en los entornos de la edad temprana. La sesión incluirá una variedad de actividades incluyendo discusiones, actividades en grupos pequeños y autorreflexión. Temas en los que se explorarán incluye definiendo TEA; las causas y el proceso del diagnosis, características de TEA, el impacto de TEA en el aprendizaje y el desarrollo, estrategias para apoyar a los niños pequeños con TEA y estrategias para comunicarse y colaborar con los padres de los niños con TEA. Este taller se enfocará primordialmente en los niños de la edad preescolar. Esta clase es Nivel Dos en Necesidades Especiales (SN).

Costo: \$20 **1092089** 10/25 CED 9050 TDC 1.063 1 día W 6:00-9:00pm

### Journey to the Stars

We know how hard each of you has worked this year to increase your Step in the Oregon Registry. Now we would like to offer you an opportunity to have a day of fun! This year, Journey to the Stars is focused on hands-on activities that will be fun for you and the children in your programs. Once you register for Journey to the Stars, we will send you the list of classes to choose from. Classes fill quickly, so register early. Journey to the Stars will include breakfast, lunch, a welcoming address, Set One and Set Two classes in English and Spanish, and door prizes! Take note of the reduced rate for 2017!

Sabemos que cada uno de ustedes ha trabajado duro este año para aumentar su Paso en el Registro de Oregon. ¡Ahora nos gustaría ofrecerles la oportunidad de tener un día de diversión! Este año, la conferencia de Viaje a las Estrellas se enfocará en actividades que les permitirá participar activamente, que sean divertidas para ustedes y para los niños en sus programas. Regístrese a la conferencia de Viaje a las Estrellas y se les mandará la lista de clases para que seleccionen las sesiones que le gustaría asistir. Regístrese temprano, puesto que las clases se llenarán rápidamente. ¡Viaje a las Estrellas incluirá el desayuno, almuerzo, introducción de bienvenida, clases de nivel uno y dos provistos en español y en inglés, y premios! ¡Tome en cuenta el precio reducido para el año 2017!

Tuition: \$20 **1092090** 9/16 Staff TDC 2.384 1 day S 8:30am-4:30pm

## Loose Parts: Expanding Play and Encouraging Creativity and Imagination

In this training we will examine the theory of Loose Parts. Participants will explore how the use of Loose Parts will benefit their program and be given strategies and tools on how to apply the theory of Loose Parts in their program. This is a Set 2 Learning Environments and Curriculum (LEC) class.

Tuition: \$20 CED 9050 **1092091** 11/2 Slatt TDC 1.063 1 day Th 6:00-9:00pm

# Community Education Classes

#### Overview for Family Child Care

Required three-hour orientation to regulations, rules and application process for Family Child Care Registration with the Office of Child Care. Required for persons who provide child care to more than three children from more than one family at any one time, other than the person's own children. Includes business of family child care, local child care and education agencies and resources, and child care and education training and professional development. Call (541) 506-6131 or 800-755-1143 for more information. This is a Set One Program Management (PM) class. Tuition: FREE

The Dalles 1092092	12/6		Patten
TDC 1.063	1 day	W	6:00-9:00pm
Hood River	10/0		Dotton
<b>1092093</b> HRC 202	10/2 1 day	М	Patten 6:00-9:00pm
	,		

# Piezas Sueltas: Expansión del Juego y Animando la Creatividad y la Imaginación

En este entrenamiento examinaremos la teoría de piezas sueltas (Loose Parts). Los participantes explorarán como el uso de piezas sueltas (Loose Parts) beneficiará a su programa y le dará estrategias y herramientas sobre cómo puede aplicar la teoría de piezas sueltas (Loose Parts) en su programa. Esta clase es Nivel Dos en Ambientes de Aprendizaje y Plan de Estudios (LEC).

Costo: \$20			CED 9050
1092094	11/9		Ochoa
HRC 102	1 día	Th	6:00-9:00pm

## Recognizing and Reporting Child Abuse and Neglect

In Oregon, child care providers and early childhood educators are required by law to report child abuse and neglect. As a mandatory reporter, you are the crucial link in the child protection system. Learn about types and signs of abuse and neglect. Learn what to report, how to report it, who to call to report and who will respond to the report. This class can be repeated to count toward Office of Child Care license renewal as follow: Registered Family Child Care, once every 5 years and Certified Center/Certified Family Child Care, once every 3 years. This class is open to the community. This is a Set One Health, Safety and Nutrition (HSN) class.

Patten
6:00-8:00pm
·
Patten
6:00-8:00pm

## General Classes

#### AARP Safe Driver

Class requires only classroom attendance. Written test, road testing or driving is not required. Class graduates, age 55 or older, can realize a savings discount in their automobile insurance premiums in Oregon. Washington residents should check with their insurer about qualifying for automobile insurance discount. Topics include: examining how age related changes affect driving, and methods of compensating for these changes; updates and changes in driving laws; vehicle maintenance; and new developments in automotive technology. Winter driving skills and driving emergencies are also explored.

The Dalles classes held at Mid-Columbia Senior Center, 1112 W  $9^{th}$  St., The Dalles. Hood River classes held at Down Manor, 1950 Sterling Pl., Hood River.

Tuition: \$20 paid at first class	CED 0861
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The Dalles Section 1			
1092097	9/18-9/19		Frost
See above	2 days	M Tu	8:45am-12:15pm
Section 2 1092098	10/16-10/1	7	Frost
See above	2 days	M Tu	8:45am-12:15pm

Section 3			
1092099	11/20-11	1/21	Frost
See above	2 ďays		8:45am-12:15pm
Section 4	•		•
1092100	12/18-12	2/19	Frost
See above	2 days	M Tu	8:45am-12:15pm
Hood River			•
Section 1			
1092101	9/14-/91	5	Miller
See above	2 days	Th F	8:45am-12:15pm
Section 2	•		•
1092102	11/9-11/	<b>′</b> 10	Miller
See above	2 days í		8:45am-12:15pm

## Aero Drone Academy

Introduces and develops the necessary skills to become a certified drone pilot. Includes classroom and hands-on flight lessons using current technology sensors and cameras. Prepares students to take the Federal Aviation Administration Regulation Part 107 sUAS Knowledge Test. Class covers FAA regulations, airspace classification and operating requirements, Implications of weather on UAS flight, cameras, software systems, and LiDAR, communication, flight maneuvers, business principles, and cinematography editing programs. For more information and to register call Aero Drone Academy at (866) 232-4022. This class is located in Tygh Valley.

**1092103** 10/16-10/20 Davis See above 1 wk M-F 8:00am-8:00pm

## **Beekeeping Basics - Pests and Diseases**

Like all other insects, honey bees (*Apis Mellifera*) are susceptible to pests and diseases, the majority of which are specific to honey bees. These can impact the health of a honey bee colony with effects ranging from minor stress to the death of the colony. Some of these pests and diseases are quite common while others are rarely encountered. It is important for beekeepers to be aware, learn to identify them and effectively manage pests and diseases to maintain healthy colonies. This is particularly important because the health of one beekeeper's colony can impact another beekeeper's colony in the surrounding area. The course aims for each participant to be able to identify and manage the major established pests and diseases of honey bees to minimize their impact, whilst promoting awareness and surveillance for the exotic pests and diseases threatening the United States honey bee industry.

Tuition: \$59			CED 9150
The Dalles			
1092104	10/14-10/2	1	Vanden Heuvel
TDC 3.302	2 wks	S	10:00am-noon
Hood River			
1092105	9/30-10/7		Vanden Heuvel
HRC 202	2 wks	S	10:00am-noon

## Dog Handling

This is a class for people interested in showing their dogs in AKC conformation classes with emphasis on ring presentation and proper gaiting. Handler must be 14 years of age or older. No discounts or waivers.

Tuition: \$49			CED 0400
1092107	9/27-11/1		Baggenstos
Readiness Ctr	6 wks	W	7:00-8:00pm

## Dog Obedience, Beginning

Designed to give the beginning dog trainer the fundamentals of dog obedience. Dogs must be 5 months of age or older and current on vaccinations. Handler must be 14 years of age or older. Students must attend first session, without their dog, in room 10.105. No discounts or waivers.

Tuition: \$49		CED 0400
Section 1		
1092108	9/26-11/14	Hines
Readiness Ctr	8 wks Tu	5:15-6:00pm
Section 2		•
1092109	9/26-11/14	Hines
Readiness Ctr	8 wks Tu	6:00-6:45pm

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#### Dog Obedience, Intermediate

This course takes up where the beginning class left off using more off-leash work and advanced training. Dogs must be 5 months of age or older and current on vaccinations. Handler must be 14 years of age or older. **No class 11/21**. No discounts or waivers.

Tuition: \$49

1092113

Readiness Ctr

8 wks

Tu

CED 0400

Hines
6:45-7:30pm

#### **Driver Education**

Prerequisite: Must have a valid driving permit or license. This Oregon Department of Transportation and Department of Motor Vehicles certified driver education course is offered by Diamond F Driving School, and includes 34 classroom hours and 12 driving hours. Topics covered include awareness of defensive driving skills, adverse driving conditions and emergency situations. Driving lessons are progressive and include parking lots, hills, city streets and freeways. Successful completers receive a certificate of completion. First class is a MANDATORY meeting with parents of enrolled students. For more information, call (541) 980-8025. No discounts or tuition waivers. Registration and tuition payment take place at first class.

 Tuition:
 \$425 paid at first class
 CED 0861

 See above
 9/18-11/1
 Fairclo

 TDC 10.107
 7 wks
 M W
 5:30-8:30pm

#### Flagger Training

This course meets the requirements of the Oregon Department of Transportation construction specifications. Oregon has reciprocity agreement with Washington, Idaho & Montana for recognition of Oregon certification. No discounts or waivers. Tuition: \$59 Fee: \$40 CED 9097

The Dalles			
1092110	10/3		Johnson
TDC 3.301	1 day	Tu	8:30am-1:30pm
Hood River	•		•
1092111	12/5		Johnson
HRC 309	1 day	Tu	8:30am-1:30pm

## Get Golf Ready I

Introductory group lessons covering putting, per-shot fundamentals, full swing basics, pitching and chipping. Student to instructor ratio is 8:1. Clubs and range balls provided. Please wear sturdy, closed-toed shoes. Class held at Indian Creek Golf Course, 3605 Brookside Drive, Hood River. No discounts or waivers.

Tuition: \$105 **1092114** 9/28-10/19 Gradin Indian Creek 4 wks Th 5:30-6:30pm

### Get Golf Ready II

Level II is designed for the golfer who has completed GGR Level I or equivalent experience. Material covered in GGR Level II includes video analysis of full swing with on-course instruction in course management, uneven lies, sand bunker play, short game, golf fitness, rules and etiquette. Class held at Indian Creek Golf Course, 3605 Brookside Drive, Hood River. No discounts or waivers.

Tuition: \$115			CED 0400
1092115	9/26-10	/17	Gradin
Indian Creek	4 wks	Tu	5:30-6:30pm

### **Handgun Safety**

Class covers how to safely use a handgun for home & personal defense. Successful participants receive a certificate for an Oregon's CHL (Concealed Handgun License). The first class covers how to select a handgun, safety rules, operation of different types of handguns, ammo selection, maintenance, safe storage, stance and grip, legal considerations, holsters and other concealment options, and options for continued education. The second class involves a field trip to the Mt. Adams Fish & Game Association in White Salmon, WA for a strictly supervised indoor shooting experience during which students will shoot up to 10 different handguns. When shooting, each student will have a dedicated supervisor monitoring safety and technique. All shooting is done with a 1-to-1 ratio of shooters to monitors. The instructor is NRA certified to teach Basic Pistol, is an NRA Safety Range Officer, and has been teaching handgun safety for over 25 years. Non-lethal self-defense options such as pepper spray are

also covered. The second day of class is held at the Mt. Adams Fish and Game Association, 975 NE Park Ave, White Salmon. Students under 18 years of age must be accompanied by a guardian. No discounts or waivers.

Tuition: \$59 Lab	o fee: \$30		CED 0400
1092126	10/11 &	10/14	See
HRC 101	2 days	W	6:00-9:00pm
Firing Range	•	S	10:00am-2:00pm

#### Homebuyers Workshop

This class is designed to help first time homebuyers learn the basics about the home buying process. Learn the lingo and leave better prepared to successfully complete the home buying process. Course covers: housing decisions, financial preparation, shopping for a home, mortgages, and avoiding fraud in lending. Lunch provided and scholarships available. For information about available scholarships, please contact Columbia Cascade Housing Corp. at (541) 296-3397. Tuition covers up to two people. Please provide registration information for both. No discounts or tuition waivers.

Tuition: \$30			CED 0805
The Dalles			
1092116	12/2		Peters
TDC 3.302	1 day	S	9:00am-3:00pm
Hood River	•		•
Section 1 - Englis	sh		
1092118	10/14		Peters
HRC 202	1 day	S	9:00am-3:00pm
Section 2 - Spani	sh		•
1092120	10/14		Peters
HRC 203	1 day	S	9:00am-3:00pm

#### **Inner Strengths**

The three separate classes below on cultivating inner strengths draw on the work of Buddhist psychologists and other wisdom teachers, in particular Dr. Rick Hanson, psychologist and author of *Buddha's Brain* and *Hardwiring Happiness*. Classes include presentation, discussion, and guided practices. Instructor Ellen Donoghue, PhD, is a social scientist with a core area of research on concepts of well-being and resiliency. Ellen teaches and coaches people on how to cultivate inner-strengths for lasting well-being.

#### **Cultivating Self-Compassion**

Self-compassion is a key inner-strength that supports confidence and an overall sense of well-being while at the same time buffering us from effects of life's inevitable challenges. We will learn how to silence an over-vocal inner-critic and create an enriching voice of inner-guidance. As we cultivate self-compassion we enhance our goodwill toward others in powerful and positive ways.

Tuition: \$69		p = 0	CED 9013
1092122	10/12-1	1/2	Donoghue
HRC 102	4 wks	. Th	6:00-7:30pm

### **Grow Grit**

Courage, tenacity, persistence, determination, patience, and passion are all qualities of grit. These are the inner-strengths essential for sticking with a task, working toward an aspiration, or fulfilling a deeply held longing. This class is for anyone who aspires toward a heartfelt wholesome goal. Learn to train your attention through simple mindfulness practices to enhance key attributes of grit. Explore how to aspire without "clinging and attaching" to outcomes. Whether you desire to compete in an extreme sport, learn to play the ukulele, start a new business, or live life more fully, the presentations, discussions, and guided practices of this class will enable you to grow grit! **No class 11/22.** 

010100 11111	0.10.000		. 6
Tuition: \$69			CED 9013
1092123	11/8-12/	6	Donoghue
HRC 302	4 wks	W	6:30-8:00pm

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# Community Education Classes

#### **Growing Inner Strengths**

Learn to cultivate inner strengths to create a lasting sense of wellbeing. Whether you desire enhanced confidence, ease, resiliency, gratitude, equanimity, or other healthy attribute, this introductory workshop will teach simple mindfulness practices that can be done in the everyday flow of life creating a new normal. We'll learn to train our attention to "take in the good" of our lives and hardwire our brains away from what neuropsychologist call the "negativity bias." Yep, we inherited from our Stone Age ancestors a brain that tends to over-focus on the bad, exaggerate threats, minimize our capabilities, and judge ourselves and others. Good news is we can do something about it! Workshop includes presentation, discussion, and guided practices.

Tuition: \$39			CED 9013
1092124	10/21		Donoghue
HRC 202	1 day	S	10:00am-1:00pm

#### Medicare 101

Are you curious about Medicare? Do you wonder what the difference is between Medicare Part A, Part B, Part C, and Part D? We invite you to come learn more about who is eligible for Medicare, what is covered, what is not covered, and the enrollment timelines. We will also explore the differences between Medigap plans and Medicare Advantage plans.

Tuition: FREE	CED 0400
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The Dalles			
1092127	10/12		Delikat
TDC 3.101	1 day	Th	1:00-3:00pm
Hood River	•		·
1092128	10/12		Delikat
HRC 102	1 day	Th	9:00-11:00am

## OSHA - Hazard Communication Program - Aligned with GHS

You will learn how to: write a hazard communication program; complete a chemicals list; conduct employee training; and analyze container labels and Safety Data Sheets (SDS). This how-to workshop guides you through developing and implementing an effective hazard communication program. Provides 3 credit toward recertification of Oregon certified pesticide applicator licenses.

Tuition: FREE	· ·	•	• • •	CED 9097
1092129	11/16			Schwabe
TDC 3.101	1 dav	Th		1:00-5:00pm

#### **OSHA - Worker Protection Standard Pesticide Recertification**

Protection for Pesticide Handlers and Workers: You will learn about the Environmental Protection Agency's (EPA) Worker Protection Standard (WPS). The WPS applies to people who work on farms, in forests, nurseries, and greenhouses. This class qualifies for 4 "Core" pesticide recertification credits for Oregon Private Pesticide Applicator and Pesticide Apprentices licenses. Individuals who have an Oregon Commercial Pesticide Applicator, Public Pesticide Applicator, and Pesticide Consultant license are welcome to attend and are eligible to accrue 4 "Other" recertification credits. This workshop includes information on what WPS is and its requirements, the difference between pesticide workers and handlers, the pesticide training requirements for both, decontamination requirements, personal protective equipment, elements of the pesticide label as it pertains to WPS, and how and where workers and handlers are notified about pesticide applications.

Tuition: FREE			CED 9097
1092130	11/16		Schwabe
TDC 3.101	1 day	Th	8:30am-12:30pm

## Photography, Beginning

Introductory class in composing a photograph. Class explores using a smart phone or other inexpensive camera to keep photography within the realm of affordable enjoyment, including how to compose a straight forward, understandable image that centers on the primary subject at hand. Students are encouraged to bring and discuss recently taken photos and their cameras. No discounts or waivers.

Tuition: \$69		CED 0400
1092131	9/27-11/29	Bolton
TDC 3.327	10 wks W	6:30-8:00pm

#### Pickleball, Beginning

Pickleball is the fastest growing sport in America. Each participant will learn the rules of the game and develop the skills necessary to compete, or to just have fun while enhancing health and fitness. **No class 10/26.** No discounts or waivers.

Tuition: \$39 Lab	fee: \$5		CED 0400
1092132	9/28-12	2/14	McGlothlin
Readiness Ctr	12 wks	Th	5:00-7:00pm

## Pickleball, Competitive

Singles and Doubles matches for intermediate and advanced players. **No class 10/26.** No discounts or waivers.

Tuition: \$39 Lab	fee: \$5		CED 0400
Section 1			
1092133	9/28-12/	14	McGlothlin
Readiness Ctr	12 wks	Th	3:00-5:00pm
Section 2			
1092134	9/28-12/	14	McGlothlin
Readiness Ctr	12 wks	Th	7:00-9:00pm

#### Reiki, Level I

Reiki is a method of stress reduction and relaxation which promotes healing. Practicing in class, students learn how to give Reiki treatments to themselves and others. Required textbook available in class for \$20.

0.70.10.010	0.0. <b>4-0.</b>		
Tuition: \$99			CED 0572
1092135	10/7		Hashizume
TDC 3.202	1 day	S	10:00am-4:00pm

## Reiki, Level II

Class is a combination of lecture, discussion and hands on practice. Students learn Level II symbols and how to use them to help heal unwanted habits and facilitate distant healing. Practice time includes giving and receiving a Reiki Treatment. Required textbook available in class for \$20.

Tuition: \$99			CED 0572
1092136	11/4		Hashizume
TDC 3.202	1 day	S	10:00am-4:00pm

## Rejuvenate Your Retirement®

This comprehensive course covers key issues for retirees. Discover new ways to stay mentally, physically and socially active, as well as making money last by learning about important financial topics such as tax planning, investment risk management, maximizing social security and Medicare, and estate planning. Participants are given tools for how to apply this knowledge to help pursue a more active, healthy and financially secure lifestyle in retirement. Money is one aspect of postretirement planning. Rejuvenate Your Retirement® discusses fun and fulfilling activities such as travel, hobbies, sports, business ventures and ways to protect retirees against elder fraud abuse.

Includes a robust illustrated workbook. Couples may attend together for a single registration fee. No discounts or waivers. CED 0400 Tuition: \$49

The Dalles 1092165 9/28-10/5 The Shick Group\* TDC 3.102 2 wks Th Hood River

10:00am-noon

1092167 10/10-10/17 The Shick Group\* HRC 102 2 wks 10:00am-noon

\*Your instructors are Robert Shick and Kyle Shick. The persons presenting information at the seminar are representatives of Robert W. Baird & Co. Incorporated (Baird). Baird is a member of FINRA and is registered with the SEC as an investment adviser and broker-dealer. While the presenters may discuss investment concepts in a general manner, attendees should understand that the presenters are not providing attendees with investment, legal or tax advice during the

#### Sign Language, Beginning, 1st Term

Class focuses on the most used words in the deaf world and practices 600 signs including the alphabet and numbers. Required textbook available at CGCC bookstore.

Tuition: \$59 CED 0551 1092142 10/12-11/16 Christy TDC 3.202 6 wks 6:00-8:00pm Th

## Social Security 101: What You Need to Know

This course provides a brief overview of the Social Security Administration, and includes an explanation of the agency, the coverage, and the benefits. A question and answer session is also included.

		CED 0400
11/8		Van Matre
1 ďay	W	1:00-3:00pm
,		·
11/8		Van Matre
1 ďay	W	9:00-11:00am
	1 ďay 11/8	1 day W 11/8

## Spanish, Beginning, 1st Term

This introductory class presents everyday vocabulary. Class will cover the basic skills of listening, speaking, reading and writing. Required textbook is available at CGCC bookstore in The Dalles or Hood River. Tuition: \$69 CED 0552 1092139 9/26-11/14 Cruz TDC 1.351 4:30-6:00pm 8 wks Tu

## Spanish, Beginning, 2nd Term

This course is for students with a minimum of 15 hours of previous experience with Spanish. Included will be a review of the present tense and basic vocabulary. New students will need to purchase a textbook. Instructor will supplement with pronunciation guides and locally relevant vocabulary. Required textbook is available at CGCC bookstore in The Dalles or Hood River.

Tuition: \$69

The Dalles		CED 0552
1092143	9/26-11/14	Cruz
TDC 1.351	8 wks Tu	6:00-7:30pm

#### WordPress: Build a Website in 4 Evenings

Do you need a website and are starting from square one? By the end of the course, participants will own a website and know how to create web pages, insert images and videos, and learn important features of WordPress. Course covers Search Engine Optimization, and how to develop a strong sales pitch and call to action, the two most important elements of any website. Participants will have free access to an online bulletin board to ask instructor questions after the course is over. The lab fee of the course pays for a WordPress theme that allows participants to format a professional looking website. The domain name is free for the first year and hosting is free for three months. There is no long-term commitment. Visit http://goo.gl/uKhhOR at least one week before the first class for important information.

Tuition: \$69 Lab fee: \$62 CED 0741 10/2-10/23 1092106 See HRC 309 6:00-9:00pm 4 wks Μ

## Healthcare-Related Classes AEMT Advanced Emergency Medical Technician - Part I

Covers AEMT emergency medical procedures. Introduces the roles and responsibilities of the technician, emergency pharmacology, venous access and medication administration, electro-cardiogram (ECG) monitoring and management of dysrhythmias, airway management and ventilation, and advanced airway techniques. Includes medical patient assessment and management; trauma assessment and management; and special considerations such as pediatrics, geriatric, and environmental emergencies. Emphasizes clinical decision-making. Covers procedures related to airway, oxygen, ventilation, shock, intravenous, intraosseous, and ECG monitoring, defibrillation, pharmacology and field protocols in the laboratory component. The clinical experience requires the student to observe patient assessment and evaluation in both an emergency department and an ambulance. Students successfully completing this course will be recommended to the Oregon State EMS Office for the certification process. Failure of this course will require retaking the full AEMT sequence. Class will also meet on some Saturdays to be arranged by instructor. Entire course sequence will be completed in March 2018. This class is not eligible for financial

Tuition: \$800 Fee: \$450 CED 9448 1092086 12 wks Adams TDC 1.464 Tu Th 6:00-9:20pm

aid. Payment is required at the time of registration. Class dates:

## \*BLS CPR & First Aid Instructor Training Program

9/25-12/14.

The American Heart Association BLS Instructor is authorized to teach both the Heartsaver community level provider classes and the BLS for Healthcare Providers CPR course. Prior to enrolling in the BLS Instructor course, you must have the following: A current BLS for Healthcare Provider CPR card, and the Heartsaver First Aid card.

The AHA Instructor Training course is a 4-step process:

## Step 1: REGISTER FOR THE COURSE.

#### Step 2: SEND AN EMAIL TO THE CGCC INSTRUCTOR:

Email your contact information to Tessie Adams at tadams@cgcc.edu. You will be sent specific information on next steps in preparation for the ONLINE and IN-CLASS Discipline Specific Training portion of the course, including textbook purchase information. Be aware that the online portion has an additional purchase cost. The instructor can answer your questions.

#### STEP 3: DISCIPLINE SPECIFIC TRAINING

This part of the course is completed in 4-hour and 8-hour classroom sessions with other instructor candidates to become familiar with the AHA course options, materials, equipment, outlines, and teaching methodology. You will also demonstrate your ability to correctly and effectively perform CPR and use the AED. Textbooks are required and must be brought to class.

## STEP 4: TRAINING CENTER AFFILIATION AND MONITORING/MENTORING

To complete the Instructor Training program, you must affiliate with a Training Center (TC), meet with the TC coordinator or lead TC faculty to discuss specific TC administrative policies and procedures, and then be monitored by a TC Faculty member while teaching your first class. Lab fee includes a CGCC TC affiliation fee.

Tuition: \$90 Lab fee: \$100			CED 0571
1092144	10/13 &	10/14	Adams
TDC 3.301	2 days	F	1:00-5:00pm
TDC 3.301	,	S	8:30am-4:30pm

# Community Education Classes

#### \*American Heart Association Instructor Recertification

Completion of this course will renew certification as a BLS Instructor through the American Heart Association (AHA). Lab fee includes renewal of CGCC TC affiliation fee.

 Tuition:
 \$55 Lab fee:
 \$100
 CED 0571

 1092146
 10/14
 Adams

 TDC 3.301
 1 day
 \$ 8:30am-4:30pm

#### \*BLS for Healthcare Providers CPR

The BLS for Healthcare providers covers core material such as adult and pediatric CPR including two-rescuer scenarios and use of the bag mask, foreign body airway obstruction, and automated external defibrillation. American Heart Association (AHA) requires all students to have a copy of the course textbook to prepare for the course and to have available for personal use. STUDENTS MUST BRING COPY OF THE TEXTBOOK TO CLASS. The book can be purchased online or at the CGCC Bookstore in The Dalles or Hood River.

Tuition: \$30 Lab fee: \$35 CED 9067

The Dalles 1092147	11/18		Penney
TDC 3.301	1 ďay	S	8:30am-1:00pm
Hood River	,		•
Section 1			
1092148	10/14		Webster
HRC 102	1 day	S	8:30am-1:00pm
Section 2			·
1092149	12/9		Webster
HRC 102	1 day	S	8:30am-1:00pm

## \*First Aid/CPR & AED

The Heartsaver First Aid Course teaches rescuers to effectively recognize and treat adult emergencies in the critical first minutes until emergency medical services personnel arrive. The course also provides a complete health and safety training solution for first aid, adult/infant CPR, and Automated External Defibrillation AED. Course meets State of Oregon daycare licensing requirement. American Heart Association (AHA) requires all students to have a copy of the course textbook to prepare for the course and to have available for personal use. STUDENTS MUST BRING COPY OF THE TEXTBOOK TO CLASS. The book can be purchased online or at CGCC Bookstore in The Dalles or Hood River.

of at Cacc bookstore in the battes of flood tiver.	
Tuition: \$30 Lab fee: \$35	CED 9067
The Dalles	
Section 1	

10/21		Adams
1 day	S	11:00am-4:30pm
		·
12/16		Penney
1 day	S	8:30am-1:30pm
11/18		Webster
1 day	S	8:30am-1:30pm
	1 day 12/16 1 day 11/18	1 day S 12/16 1 day S 11/18

\*The American Heart Association (AHA) strongly promotes knowledge and proficiency in Basic Life Support (BLS), and has developed instructional materials for this purpose. Use of these materials in an educational course does not represent course sponsorship by the AHA, and any fees charged for such a course do not represent income to the Association.

## Phlebotomy (Lecture)

Co-requisite: Phlebotomy Lab. This course in conjunction with the Phlebotomy Skills Course Lab, along with meeting the requirements of the certification agency that the student chooses to use, will qualify the student to pursue certification. Upon successful completion of this class, the student will understand the concepts related to phlebotomy and the laboratory, including non-analytical factors affecting test results, knowledge about basic anatomical systems related to venipuncture and micro collection, and many of the special tests that phlebotomists are required to perform.

 Tuition: \$275 Lab fee: \$25
 CEU 947G

 1092153
 9/25-12/11
 Smith

 TDC 3.327
 12 wks
 M
 6:00-9:00pm

## Phlebotomy (Lab)

Co-requisite: Phlebotomy Lecture. This class will be primarily a hands-on lab in which the student will learn various blood-drawing techniques. The latest blood borne pathogen information and specimen preparation will also be covered. This class in conjunction with the Phlebotomy Lecture class will begin the process toward national certification.

 Tuition:
 \$150 Lab fee:
 \$100
 CEU 943A

 1092154
 10/4-12/13
 Smith

 TDC 1.435
 10 wks
 W
 6:00-8:00pm

## Online Continuing Education for K-12 Educators

CGCC, in partnership with Virtual Education Software (VESi), offers Continuing Education Units (CEUs) for online courses for educators that are convenient, flexible, and teach relevant and applicable content.

#### 3 CEUs

Tuition: \$270

Advanced Classroom Management Attention Deficit/Hyperactivity Disorder Autism & Asperger's Disorder

Child Abuse

Drugs & Alcohol in Schools Educational Assessment

Harassment, Bullying & Cyber-Intimidation in Schools

inclusion

Reading & Writing in Content Area

Reading Fundamentals #1 Reading Fundamentals #2

Talented & Gifted Teaching Diversity

Teaching Diversity

Teaching Elementary Math Conceptually

Traumatized Child Violence in Schools

#### 4.5 CEUs

Tuition: \$335

Behavior is Language Learning Disabilities Reading Fundamentals #3

Try DI!

Understanding Aggression

Understanding & Implementing Common Core Standards Why DI?

Visit virtualeduc.com/cgcc for detailed course information.

To register, visit cgcc.edu/schedule or call (541) 506-6011.

VESi recommends that you check with your school district and/or state licensing agency to verify these course offerings will meet your district and/or state requirements for salary advancement and/or state certificate re-licensure.

S

# Small Business Development Center

The SBDC is funded in part through a cooperative agreement with the U.S. Small Business Administration, and with lottery funds awarded by the Oregon Business Development Department. The Small Business Development Center (SBDC) is an important part of CGCC. Its goal is to provide business and technical assistance to new and existing business owners and managers in the Mid-Columbia area. For more information, contact the SBDC at (541) 506-6121.

- Free one-on-one business counseling
- Seminars and workshops
- The Small Business Management (SBM) Program
- These programs and services are extended to the public on a nondiscriminatory basis.







## Register through CGCC Student Services by calling (541) 506-6011 or online at www.cgcc.edu

#### Financial Dashboards

This work session will help you understand how to create growth goals using the 3 basic components of financial analysis. Learn how to develop strategies to improve performance and monitor progress.

SBD 9936 Tuition: \$20 **1092155** 12/8 Leibowitz HRC 202 1 day F 11:30am-1:30pm

## **Increasing Your Bottom Line**

There are three basic strategies you can approach to improve the overall profitability of your business. This course will break down those strategies and provide guidance on immediate steps your business can take to improve bottom line performance.

SBD 9936 Tuition: \$20 **1092156** 10/13 Leibowitz HRC 202 1 day F 11:30am-1:30pm

#### Lean Principles for Small Business Create a disciplined strategy that helps

your business focus on adding value to your customers. Using principles shared by some of the greatest management consultants in history to help your business get a little better every day. Tuition: \$20 SDB 9952 **1092157** 11/17 Leibowitz HRC 202 1 day F 11:30am-1:30pm

#### QuickBooks Learning Lab

The QuickBooks Learning Lab is a 3 hour class limited to 4 businesses, where you will be able to work with a QuickBooks Pro Advisor to:

- 1 Set up/clean up your chart of accounts 2 Establish a customized sales entry system (using POS reports or customized invoices unique to your business processes)
- 3 Establish payment systems that work best for your business (enter/pay bills, bill pay or direct check entry)
- 4 Learn how to do basic journal entries and bank reconciliations
- 5 Develop customized reports that will help you better manage your business

Class fee includes two individual sessions with the instructor to support initial data entry and troubleshoot problem areas. A

final follow up session will be scheduled a after class to ensure comprehension of the system.

Tuition: \$150 SBD 9931 The Dalles 1092170 9/27 Leibowitz

TDC 1.264 1 day 4:00-7:00pm

Hood River Section 1

**1092171** 10/26 Leibowitz HRC 209 1 day Th 4:00-7:00pm Section 2

**1092172** 11/9 Leibowitz HRC 209 1 day Th 4:00-7:00pm

## Small Business Management

The Small Business Management Program is open to business owners and managers of businesses that have been operating for at least 1 year. This ten-month program (meets one Tuesday per month from 9:30 AM - 12:30 PM) provides 30 hours of classroom training and up to 20 hours of one on one business counseling and mentoring. It provides an opportunity for established business owners to improve their financial knowledge and management skills. Classes include business planning, understanding financial statements, breakeven and cash-flow analysis, growth planning, marketing strategy, employee management/strategic planning, and lean operations. To register contact the SBDC at (541) 506-6121. Class dates: 9/26, 10/24, 11/28, 12/19, 1/22, 2/27, 3/27, 4/24, 5/28, 6/26 Tuition: \$600 SBD 9352 SBDC Staff **1092161** 10 mos. (above) TDC 1.264 Tu 9:30am-12:30pm

## Starting a Successful Business

Learn the basics to getting a business started in the State of Oregon. Our experienced advisors will help you with assessing feasibility, writing a business plan, understanding business ownership structures, accounting responsibilities and answer basic questions you may have.

Tuition: FREE

The Dalles Section 1 1092162 9/19 TDC 1.264 9:00am-noon

Ayala 1 day Section 2

1092163 10/19 TDC 1.264

Ayala 1 day 4:00-7:00pm

Hood River

1092164 10/17 Meislahn HRC 209 1 day Tu 9:00am-noon

Looking for online courses on business or new business growth technologies? We've got them.



## Helping Build Oregon's **Best Businesses**

Most of our noncredit courses at BizCenter Online **Learning** are one or two hours on these topics:

- Starting and running a business
- Using social media
- Google tools
- Business management
- Websites, SEO and blogs

For more information, visit bizcenter.org/bol

## **Payments**

## Where Can I Make A Payment:

On The Dalles Campus
Business Office - Building 2
Student Services - Building 3
On The Hood River Campus
Student Services/Front Desk
by Phone

(541) 506-6057

Online

Log in to your MyCGCC student account and select "Pay my bill via credit/debit card" from the MyCGCC Resources menu.

What Are Allowed Methods Of Payment? CGCC accepts cash, checks and VISA, MasterCard & Discover bank cards.

## When is Payment Due?

- For credit classes, full payment or college-approved financial arrangements must be in place by the first Friday of the term. If you enroll after that date, payment is due upon registration. If you have financial arrangements that will not cover the full term charges, you must pay the difference by the due date.
- p For non-credit classes, full payment is due at the time of registration.

# What Happens If My Account Is Past Due?

Past due accounts are assessed a late payment penalty of 10 percent of your account balance, up to \$75. Holds are placed on past due accounts, restricting future registration and transcripts. Past due accounts are referred to the Oregon Department of Revenue or other outside agency, and may be subject to additional collection charges, attorney fees and credit impairment. The college reserves the right to withdraw you if your account becomes past due or has an unpaid balance from a prior term.

What Are My Payment Responsibilities? You are responsible for full payment of all charges on your account by the payment due date, even if your account is being paid by another party. You are responsible for keeping CGCC informed of any address and telephone changes. Even if you are under 18 years of age, you will be held liable for any charges on your account under ORS 348.105. When you register for a class, you are liable for payment of the charges on that class, whether or not you attend. To have the charges removed, you must personally drop the class by the drop deadline.

#### How Can I Pay In Installments?

The Installment Plan allows you to pay half of your tuition and fees by the first Friday of the term, and defer the balance until the sixth Friday of the term. To qualify for the Installment Plan, you must meet all of the following requirements: provide your valid social security number, have a satisfactory payment history, and a zero account balance. CGCC may deny or rescind an Installment Plan if you miss the required payment due dates, provide inaccurate or incomplete information, have a poor credit history with the college, or do not meet the eligibility requirements.

#### How Do I Pay With My Financial Aid?

If you have received and returned your award letter, financial aid awards will be posted to your account. If your award exceeds your account balance, you will receive a refund check by mail. If your award is not enough to cover all term charges, you must pay the difference by the first Friday of the term. If your aid is delayed, you will need to pay by this date. How Does My Company Or Agency Pay? Arrangements for payment by an agency or company must be approved by the college before the term starts. Once arrangements have been made, take your payment authorization to the Business Office, or fax it to (541) 506-6052 before the term begins. The student is responsible to ensure that a payment authorization is on file by the payment due date, and for payment of any unpaid charges and late payment penalties.

# How Are Scholarship Awards Applied To My Charges?

CGCC Foundation scholarship awards are posted to your account. Scholarship checks from private donors, service clubs, or schools are posted to your account. You are responsible for charges that exceed your award.

#### Discounts

# Discounts for District Residents, age 65+

District residents of Hood River or Wasco Counties 65 years or older are eligible to receive a 50 percent tuition discount on both credit and adult continuing education classes on a seat available basis. Check the course description for eligibility since some classes may not allow tuition discounts. Discounts do not apply to full classes or to lab and other class fees. You will be notified if the class is full and the tuition discount will not apply. Request your discount at the time of payment or by calling the Business Office at (541) 506-6057.

#### Oregon Senior Option

Oregon residents 65 years old or older at the beginning of the term in which the course is offered are eligible for a 100% tuition discount to audit a course if the following conditions are met:

- Students will complete a Senior Tuition Waiver and Audit Request form with instructor signature.
- Senior option enrollment will be on or after the first day of term.
- The course must be a lower-division collegiate course.
- Senior Option students will not displace paying students.
- The maximum costs to be covered by an approved tuition waiver each term is the cost of 8 credits.
- All course fees are to be paid by the student.

## Drop Dates, Refunds, & Removal of Charges

## Charges:

Charges are applied to a student's account when the student registers for a class. All of the tuition charges associated with a class will be removed if the student officially drops within the refund period. Some lab fees are non-refundable. No charges will be removed if the student drops after the drop deadline.

Drop Deadlines For Credit Classes:

Credit classes must be dropped online, through the student account system. If a credit class is not dropped within the drop period, it will result in a "W" grade on the transcript, indicating a Withdrawal, and no charges will be refunded. Drop deadlines for full tuition refund are as follows:

Students are entitled to a 100% refund, except for non-refundable lab fees, when a course is dropped during the following deadlines:

- ¤ 8-12 week classes:
  - drop by the end of the first Friday of the term.
- ¤ 2-7 week classes:
  - drop by the end of the first day of the class.
- ¤ Less than 2 week classes:
- drop before the first day the class
- No refunds will be given after the deadline

If you believe an extreme hardship forced you to withdraw after the drop with refund period, or prevented you from dropping within the refund period, and you wish to petition for a removal of charges, see the section titled "Refund Requests After the Drop Period," later in this section.

**Drop Deadlines For Non Credit Classes:** Non-Credit classes may be dropped online, in person at Student Services, or over the phone with a Student Services representative. Drop requirements may vary for Community Education courses. Drop deadlines for full tuition refund are as follows:

# Policies and Notifications

Students are entitled to a 100% refund, except for non-refundable lab fees, when a course is dropped during the following deadlines:

- \* Class that meets 1-2 weeks: drop prior to the first session
- \* Class that meets 3 or more weeks: drop prior to the second session
- \* No refunds will be given after the deadline

### Refund Requests Within the Drop Period:

The Business Office automatically issues refunds to students who drop within the drop period. The refund process as follows:

- Refunds from tuition and fees are first applied to outstanding charges on the student's account. If the student receives financial aid and opted to charge books on his/her account, this will also be deducted prior to any refund.
- If the credit is the result of a payment by check or cash, a check is issued in the student's name.
- If the credit is the result of a bank card payment, the refund will be applied to the original bank card.
- Refunds resulting from check overpayment are held two weeks from the date of the original payment.

Refund Requests After the Drop Period: If an extreme hardship prevented you from completing a course, and you could not drop during the refund period, you may request to have tuition charges removed from your account. Fees, especially any non-refundable lab fees may not be refunded. A Tuition Appeal form for requesting a refund can be obtained from the Student Services office in The Dalles or Hood River. You will be asked to provide documentation of your circumstances to support your claim. Your petition, and all accompanying documentation, must be received by the filing deadline to be considered. Please see the form for more details.

## FERPA

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. CGCC adheres to FERPA rules, and none of your FERPA-protected information will be disclosed to any noncollege personnel without your consent, except as provided for by law.

More information on FERPA can be found at:

www.cgcc.edu/sites/cgcc.us/files/faculty/FERPA-Guidelines-for-Faculty.pdf

Government guidelines on FERPA can be found at the Department of Education website

https://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html

## Accreditation

Columbia Gorge Community College is accredited by the Northwest Commission on Colleges and Universities. The full accreditation statement is available on the college website at:

www.cgcc.edu/accreditation

## Consumer Information

CGCC assembles a variety of useful information for students, families, and the public that helps our community be more informed about the college. This consumer information is available at: cgcc.edu/about/consumer-information

## Safety

The safety, security, and well-being of our campus community is of paramount importance to CGCC. Annually we compile information regarding safety, security, and crime statistics for campus and nearby public properties. You can also learn about emergency procedures and weather-related closure procedures at www.cgcc.edu/safety

Columbia Gorge Community College

Schedule of Classes

USPS #021-044 Issue #04-2017

Published by: Columbia Gorge Community College 400 East Scenic Drive, The Dalles, OR 97058

The Columbia Gorge Community College Class Schedule is published quarterly. Entered as Periodicals postage paid at the Office of The Dalles, OR and additional mailing offices.

This brochure is published for informational purposes. Every effort has been made to ensure its accuracy at the time of publication. However, the provisions of this brochure are not to be regarded as an irrevocable contract between the student and CGCC. Course descriptions, term offerings, and credit receivable, as well as fees, rules, and any other regulations concerning the College are subject to change without notice.

## Student Right to Know

In accordance with Federal standards, CGCC publishes information that notifies students about how their information is used. This information can be found on the college website at:

https://www.cgcc.edu/student-right

# Equal Opportunity and Non-discrimination

Columbia Gorge Community College is an equal opportunity educator and employer.

It is the policy of Columbia Gorge Community College and its Board of Education that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, national origin, religion, age, disability, veteran status, sexual orientation, and any other status protected by applicable local, state, or federal law in any educational programs, activities, or employment.

Persons having questions about equal opportunity and nondiscrimination should contact:

# Mailing Address for All Equal Opportunity Contacts

Columbia Gorge Community College ATTN: (fill in appropriate name from below) 400 East Scenic Drive The Dalles, OR 97058

### **Employment**

Courtney Judah, *Human Resources* Coordinator

Office: Rm 2.422 Phone: (541) 506-6151

## Civil Rights; Student Programs, Activities, and Services

Dr. Eric Studebaker, *Chief Student Services Officer* 

Office: Rm 3.223 Phone: (541) 506-6010

# Educational Programs; Title II Coordinator

Lori Ufford, *Chief Academic Officer* Office: Rm 2.108 Phone: (541) 506-6031

## Title IX Coordinator

Mike Taphouse, *Director of Advising and Career Services* 

Office: Rm 3.224 Phone: (541) 506-6026

## Section 504 Coordinator

Shayna Dahl, Student Support Services

Coordinator

Office: Rm 3.227 Phone: (541) 506-6046

# OSU Extension Service and Educational Programs in the Gorge

## **OSU Open Campus**

Ann Harris, OSU Open Campus Coordinator (541) 386-3343

## **Transfer Advising**

Is a bachelor's degree in your future? I can assist you in finding the right program, whether at OSU or another college or university. Programs are available both on-campus and online. I am here to help you create an education plan that will help you make a successful and smooth transfer to the college of your choice. Request an appointment at www.cgcc.edu/oregonstate or contact Ann at the number above.

## **Professional and Continuing Education Online**

Online non-credit programs and certificates can help you explore a topic of interest or gain skills to help you land a new job! Check out the offerings at <a href="https://www.pace.oregonstate.edu">www.pace.oregonstate.edu</a>

## **Small Farms Program**

Rachel Suits, OSU Small Farms Coordinator (541) 386-3343

The OSU Small Farms Program serves commercial small farms as well as non-commercial small acreage landowners. Our focus embraces both organic/biological and conventional farming systems and emphasizes five areas: Commercial small farms, small acreage landowners, beginning farmers, community food systems and specialty & niche crops. Here are some upcoming programs:

## **Crop Talks**

Farmer Network and Farm Tours Rockford Grange, 4250 Barrett Drive, Hood River Starting Tuesday, February 28, 2017 6:00-8:00pm Continuing Every 4<sup>th</sup> Tuesday from February – September

## Master Gardener Program

Michelle Sager Wasco County Program Coordinator (541) 296-5494 Rachel Suits Hood River County Program Coordinator (541) 386-3343

## Plant Clinics Open in April-October

These clinics are free and open to the public. Trained and certified Master Gardeners provide research-based answers to your gardening questions!

## Wasco County Extension Office:

Tuesdays & Thursdays, 1-4pm, 400 E. Scenic Drive, Ste. 2.278 (Building 2, 2<sup>nd</sup> Floor)

Saturdays 9:00am-1:00pm at The Dalles Farmers' Market (July-September)

#### Hood River Extension Office:

Mondays 1pm-4pm, Thursdays 9am-12pm and 1pm-4pm 2990 Experiment Station Drive

# **Oregon State**

## Family and Community Health

Lauren Kraemer, Asst. Prof. of Practice, (541) 386-3343 x38258 or Lauren. Kraemer@oregonstate.edu

## Strong Women Exercise Program

Get Stronger in 2017! Want to keep your balance? Recover from a fall or recent surgery? Stay active and independent? Improve your strength and flexibility? Check out the Strong Women Program! Strong Women is an evidence-based, community exercise and nutrition program targeted to midlife and older adults. Strong Women was developed from research conducted by Dr. Miriam Nelson at Tufts University. The program has groups across the nation and throughout the Columbia River Gorge, including The Dalles, Hood River, White Salmon, Lyle, Mosier, Cascade Locks, and Condon. To learn more about local programs or join one nearest you, please contact Lauren Kraemer at (541) 386-3343 x38258 or email: Lauren.Kraemer@oregonstate.edu

## **Master Food Preservers Program**

The Oregon State University Extension Service Master Food Preserver Program is a volunteer food preservation and food safety education program. Volunteers participate in annual training and then provide on-going community education and outreach. Course material includes Drying, Freezing, Fermenting, Pickling, Canning, Pressure Canning, Cheese Making, Disaster Preparedness, and Food Safety. If you are interested in learning more about this program, contact Lauren at (541) 386-3343 x38258 or email: Lauren.Kraemer@oregonstate.edu



Serving You Locally in Wasco and Hood River Counties **Extension** Providing educational outreach for Oregon State University

## Offering expertise through educational programs in:

- Agriculture
- Master Gardeners
- 4-H Youth Development
- Small Farms Counseling

- Master Food Preservers
- Strong Women, Strong Bones
- Open Campus Enrollment Coaching
- Family and Community Health

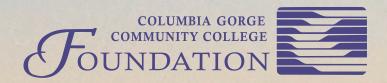
Check out our website or call our office

for information on programs in your community!

In Wasco County: (541) 296-5494; extension.oregonstate.edu/wasco/ In Hood River County: (541) 386-2030; extension.oregonstate.edu/hoodriver/ Columbia Gorge Community College 400 East Scenic Drive The Dalles, OR 97058

1730 College Way Hood River, OR 97031

(541) 506-6000 www.cgcc.edu



Golf Tournament Fundraiser Brings in College Scholarship Funds

Participants, volunteers and sponsors of Columbia Gorge Community College Foundation's 18th Annual Founder's Cup golf tournament helped raise more than \$19,000 for Columbia Gorge Community College Foundation's student scholarship fund. This scholarship benefit was sponsored in part by Columbia State Bank.

Twenty-eight teams participated in this year's tournament. Several sponsors provided support, including Caithness Shepherds Flat, breakfast sponsor; Dr. and Mrs. Toda, team and trophy sponsor; NW Natural, cart fleet sponsor; Consumer Cellular, longest drive contest sponsor; Tucker 1147 and Lyle Style Bloody Mary Mix, Bloody Mary and Juice Bar; and Food Services of America and S.P. Wholesale Meat Co., lunch sponsors. In addition, the foundation raised over \$4,000 through a general raffle that included 12 fabulous prizes donated by community members and local businesses as well as a wine raffle that included six cases of local, exceptional wine prizes.

Columbia Gorge Community College Foundation board members invite golfers of all ability levels to join next year's 19th Annual Founder's Cup golf tournament. For more information and/or to reserve a team slot, please call CGCC Foundation at (541) 506-6113.